



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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17th July 2020

To all Members of Council

Mayor	Cllr J. Robini
Deputy Mayor	Cllr S. Dear
Councillors	Arrick, Barton, Cole, Davidson, Dullaway, Ellis, Hewett, Isherwood, Keen, Lloyd, Matthes, Nicholson, Odell, Round, Weldon, Whitby

I give notice that an online meeting of Full Council will be held on Thursday 23rd July 2020 at 7pm and you are hereby summoned to attend such meeting. Meeting details as follows:

<https://us02web.zoom.us/j/89096567445?pwd=dIZxZEVGUXBSWUhzV3A5dVhDVU04Zz09>

Meeting ID: 890 9656 7445

Password: 684100

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

Mrs Lisa O'Sullivan
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Council to decide whether or not to accept apologies for absence.

RECOMMENDED: That where reasons are given by Members they are approved.

2. DISCLOSURE OF INTERESTS

To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with LOCALISM ACT 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. DISPENSATIONS

Town Clerk to report on any dispensations granted prior to the meeting relating to the approval of the budget, the approval of any borrowing under the Local Government Act 2003, the making of the precept, the making of the calculations under ss 49A, 49B of the Local Government Finance Act 1992, the approval of an allowance, payment or indemnity to Members.

4. QUESTIONS BY THE PUBLIC

Any resident of the area covered by the Town Council and present at the meeting may ask questions relating to the business of the Town Council. Maximum 15 minutes in total allowed for this item.

5. REPRESENTATIONS BY EXTERNAL BODIES

Anne Downing from the Hunter Centre will make a request for funding from the Town Council – papers to follow.

Cllr Robini to introduce Liz Burton and Philippa Guest who will give an update on the Neighbourhood Plan since the end of the Regulation 14 consultation **APPENDIX 1**

Ian Coult will address the Council regarding Rotary's request for financial support as per the attached document. **APPENDIX 2**

6. MINUTES OF THE LAST MEETING

APPENDIX 3

To approve the Minutes of the meeting held on 28th May 2020.

RECOMMENDED: – that the minutes of the meeting held on 28th May 2020 and any recommendations therein be adopted.

7. MAYOR'S UPDATE

To receive update from the Mayor

8. CLERK'S UPDATE

APPENDIX 4

To note the update from the Clerk.

9. FINANCIAL MATTERS

APPENDIX 5

The following documents are attached. Councillors should contact the Clerk in advance of the meeting if there are any queries relating to these documents.

Cash and Investment reconciliation for month 3. This document shows that the Council's bank statements agree with its accounting system.

Cashbook Payments for months 2&3 These list all of the payments and receipts to and from the Council's bank accounts since the last meeting.

Cashbook 1 (current account)

Month 2 payments totalling - £ 21,237.75

Month 2 receipts totalling - -£0

Month 3 payments totalling - £25,191.24

Month 3 receipts totalling - £1449.04

Cashbook 2 (deposit account)

Month 2 payments totalling - £0

Month 2 receipts totalling - £0

Month 3 payments totalling - £0

Month 3 receipts totalling - £105.44

Cashbook 9 (United Trust reserve account)

Month 2 payments totalling - £0

Month 2 receipts totalling - £0

Month 3 payments totalling - £0

Month 3 receipts totalling - £1163.01

Cashbook 10 (Nationwide reserve account)

Month 2 payments totalling - £0

Month 2 receipts totalling - £0

Month 3 payments totalling - £0

Month 3 receipts totalling - £0

Cashbook 11 (Triodos reserve account)

Month 2 payments totalling - £0

Month 2 receipts totalling - £0

Month 3 payments totalling - £0

Month 3 receipts totalling - £0

Summary Income and Expenditure by Budget Heading for months 2&3 This shows how much actual money has been spent to date against each of the Council's budget headings and what percentage of the total budget for each heading has been spent.

RECOMMENDED: That the schedule of payments as detailed in the Cashbook printouts for months 2&3 and any variances in the Council's accounts, including reported overspends and virements are approved.

RECOMMENDED: that the Terms of Reference and process be adopted.

10. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of Committee meetings held since last full Council. Unless otherwise specified, all have been previously circulated and are available on the Council's website.

- Planning & Highways Committee –18th June & 17th July
- Amenities 11th June
- F&G 22nd June

RECOMMENDED: – that the minutes of those meetings and any recommendations therein, not already made under delegated authority, be adopted.

11. CHRISTMAS LIGHTS TENDER

APPENDIX 6

The Christmas Lights Working Party has drawn up the attached specification for the Christmas Lights tender for 2020-2023.

RECOMMENDED: that the Christmas Lights tender as appended to the Agenda is agreed. The Christmas Lights working party is authorised to decide which contractor the contract is awarded to so long as it is within budget and all tenders have been properly evaluated according to the Council's tender regulations.

12. CIL WORKING PARTY TERMS OF REFERENCE

APPENDICES 7&8

RECOMMENDED: that the attached Terms of Reference and process for the CIL working party are adopted.

13. CCTV

APPENDIX 9

Council to consider the Clerk's report and recommendation at Appendix 8.

14. 'GREEN GRANT' APPLICATION

APPENDICES 10,11 & 12

Council to consider the application from Surrey Hills Enterprises CIC.

15. FOOTFALL COUNTER FOR TOWN CENTRE

APPENDIX 13

Council to consider the attached paper and recommendation.

16. COMMUNITY PAVILION – GEORGE DENYER CLOSE

APPENDIX 14

Cllr Matthes to report. Council to consider the recommendation in the attached document.

17. REPORTS FROM EXTERNAL REPRESENTATIVES

APPENDIX 15

Council to note reports from representatives attached

18. EXCLUSION OF THE PUBLIC

RECOMMENDED: That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.

19. WBC LAND TRANSFER / BIN COLLECTION

APPENDIX 16

Clerk to report. See confidential report at Appendix 16.

** End of Agenda **