



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
01428 654305 / town.clerk@haslemeretc.org

18th September 2020

To all Members of Council

Mayor	Cllr J. Robini
Deputy Mayor	Cllr S. Dear
Councillors	Arrick, Barton, Cole, Davidson, Dullaway, Ellis, Hev Isherwood, Keen, Lloyd, Matthes, Nicholson, Odell, Ro Weldon, Whitby

I give notice that an online meeting of Full Council will be held on Thursday 24th September 2020 at 7pm and you are hereby summoned to attend such meeting. Meeting details as follows:

<https://us02web.zoom.us/j/86971994112?pwd=U3ArMUhIOExVQVRRdEZPcHQ5N2NVdz09>

Meeting ID: 869 7199 4112

Passcode: 699483

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

Mrs Lisa O'Sullivan
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Council to decide whether or not to accept apologies for absence.

RECOMMENDED: That where reasons are given by Members they are approved.

2. DISCLOSURE OF INTERESTS

To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with LOCALISM ACT 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. DISPENSATIONS

Town Clerk to report on any dispensations granted prior to the meeting relating to the approval of the budget, the approval of any borrowing under the Local Government Act 2003, the making of the precept, the making of the calculations under ss 49A, 49B of the Local Government Finance Act 1992, the approval of an allowance, payment or indemnity to Members.

4. QUESTIONS BY THE PUBLIC

Any resident of the area covered by the Town Council and present at the meeting may ask questions relating to the business of the Town Council. Maximum 15 minutes in total allowed for this item.

5. REPRESENTATIONS BY EXTERNAL BODIES

None expected.

6. MINUTES OF THE LAST MEETING

APPENDIX 1

To approve the Minutes of the meeting held on 23rd July 2020.

RECOMMENDED: – that the minutes of the meeting held on 23rd July 2020 and any recommendations therein be adopted.

7. REVENUE GRANTS

Council to consider the attached applications for revenue grants and decide which are for inclusion in the 2021-22 budget.

I. Hoppa £5,000

APPENDICES 2&3

Hoppa has received an annual revenue grant of £5000 from HTC since at least 2010 and applies for one on an annual basis.

II. A Place to Be Youth Club £5,000

APPENDIX 4

APTB youth club received a revenue grant of £5000 in 2020-21 and Council asked for it to be placed on the list of revenue grant recipients.

III. Haslewey - £10,000

APPENDICES 5-7

Haslewey has not applied for nor received a revenue grant from HTC in the past.

IV. Citizens Advice Waverley - £12,500

APPENDICES 8-10

CAB Waverley has received an annual revenue grant from HTC since at least 2010. In 2018-19 it was increased from £10,000 to £11,520 based on funding formula of £20 per Haslemere client who used the service in the previous year. CAB revenue grants are set for 3 years.

8. MAYOR'S UPDATE

To receive update from the Mayor

9. CLERK'S UPDATE

APPENDIX 11

To note the update from the Clerk.

10. FINANCIAL MATTERS

APPENDIX 12

The following documents are attached. Councillors should contact the Clerk in advance of the meeting if there are any queries relating to these documents.

Cash and Investment reconciliation for month 5. This document shows that the Council's bank statements agree with its accounting system.

Cashbook Payments for months 4&5 These list all of the payments and receipts to and from the Council's bank accounts since the last meeting.

Cashbook 1 (current account)

Month 4 payments totalling - £20,120.23

Month 4 receipts totalling - -£0

Month 5 payments totalling - £25,688.04

Month 5 receipts totalling - £4,335.70

Cashbook 2 (deposit account)

Month 4 payments totalling - £0

Month 4 receipts totalling - £0

Month 5 payments totalling - £0

Month 5 receipts totalling - £

Cashbook 9 (United Trust reserve account)

Month 4 payments totalling - £0

Month 4 receipts totalling - £0

Month 5 payments totalling - £0

Month 5 receipts totalling - £

Cashbook 10 (Nationwide reserve account)

Month 4 payments totalling - £0

Month 4 receipts totalling - £0

Month 5 payments totalling - £0

Month 5 receipts totalling - £0

Cashbook 11 (Triodos reserve account)

Month 4 payments totalling - £0

Month 4 receipts totalling - £0

Month 5 payments totalling - £0

Month 5 receipts totalling - £0

Summary Income and Expenditure by Budget Heading for months 4&5 This shows how much actual money has been spent to date against each of the Council's budget headings and what percentage of the total budget for each heading has been spent.

