



## HASLEMERE TOWN COUNCIL

### Grant Application Form

#### CONTACT DETAILS

Name of Organisation	Haslemere Educational Museum
Contact Name	Kay Topping
Position in Organisation	Education Officer
Address	78 High St Haslemere GU27 2LA
Telephone	01428 642112
Email	education@haslemeremuseum.co.uk

#### PROJECT DETAILS

Name of Project	GladRags Phase 2
What aspect of the project will grant money be used for. Please be as specific as possible.	The money will be used for Phase 2 of the project which will be the assembly of the quilt(s) and will be used towards materials and artist facilitator's time
What benefits for the Haslemere community do you expect will result from the project?	The project allows individuals to contribute to a community project in extraordinary times or social isolation, improving their well being and will create a lasting legacy of how Haslemere come through COVID19 See also GladRags attachment
Scheduled project start and finish date	Phase 1 – April until September 2020 Phase 2 – September until December 2020 (dependent on COVID19 restrictions)

#### FUNDING DETAILS

Total estimated cost of project	£3295
Amount of grant requested from the Town Council	£995
Have you or will you be applying to other bodies for financial assistance? If yes please state: To whom applied Amount(s) applied for Amount(s) received	We will apply to Erica Leonard Trust Arts Society (Haslemere) Shottermill War Memorial Trust  £2000 None as yet
Have you received a grant from the Town Council before? If so for how much and for what purpose?	£900 in 2010 towards a new bee building

What fundraising activities will your organisation be doing to fund this project?	We will be asking for donations from our supporters and from visitors when project is displayed
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## ORGANISATION DETAILS

Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	Yes / No Registration Number: 1071244
Is it affiliated to a Nation Body? If yes please specify.	Yes / No Museums Association Association of Independent Museums
What are the aims and objectives of the organisation?	<i>"To forward and advance the study of Science, Literature and the Arts by means of a well equipped museum"</i> To educate & engage people in Heritage
What is the geographical area covered by your organisation?	Haslemere and the wider surrounding area
Bank Account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	Account Name: Haslemere Educational Museum

## VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The project is to benefit to residents of the Council's electoral area	√
You hold a bank account in the name of the organisation applying, not an individual	√
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	√
You consent to acknowledge HTC's contribution in your marketing / promotional material	√
The grant is not for a project already completed	√
The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	√

## DECLARATION

In submitting this application on behalf of the stated organisation I certify that all statements made or disclosed to be true.	Signed: <i>KB Topping</i> Print Name: K.B. Topping Capacity in which signed: Education Officer & Project Manager
Date	30 <sup>th</sup> March 2020