



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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Minutes of the Haslemere Town Council Meeting held at 7pm on
Thursday 16th May 2019
Council Chamber, Town Hall, High Street, Haslemere

Mayor	*Cllr J Robini
Deputy Mayor	*Cllr S Dear
Councillors	*Arrick *Barton, *Cole, *Davidson, *Dullaway, *Ellis *Hewett, Isherwood, *Keen, Lloyd, *Matthes, *Nicholson *Odell, *Round, *Weldon, *Whitby

* present

The meeting was clerked by the Town Clerk, Lisa O’Sullivan. Also present were Press and members of the public.

Prior to the meeting prayers were said by Reverend Jen Riddlestone.

33/19 ELECTION OF TOWN MAYOR FOR 2019-20

Councillor Odell nominated Cllr Robini.
Councillor Nicholson seconded the nomination.
There were no further nominations.

RESOLVED: Councillor John Robini is duly elected Town Mayor for 2019-20.

34/19 DECLARATION OF ACCEPTANCE OF OFFICE OF TOWN MAYOR

Cllr Robini made the declaration of acceptance of office.

35/19 ELECTION OF DEPUTY TOWN MAYOR FOR 2019-20

Councillor Keen nominated Cllr Dear.
Councillor Round seconded the nomination.
There were no further nominations.

RESOLVED: Councillor Simon Dear is duly elected Deputy Town Mayor 2019–20.

36/19 DECLARATION OF ACCEPTANCE OF OFFICE – COUNCILLORS

The Town Clerk confirmed that all Councillors have signed the ‘Declaration of Acceptance of Office’ prior to the meeting.

37/19 APOLOGIES FOR ABSENCE

The following apologies are accepted by Council: Cllr Isherwood (prior engagement), Cllr Lloyd (Holiday).

38/19 DISCLOSURE OF INTERESTS

None.

39/19 DISPENSATIONS

None.

40/19 QUESTIONS BY THE PUBLIC

Christopher Ashdown-Jones commented on how challenging the Mayor's Barefoot Walk was and congratulated Cllr Round on completing it.

Leslie Banfield (Haslemere Vision) asked if the new Council would continue to offer support for this scheme, it was confirmed that Cllr Isherwood and Cllr Ellis would be the link Councillors for this project going forwards. Cllr Barton also offered support for this project.

41/19 REPRESENTATIONS BY EXTERNAL BODIES

None.

42/19 MINUTES OF THE LAST MEETING

RESOLVED: That the minutes of the meeting held 21st March 2019 and any recommendations be adopted. The minutes were signed as a true record.

43/19 END OF YEAR FINANCIAL ACTIONS

RESOLVED: That the schedule of payments as detailed in the Cashbook printouts for months 12 & 1 and any variances in the Council's accounts are approved.

44/19 INTERNAL AUDIT 2018-2019

RESOLVED: that the content of Internal Audit report for 2018-2019 is noted.

45/19 EXTERNAL AUDIT REQUIREMENTS – Annual Governance Statement

Council considered the Annual Governance Statement on the AGAR for year ended 31st March 2019.

RESOLVED: That the Annual governance statement for year ended 31st March 2019 is approved.

46/19 EXTERNAL AUDIT REQUIREMENTS – Accounting Statements

Council considered the Accounting Statements on the AGAR for year ended 31st March 2019.

Cllr Dear highlighted to the Council that the report states 'That the Council has a robust system in place in respect of policies and procedures and the Clerk is very experienced in this regard' Thanks to the Town Clerk for her ongoing hard work relating to the audit.

RESOLVED: That the Accounting Statements for year ended 31st March 2019 are approved.

47/19 CODE OF CONDUCT

RESOLVED: That the recently revised code of Conduct at Appendix 5 is adopted.

48/19 BANK SIGNATORIES

RESOLVED: That Penny Bradley, Malcolm Carter, Sahran Abeyundara and Libby Piper are removed from the Town Council's bank mandates and replaced with Cllrs David Dullaway, Jerome Davidson, David Round and Simon Dear.

49/19 GENERAL POWER OF COMPETANCE

RESOLVED: That Haslemere Town Council wishes to adopt the General Power of Competence and confirms that it meets the two eligibility criteria for adoption of the Power of General Competence as set out in a statutory instrument known as the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, namely that at least 2/3 Members of Council have been elected to office (not co-opted) and that the Council employs a 'qualified Clerk'.

50/19 MINUTES OF COMMITTEE MEETINGS

RESOLVED: That the minutes of the below meetings and any recommendations therein, not already made under delegated authority, be adopted.

- Planning & Highways Committee 28th March, 25th April 2019
- Amenities Committee 11th April 2019

51/19 MEMBERSHIP OF COMMITTEES/EXTERNAL BODIES

RESOLVED: That the membership of committees / external bodies, as previously circulated is agreed with the following amendments.

- Cllr Arrick – add to Planning and F&A
- Cllr Barton – add to Planning
- Cllr Matthes – add to Planning
- Cllr Matthes to replace Keen on Shottermill United Charities

52/19 MEMBERSHIP OF SUB-COMMITTEES/ WORKING PARTIES

RESOLVED: That the membership of the following sub-committees / working parties is as follows:

- Public Toilets sub-committee to consist of Cllrs Dear, Dullaway, Keen and Arrick.
- Neighbourhood Plan working party to consist of: Cllrs Odell, Ellis, Barton and Weldon.
- Fairground Carpark working party to consist of: Cllrs Round, Keen, Matthes, Robini, Whitby, Weldon and Nicholson.

53/19 TOILET CLEANING TENDER

RESOLVED: The Town Clerk is authorised to go to tender for the toilet cleaning contract in accordance with the attached specification (Appendix 9).

54/19 MEMBER TRAINING

RESOLVED: that the Town Clerk is authorised to overspend the Members Training budget by a maximum of £1500. If that limit is reached and further funds are required the Town Clerk will submit a report to Council.

Cllr Matthes suggested the possibility of past/experienced Councillors mentoring new Councillors.

Cllr Keen has found the WBC training for new Councillors beneficial and suggested that new Councillors attend the training, possibly to be held at The Burys, Godalming.

Meeting finished 7.45pm

Signed.....
Chairman of Meeting

Date.....