Minutes of the Haslemere Town Council Meeting held at 7pm on

Thursday 17th May2018

Council Chamber, Town Hall, High Street, Haslemere

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| **Mayor** | \*Cllr D Round  |
| **Deputy Mayor** | \*Cllr P Blades |
| **Councillors** | \*Abeysundara \*Arrick, Barton, \*Blades, \*Bradley, \*Dear, \*Dover \*Edwards, Ford, Hall, Hewett, \*King, \*Odell \*Peel, \*Piper, \*Rodgers |

\* present

The meeting was clerked by the Town Clerk, Lisa O’Sullivan. Also present were Press and sixteen members of the public.

Before the meeting prayers were said by Reverend Mary Bowden.

1. **ELECTION OF TOWN MAYOR FOR 2018-19**

Councillor Dover nominated Cllr Round

Councillor Arrick seconded the nomination.

There were no further nominations.

**RESOLVED**: Councillor David Round is duly elected Town Mayor for 2018-19.

1. **DECLARATION OF ACCEPTANCE OF OFFICE OF TOWN MAYOR**

Cllr Round made the declaration of acceptance of office.

1. **ELECTION OF DEPUTY TOWN MAYOR FOR 2018-19**

Councillor Abeysundara nominated Cllr Blades.

Councillor Bradley seconded the nomination.

There were no further nominations.

**RESOLVED**:Councillor Pat Blades is duly elected Deputy Town Mayor 2018–19.

1. **APOLOGIES FOR ABSENCE**

**RESOLVED**: The following apologies are accepted by Council: Cllr Ford (work committent), Hall (prior engagement), Cllr Hewett (unwell). Cllr Barton had also given notice that she would be late, but did not arrive.

1. **DISCLOSURE OF INTERESTS**

None.

1. **DISPENSATIONS**

None.

1. **QUESTIONS BY THE PUBLIC**

Former Mayor, Brian Howard, apologised for not previously inviting the councillors to the launch of the Haslemere Hares on Saturday 19th May, all are welcome to attend the launch. Cllr Round extended his thanks to Brian Howard for his fundraising efforts.

1. **REPRESENTATIONS BY EXTERNAL BODIES**

None.

1. **MINUTES OF THE LAST MEETING**

**RESOLVED**: – That the minutes of the meeting held 22nd March 2018 and any recommendations be adopted. The minutes were signed as a true record.

1. **END OF YEAR FINANCIAL ACTIONS**

**RESOLVED**: That the schedule of payments as detailed in the Cashbook printouts for months 12 & 1 and any variances in the Council’s accounts are approved.

1. **INTERNAL AUDIT 2017-2018**

**RESOLVED:** that the content of Internal Audit report for 2017-2018 is noted. In future Clerk to ensure that Staffing Committee should confirm annual pay for each staff member before the start of each financial year.

1. **EXTERNAL AUDIT REQUIREMENTS – Annual Governance Statement**

Council considered the Annual Governance Statement on the AGAR for year ended 31st March 2018.

**RESOLVED:** That the Annual governance statement for year ended 31st March 2018 is approved.

1. **EXTERNAL AUDIT REQUIREMENTS – Accounting Statements**

Council considered the Accounting Statements on the AGAR for year ended 31st March 2018.

**RESOLVED:** That the Accounting Statements for year ended 31st March 2018 are approved.

1. **MINUTES OF COMMITTEE MEETINGS**

**RESOLVED:** That the minutes of the below meetings and any recommendations therein, not already made under delegated authority, be adopted.

* Planning & Highways Committee 29th March, 26th April 2018
* Amenities Committee 12th April 2018
* Staffing
* Grants Committee 10th May 2018
1. **WORKING PARTY UPDATES**

Public Toilets -

**RESOLVED**: That the Town Clerk is authorised to instruct the most suitable company to create a new company ‘Haslemere Public Services Ltd’. Detail as to the governance of the company to be agreed with the working party consisting of Cllrs Abeysundara, Carter, Dear, Odell, Piper and Round and Town Clerk and will be reported to Finance and Audit committee on 11th June 2018.

1. **GDPR**

The Town Clerk reported that the Council was ready for the General Data Protection Regulation, due to come into force on 25th May 2018.

**RESOLVED:** that the following documents, as appended to the Agenda, are adopted by Council:

Document retention scheme

General privacy statement

Councillor and Staff privacy statement

1. **REPORTS FROM REPS ON EXTERNAL BODIES**

Charter Fair - Cllr. Odell confirmed the appointment of Cllr. Piper as Treasurer for the Charter Fair. Cllr. Odell passed on her thanks to the Council for the financial support given.

The report from Bob Monteath regarding Sport Haslemere was noted and Council extended its thanks for his continuing role.

1. **THE EDGE LEISURE CENTRE**

It was agreed that a Working Party be set up consisting of Cllr. Carter, Peel, Round, King to investigate ‘All Weather pitches’ and to consider submitting a proposal to next Council.

1. **MEMBERSHIP OF COMMITTEES / EXTERNAL BODIES**

Cllr Edwards would like to see improved contacts with the Chamber of Commerce, Councillor Carter noted that the Mayor and Clerk have in place a 6 week rolling appointment with the President of the Chamber and he will report back to Council any issues.

Town Clerk reported that she had spoken with Dr Phillip Guest regarding her role as HTC representative at CPRE. Due to potential conflicts where Dr Guest may be asked to represent Council’s view which may differ from her own, it was decided that she would no longer be CPRE representative but would attend Planning committee meetings as necessary to update on Haslemere issues.

Meeting finished 7.35pm

Signed……………………………………..

Chairman of Meeting

Date………………………………………..