



HASLEMERE TOWN COUNCIL

Grant Application Form

CONTACT DETAILS

Name of Organisation	Haslemere Cricket Club
Contact Name	Billy Boxall
Position in Organisation	Chairman
Address	
Telephone	
Email	

PROJECT DETAILS

Name of Project	Haslemere Cricket Club Net Restoration and security fencing
What aspect of the project will grant money be used for. Please be as specific as possible.	The money will be used to directly fund the restoration of the net facility, which is in dire need of refurbishment as it has become dangerous and unusable due to damage from improper use
What benefits for the Haslemere community do you expect will result from the project?	The project will allow Haslemere CC to increase participation in sport for both adults and young people. A new, high quality facility will encourage more people to reap the physical, social and mental benefits that cricket has to offer.
Scheduled project start and finish date	March 2021-April 2021

FUNDING DETAILS

Total estimated cost of the project	£40000
Amount of grant requested from the Town Council	£10000 - we are looking for the maximum amount on offer if this is less than the stated amount please take the maximum amount as the figure requested
Have you or will you be applying to other bodies for financial assistance? If yes please state: To whom applied Amount(s) applied for Amount(s) received	Yes / No Yes Half Penny Trust - £1000 Chalice Fund - £1000
Have you received a grant from the Town Council before? If so for how much and for what purpose?	no
What fundraising activities will your organisation be doing to fund this project?	We are actively looking for sponsorship for this project, as well as for the rest of the club, and will also be hosting club run events such as race nights, quiz nights and charity golf and cricket days

ORGANISATION DETAILS

Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	Yes / No No Registration Number:
Is it affiliated to a National Body? If yes please specify.	Yes / No Yes - ECB
What are the aims and objectives of the organisation?	To provide amateur cricket to a high level for both senior and junior members, as well as be a community based club providing a positive social aspect to the sport of cricket
What is the geographical area covered by your organisation?	Haslemere
Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	Account Name: Sort Code: Account Number:

VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The project is of benefit to residents of the Council's electoral area	/
You hold a bank account in the name of the organisation applying, not an individual	/
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	/
You consent to acknowledge HTC's contribution in your marketing / promotional material	/
The grant is not for a project already completed	/
The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	/

DECLARATION

In submitting this application on behalf of the stated organisation I certify that all statements made or enclosed to be true. This application and all supporting information may be made publically available	Signed: Print name: Billy Boxall Capacity in which signed: Chairman
Date	27/10/20

NOTES FOR APPLICANTS

Application procedure

Please note that no application can be considered unless delivered to the Town Clerk at Haslemere Town Council, Town Hall, High Street, Haslemere, Surrey, GU27 2HG at least ten (10) days before the relevant Grant Committee or Council meeting.

No application will be considered by the Committee unless the applicant is able to confirm all of the Validity Checklist criteria. If in doubt contact the Town Clerk 01428 654305.

Consideration and notification

The application will be considered by the Grants Committee generally for capital expenditure only and on a matched funding basis.

The Committee meets every two [2] months. Successful applicants will be informed by letter/email as soon as possible thereafter.

Payment procedure

A grant payment will only be made by the Town Clerk against production of an original invoice or invoices for goods or services made out to the recipient organisation. Under no circumstances will payment be made to an individual.

Payments are made by cheque/BACS therefore the recipient organisation must hold a bank account in the name of the organisation.

Grants should normally be drawn down in one amount. The Grant Letter will state that the grant will automatically lapse if it is not claimed within the time specified.

As a courtesy, a reminder letter will be sent to the applicant organisation one [1] month before the expiry of the grant advising that the funds have not yet been claimed.

Data Protection

The information provided in this form will only be used by the Town Council in the administration of its Grants process and for no other reason. The information will be processed in accordance with the Council's data retention policy.