



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
01428 654305 / town.clerk@haslemeretc.org

Public toilets sub-committee

Minutes of the meeting held at 10am on 25 April 2019
Council Chamber, Town Hall, High Street, Haslemere

Chairman	To be elected
Councillors	ClIr Simon Dear*, ClIr Jim Edwards & ClIr Melanie Odell*

**Present*

Meeting clerked by: Pippa Auger, Deputy Town Clerk.

./19 APOLOGIES FOR ABSENCE
None were received.

8/19 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS
None

9/19 MINUTES OF THE LAST MEETING
The minutes of the meeting held on 3 April 2019 were amended to reflect the election of a Chairman was not an agenda item, but that it was unanimously agreed that ClIr Odell be Chairman as she was Chairman of Amenities. The minutes were agreed and signed as a true record.

It was further agreed that she chair this meeting and a new Chairman be formally voted in at the next meeting.

10/19 REPRESENTATIONS BY THE PUBLIC
None.

11/19 UPDATE ON REFURBISHMENT WORKS
The update was noted with the following agreed:

Action: Deputy Clerk to chase the contractor for a date to reduce the course of brick work

Action: Deputy Clerk to chase Wallgate for a delivery and installation date for the three handwash units

Recommended: The balance of 2018-2019 running costs be earmarked for the additional electricity costs the heating is going to incur

Action: Deputy Clerk to obtain quotes for installing eyeball ceiling lighting in each unit (3 ladies, 3 gents and 1 disabled)

Action: Deputy Clerk to circulate signage proof for approval with the sizing to be finalised once the wall height has been reduced

12/19 TOILET CLEANING TENDER

The draft contract cleaning specification was considered and amended to confirm that the ceiling and light fittings are dusted weekly

Recommended: the contract cleaning specification be put to Full Council for approval with a view to issuing invitations to tender

13/19

NEXT MEETING

24th May 2019

Meeting closed at 10.35am

Signed:  _____
Chairman of Public Toilet Sub Committee

Date: 12.8.2019 _____