



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
01428 654305 / town.clerk@haslemeretc.org

13th February 2020

To all Members of Council

Mayor	Cllr J. Robini
Deputy Mayor	Cllr S. Dear
Councillors	Arrick, Barton, Cole, Davidson, Dullaway, Ellis, Hewett, Isherwood, Keen, Lloyd, Matthes, Nicholson, Odell, Round, Weldon, Whitby

I give notice that a meeting of Full Council will be held on Thursday 19th March 2020 at 7pm. in the Town Hall, High Street, Haslemere and you are hereby summoned to attend such meeting.

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

Mrs Lisa O'Sullivan
Town Clerk

Before the meeting prayers will be said by Reverend David Muskett.

AGENDA

1. APOLOGIES FOR ABSENCE

Council to decide whether or not to accept apologies for absence.

RECOMMENDED: That where reasons are given by Members they are approved.

2. DISCLOSURE OF INTERESTS

To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with LOCALISM ACT 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. DISPENSATIONS

Town Clerk to report on any dispensations granted prior to the meeting relating to the approval of the budget, the approval of any borrowing under the Local Government Act 2003, the making of the precept, the making of the calculations under ss 49A, 49B of the Local Government Finance Act 1992, the approval of an allowance, payment or indemnity to Members.

4. QUESTIONS BY THE PUBLIC

Any resident of the area covered by the Town Council and present at the meeting may ask questions relating to the business of the Town Council. Maximum 15 minutes allowed.

5. REPRESENTATIONS BY EXTERNAL BODIES

None expected.

6. MINUTES OF THE LAST MEETING

APPENDIX 1

To confirm and sign the Minutes of the meeting held on 23rd January 2020.

RECOMMENDED: – that the minutes of the meeting held on 23rd January 2020 and any recommendations therein be adopted.

7. MAYOR'S UPDATE

To receive update from the Mayor

8. CLERK'S UPDATE

APPENDIX 2

To note the update from the Clerk.

9. FINANCIAL MATTERS

APPENDIX 3

The following documents are attached. Councillors should contact the Clerk in advance of the meeting if there are any queries relating to these documents.

Cash and Investment reconciliation for month 11. This document shows that the Council's bank statements agree with its accounting system.

Cashbook Payments for months 10&11 These list all of the payments and receipts to and from the Council's bank accounts since the last meeting.

Cashbook 1 (current account)

Month 10 payments totalling - £30,832.87

Month 10 receipts totalling - -£30,831.39

Month 11 payments totalling - £33,918.64

Month 11 receipts totalling - £43,491.90

Cashbook 2 (deposit account)

Month 10 payments totalling - £0

Month 10 receipts totalling - £0

Month 11 payments totalling - £40,000

Month 11 receipts totalling - £0

Cashbook 10 (Nationwide reserve account)

Month 10 payments totalling - £0

Month 10 receipts totalling - £0

Month 11 payments totalling - £0

Month 11 receipts totalling - £0

Cashbook 11 (United Trust reserve account)

Month 10 payments totalling - £0

Month 10 receipts totalling - £0

Month 11 payments totalling - £0

Month 11 receipts totalling - £0

Cashbook 11 (Triodos reserve account)

Month 10 payments totalling - £0

Month 10 receipts totalling - £0

Month 11 payments totalling - £0

Month 11 receipts totalling - £0

Summary Income and Expenditure by Budget Heading for month 11 This shows how much actual money has been spent to date against each of the Council's budget headings and what percentage of the total budget for each heading has been spent.

Virements / overspend report. This explains why a budget line has or is going to go over budget and if funds have been vired from one underspent account to cover a shortfall in another.

RECOMMENDED: That the schedule of payments as detailed in the Cashbook printouts for months 10&11 and any variances in the Council's accounts, including reported overspends and virements are approved.

10. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of Committee meetings held since last full Council. Unless otherwise specified, all have been previously circulated and are available on the Council's website.

- Planning & Highways Committee – 30th January and 27th February 2020
- Grants – 11th March 2020
- F&G – 10th February 2020
- Amenities – 13th February 2020

RECOMMENDED: – that the minutes of those meetings and any recommendations therein, not already made under delegated authority, be adopted.

11. HTC CARBON NEUTRAL 2030 – ROADMAP AND CARBON AUDIT

To receive an update from Cllr Lloyd

12. HTC 'GREEN GRANTS'

APPENDICES 4&5

To consider the attached Grants process and criteria document / applications form, amended to take into account the £10k 'green grants' budget.

13. SANG UPDATE

APPENDIX 6

Council to consider the report from Town Clerk at Appendix

RECOMMENDED: That Council enters into the lease to manage the SANG in perpetuity return for the endowment of £287,000.

14. PHONE BOX ADOPTION

APPENDIX 7

Council to consider the recommendation from Cllr Matthes attached.

RECOMMENDED: That the Council proceeds to adopt the phone box. Town Clerk is delegated to make necessary arrangements for its community use.

15. DPO AUDIT

APPENDIX 8

Council to consider the attached report.

RECOMMENDED: That audit is noted. Town Clerk to work through recommendations and take action as necessary.

16. REPORTS FROM EXTERNAL REPRESENTATIVES

APPENDIX 9

Council to note the attached report.

17. EXCLUSION OF THE PUBLIC

RECOMMENDED: That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.

18. STAFFING UPDATE

APPENDIX 10

Cllr Odell to report.

The Clerk's Delegation schedule has been amended to include a section on Emergency Powers

RECOMMENDED: That the updated Clerk's delegation schedule attached is adopted.

19. AMENDMENTS TO WEBSITE

APPENDIX 11

RECOMMENDED: That the Council's website is rebuilt as per the Clerk's recommendation in the attached report.

** End of Agenda **