



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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To all Members of the Amenities Committee (other Members for information)

Chairman	Cllr Peter Nicholson
Vice Chairman	Cllr Simon Dear
Councillors	Cole, Davidson, Dullaway, Hewett, Keen, Matthes, Odell, Robini and Round

5 June 2020

Dear Councillor

I hereby give notice that a meeting of the Amenities Committee will be held on Thursday 11 June 2020 via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/83113160193?pwd=QkFHbDNLejN6VVRzdUIQM1pQQmVBZz09>

Meeting ID: 831 1316 0193

Password: 245594

The public and press have a right to attend this meeting and are encouraged to do so

Yours sincerely

Pippa Auger
Deputy Town Clerk

Agenda

1. **Apologies for absence**

Committee to decide whether or not to accept apologies for absence.

RECOMMENDED: That where reasons are given by Members they are approved

2. **Declaration of Pecuniary and Non-Pecuniary Interests**

To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed and previously circulated in relation to any items included on the agenda for this meeting, in accordance with LOCALISM ACT 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. **Minutes of last meeting**

The Minutes of the Meeting held on 13 February 2020 to be approved by the committee and signed by the chairman.

APPENDIX 1

4. **Matters arising from those minutes not otherwise stated in the agenda** **APPENDIX 2**
To consider matters arising from those Minutes and to receive a report from the Chairman regarding actions requested. This is for information sharing only, not for decision making.
5. **Representations by the Public**
Members of the public may ask the Chairman of the Committee for permission to address the Committee as stated in the Public Bodies (Admission to Meetings) Act 1960. The rules governing this procedure are available upon request.
6. **Allotments** **APPENDIX 3**
To receive an update from the Deputy Town Clerk on any issues regarding the three allotment sites.
7. **Amendment to allotment management procedures and contract** **APPENDIX 4**
To consider the attached allotment management procedures (page 3, Availability of Allotment Plots with respect to reducing the time the process takes).
- Recommendation:** To vary the allotment management procedure to give existing plot holders one week to contact the Town Hall if they wish to exchange plots.
- Recommendation:** To vary the allotment management procedure to offer any available plot to all those on the waiting list who have indicated an interest in a plot on that site, giving them one week to respond. At the end of that time, the plot is given to the person highest on the list who responded. Anyone who doesn't respond only has one offer remaining before they are moved to the bottom of the list.
8. **Next meeting**
20th August 2020

****End of Agenda****