



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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To all Members of the Amenities Committee (other Members for information)

Chairman	Cllr Peter Nicholson
Vice Chairman	Cllr Simon Dear
Councillors	Cole, Davidson, Dullaway, Hewett, Keen, Matthes, Odell, Robini and Round

1 April 2021

Dear Councillor

I hereby give notice that a meeting of the Amenities Committee will be held on Thursday 8th April 2021 via Zoom, commencing at 7pm, and that you are summoned to attend such meeting.

The meeting is held under the provisions of The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020.

Join Zoom Meeting

<https://us02web.zoom.us/j/89730988919?pwd=OU1xMlVNd1FEWHByZ201Q2lZb25VQT09>

Meeting ID: 897 3098 8919 Passcode: 909734

The public and press have a right to attend this meeting and are encouraged to do so

Yours sincerely

Pippa Auger
Deputy Town Clerk

Agenda

1. **Apologies for absence**

Committee to decide whether or not to accept apologies for absence.

RECOMMENDED: That where reasons are given by Members they are approved

2. **Declaration of Pecuniary and Non-Pecuniary Interests**

To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed and previously circulated in relation to any items included on the agenda for this meeting, in accordance with LOCALISM ACT 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. **Minutes of last meeting**

APPENDIX 1

The Minutes of the Meeting held on 11 February 2021 to be approved by the committee and signed by the chairman.

4. **Representations by the Public**

Members of the public may ask the Chairman of the Committee for permission to address the Committee as stated in the Public Bodies (Admission to Meetings) Act 1960. The rules governing this procedure are available upon request.

5. **Matters arising from those minutes not otherwise stated in the agenda**

To consider matters arising from those Minutes and to receive a report from the Chairman regarding actions requested. This is for information sharing only, not for decision making.

6. **Lion Green booking contract**

APPENDIX 2

Waverley Borough Council has decided there is no requirement for us to have a Street Trading licence for events on Lion Green. However, they now require sight of an Event Safety Management Plan and Covid 19 Risk assessment from the organiser of each event. The Deputy Clerk has pushed them to provide pro forma documents otherwise each parish is reinventing the wheel. Our contract with each organiser has had to be updated to reflect these requirements.

Recommendation: The Lion Green booking contract be amended to reflect the changes required by Waverley Borough Council.

7. **Review of hire charges**

Our internal auditor has asked the Council to review it's hire charges for Lion Green and the Council Chamber. For commercial events the charges are as follows:

Lion Green: £150 per day, including any days required to set up or take down
Chamber: £18 per hour

Recommendation: the charges for the hire of Lion Green and the Chamber remain the same for the next 3 years.

8. **Allotments**

APPENDIX 3

To consider the report from the Deputy Town Clerk.

9. **Next meeting**

10 June 2021

****End of Agenda****