



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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13th November 2020

To all Members of Council

Mayor	Cllr J. Robini
Deputy Mayor	Cllr S. Dear
Councillors	Arrick, Barton, Cole, Davidson, Dullaway, Ellis, Hewett, Isherwood, Keen, Lloyd, Matthes, Nicholson, Odell, Round, Weldon, Whitby

I give notice that an online meeting of Full Council will be held on Thursday 19th November 2020 at 7pm, via Zoom, and you are hereby summoned to attend such meeting. Meeting details as follows:

<https://us02web.zoom.us/j/85101435524?pwd=eUZ3UmtRb081S2VEOHlzZEtPV2toZz09>

Meeting ID: 851 0143 5524

Passcode: 911126

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

Lisa O'Sullivan A

Mrs Lisa O'Sullivan
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Council to decide whether to accept apologies for absence.

RECOMMENDED: That where reasons are given by Members they are approved.

2. DISCLOSURE OF INTERESTS

To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with LOCALISM ACT 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. DISPENSATIONS

Town Clerk to report on any dispensations granted prior to the meeting relating to the approval of the budget, the approval of any borrowing under the Local Government Act 2003, the making of the precept, the making of the calculations under ss 49A, 49B of the Local Government Finance Act 1992, the approval of an allowance, payment or indemnity to Members.

4. QUESTIONS BY THE PUBLIC

Any resident of the area covered by the Town Council and present at the meeting may ask questions relating to the business of the Town Council. Maximum 15 minutes in total allowed for this item.

5. REPRESENTATIONS BY EXTERNAL BODIES

None expected.

6. MINUTES OF THE LAST MEETING

APPENDIX 1

To approve the Minutes of the meeting held on 24th September 2020.

RECOMMENDED: that the minutes of the meeting held on 24th September 2020 and any recommendations therein be adopted.

7. MAYOR'S UPDATE

To receive update from the Mayor

8. CLERK'S UPDATE

APPENDIX 2

To note the update from the Clerk.

9. FINANCIAL MATTERS

APPENDIX 3

The following documents are attached. Councillors should contact the Clerk in advance of the meeting if there are any queries relating to these documents.

Cash and Investment reconciliation for month 7. This document shows that the Council's bank statements agree with its accounting system.

Cashbook Payments for months 6&7. These list all the payments and receipts to and from the Council's bank accounts since the last meeting.

Cashbook 1 (current account)

Month 6 payments totalling - £29,796.88

Month 6 receipts totalling - £176,445.34

Month 7 payments totalling - £46,080.62

Month 7 receipts totalling - £15,356.15

Cashbook 2 (deposit account)

Month 6 payments totalling - £0

Month 6 receipts totalling - £0

Month 7 payments totalling - £0

Month 7 receipts totalling - £0

Cashbook 9 (United Trust reserve account)

Month 6 payments totalling - £0

Month 6 receipts totalling - £0

Month 7 payments totalling - £0

Month 7 receipts totalling - £0

Cashbook 10 (Nationwide reserve account)

Month 6 payments totalling - £0

Month 6 receipts totalling - £0

Month 7 payments totalling - £0

Month 7 receipts totalling - £0

Cashbook 11 (Triodos reserve account)

Month 6 payments totalling - £0

Month 6 receipts totalling - £0

Month 7 payments totalling - £0

Month 7 receipts totalling - £0

Summary Income and Expenditure by Budget Heading for months 6&7 This shows how much actual money has been spent to date against each of the Council's budget headings and what percentage of the total budget for each heading has been spent.

Virements and overspends

£8800 was vired from the code for the new staff member (113/4140) to the relevant payment codes for salaries, HMRC and Pensions.

RECOMMENDED: That the schedule of payments as detailed in the Cashbook printouts for months 6&7 and any variances in the Council's accounts, including reported overspends and virements are approved.

10. BUDGET 2020-21

APPENDIX 4

The Budget working party met to consider the first draft budget for 2021-22 on Friday 13th November. Attached is the first draft budget for consideration by Council. Meeting note and more detail to be circulated before the meeting. Cllr Dullaway to report.

11. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of Committee meetings held since last full Council. Unless otherwise specified, all have been previously circulated and are available on the Council's website.

- Planning 8th October / 5th November
- Amenities 15th October
- Grants 9th November

RECOMMENDED: – that the minutes of those meetings and any recommendations therein, not already made under delegated authority, be adopted.

12. CLIMATE CHANGE WORKING PARTY

To receive an update from Cllr Lloyd. Councillors are asked to watch this short (5 minute) video prior to the meeting.

<https://www.youtube.com/watch?v=eUh-TXKIdiE&t=156s>

13. GEORGE DENYER PAVILION

To receive an update from Cllr Matthes.

14. AMENDMENT TO PLANNING TOR / STANDING ORDERS **6**

APPENDICES 5 &

The attached documents have been amended to give the Chair of a meeting discretion to extend the speaking time of a member of the public. In relation to Planning, the same time to be given for those speaking for and against an application.

RECOMMENDED: That the updated documents at Appendices 5&6 are adopted.

15. WORK TO CLAMMER HILL ALLOTMENTS ENTRANCE

APPENDIX 7

RECOMMENDED: That the recommendation from the Amenities committee in the report at Appendix 7 is approved.

16. REPORTS FROM EXTERNAL REPRESENTATIVES

APPENDIX 8

Council to note the report from Cllr Matthes at Appendix 8.

17. HIGHWAYS UPDATE

To receive an update from Cllr Barton.

18. EXCLUSION OF THE PUBLIC

RECOMMENDED: That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.

19. STAFFING UPDATE

The Minutes of the Staffing Committee meeting held Monday 9th November 2020 have previously been circulated. Cllr Odell to report.

**** End of Agenda ****