RECOMMENDED: That the schedule of payments as detailed in the Cashbook printouts for months 4&5 and any variances in the Council's accounts, including reported overspends and virements are approved.

11. BUDGET WORKING PARTY 2020-21

In line with the adopted budget process, Council to agree membership of the Budget Working Party who will present the final budget to Council in January.

RECOMMENDED: That a Budget working party consisting of interested councillors (suggest max 5) and the Town Clerk is formed to put together the draft budget for consideration at November council and sign off at January council.

12. BUDGET ITEMS FOR INCLUSION 2020-21

The Clerk has received the following budget proposals. Council to decide which go forward to be considered as part of the budget round 2020-21.

Special Projects:

Cllr Lloyd:

- Public toilet solar panels £3,000
- Lion Green community orchard £1,550

APPENDIX 13

APPENDIX 14

Cllrs Isherwood / Nicholson / Whitby:

- CCTV

APPENDIX 15

Hindhead £3,450

Lion Green £2,126

Beacon Hill £5,820

Recommended: that the remainder of budget currently held in an earmarked reserve is used in 2020-21 to install CCTV in Beacon Hill. Hindhead to be budgeted for in 2021-22. Council to wait to see what images are obtained around Lion Green by the Wey Hill installation before installing more CCTV in that area.

Tourism:

Cllr Barton:

- Haslemere Community Rail Partnership - £2,500

APPENDIX 16

13. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of Committee meetings held since last full Council. Unless otherwise specified, all have been previously circulated and are available on the Council's website.

- Planning 13th August / 10th September
- Amenities 20th August
- Grants 14th September

RECOMMENDED: – that the minutes of those meetings and any recommendations therein, not already made under delegated authority, be adopted.

14. PLAY EQUIPMENT FOR LION GREEN

APPENDIX 17

Council to consider the attached recommendation from the Amenities committee.

RECOMMENDED: – that the recommendation from the Amenities committee for the installation of new equipment on Lion Green is adopted.

15. ESTABLISHMENT OF CHARITABLE FACILITY FOR HASLEMERE

APPENDIX 18

See attached proposal from Haslemere Penny Ha'Penny Trust. Funding has been secured. Clerk to report.

RECOMMENDED: That Haslemere Town Council supports the establishment of A 'charitable facility' for Haslemere residents, via the Haslemere Penny Ha'Penny Trust. The facility will be managed on a day to day basis by the HPHT. Initial funding for this venture has been secured by the Town Council, further applications for donations will be considered by the council on an ad hoc basis.

16. TRANSPORT WORKING PARTY TERMS OF REFERENCE

APPENDICES 19 & 20

Council to consider the Terms of Reference at appendix 19. Notes of their inaugural meeting are also attached for information only.

RECOMMENDED: that the attached Terms of Reference for the Transport working party is adopted.

17. REPORTS FROM EXTERNAL REPRESENTATIVES

TO FOLLOW

Council to note reports from representatives, previously circulated.

18. CHRISTMAS LIGHTS TENDER

APPENDIX 21

Cllr Davidson to report.

The Christmas Lights Working Party, under delegated powers, has awarded the contract for the next 4 years to Light Angels (see attached examples of the design). The basic cost of the contract was within budget however the Working Party would like more trees wrapped in the town that budget allows. The Working Party wish to see four trees wrapped on Lion Green, four on St Christopher's Green and three at Haslemere Station. This would mean a budget overspend of £1269.46 per annum. The alternative is to have fewer trees wrapped (three trees wrapped on Lion Green, three on St Christopher's Green and three at Haslemere Station). The additional sum could be covered within this year's budget then budgeted for in the following three years.

RECOMMENDED: that the Clerk is authorised to instruct Light Angels to wrap the 11 trees identified by the Christmas Lights working party at an additional cost of £1269.46 per annum for the 4 year contract.

** End of Agenda **