



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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Minutes of the Finance and Audit Committee Meeting held at 7pm on
Monday 4th October 2021
Town Hall, High St, Haslemere, GU27 2HG

Chairman	*Cllr David Round
Deputy Chair	Cllr G Lloyd
Councillors	Arrick, *Davidson, Dear, *Dullaway, Hewett, *Robini, *Weldon, *Whitby

* present

The meeting was clerked by the Town Clerk, Lisa O'Sullivan
No press or public attended.

7/21 ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Cllr Davidson proposed Cllr Round for Chairman, seconded by Cllr Robini.
Cllr Whitby proposed Cllr Lloyd for Vice Chairman, seconded by Cllr Dullaway.

RECOMMENDED: That Cllr Round is elected Chairman of the Finance and Governance committee for 2021-22, Cllr Lloyd is elected as Vice Chairman.

8/21 APOLOGIES FOR ABSENCE

Cllrs Dear sent apologies as he was away, Cllr Lloyd gave apologies as he had to work and thought the meeting was on Zoom.

No apologies were received from Cllrs Arrick and Hewett.

9/21 DISCLOSURE OF INTERESTS

No interests disclosed.

10/21 MINUTES OF THE LAST MEETING

The minutes of the meeting held 26th April 2021 were approved and signed by the Chairman.

11/21 INTERNAL AUDITOR 2021-23

RECOMMENDED: That Farsight Consulting have their term as the Council's Internal Auditors extended until 2022-23 financial year at which time the role will be put out to tender.

12/21 BUDGET REVIEW

The Town Clerk gave an update on spend against budget for 2021-22. It was noted that there was probably money to fund the planting of trees at Sunvale Avenue in this year's budget, rather than adding to next year. It is also a possibility that the Budget WP will ask Amenities to release some unspent playground replacement funds if they are not needed to be spent. Town Clerk to ask Amenities committee to confirm.

13/21 DEPOSIT ACCOUNT OPENING

RECOMMENDED: That the Town Clerk is instructed to open a Council Saver account with Cambridge Building Society, depositing £85,000. Details at:

<https://www.cambridgebs.co.uk/savings/business-savings/council-saver#>

14/21 REVIEW OF GOVERNANCE DOCUMENTS

RECOMMENDED:

- Finance and Governance Terms of Reference are fit for purpose and reviewed again in 4 years.
- Tender Process itself is fit for purpose however the Town Clerk needs to update to remove some references to past councillors and projects.

The Town Clerk reported that whilst some principle councils, including Waverley, have adopted the LGA model code of conduct, the only one of the larger Waverley Town and Parish councils to do so is Godalming, which normally follows WBC's lead. SSALC has reservations about the new model code and the Clerk feels that the document is verbose and difficult to interpret.

RECOMMENDED: That HTC does not adopt the LGA new model code of conduct and reviews its own one in 4 years or earlier if legislation changes.

The Clerk mentioned that Cllr Lloyd wanted the Mayor Making process to be formalised and offered to put the matter on the next Agenda. The committee asked that the Clerk speak with Cllr Lloyd in the meantime to ascertain what his issues with the current process are.

Meeting finished 7.40 pm.

Signed 
Chairman of Meeting

Date.....7-2-2022