



# HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG  
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## Amenities Committee

Minutes of the meeting held at 7pm on 11 June 2020

Held via Zoom

Chairman	Cllr Peter Nicholson*
Vice Chairman	Cllr Simon Dear*
Councillors	Cole*, Davidson*, Dullaway*, Hewett*, Keen*, Matthes*, Odell*, Robini* and Round*

*\*Present*

Meeting clerked by: Pippa Auger, Deputy Town Clerk.

Also present:

- 10/19     APOLOGIES FOR ABSENCE  
The committee accepted the absence of Cllr Dullaway  
No apologies were received from Cllrs Odell or Round
- 11/19     DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS  
Cllr Matthes declared a non-pecuniary interest in agenda item 6 as her husband has an allotment owned by the Council.
- 12/19     MINUTES OF THE LAST MEETING  
The minutes of the meeting held 13 February 2020 were agreed and signed as a true record.
- 13/19     MATTERS ARISING FROM THOSE MINUTES NOT OTHERWISE STATED IN THE AGENDA  
Noted
- 14/19     REPRESENTATIONS BY THE PUBLIC  
None
- 15/19     ALLOTMENTS  
Noted
- 16/19     AMENDMENT TO MANAGEMENT PROCEDURES  
The current management procedure allows existing plotters two weeks to decide whether they wish to exchange their plot for a newly vacated plot on the same site. Given the waiting list is so long, and it is unusual for exchanges to be made, it was suggested by the Deputy Town Clerk to reduce this period to one week.

In addition, the procedure requires that when a plot is offered to the waiting list it is offered to one person at a time. This has caused long delays between a plot becoming vacant and being taken up by someone on the waiting list either because people higher up the list have moved away or changed contact details and not notified the Council. It was suggested a vacant plot be offered to all the waiting list for a period of one week and at the end of the week offered to the highest responder.

Anyone who responds to the offer but is not successful will maintain their place on the waiting list.  
Anyone failing to respond to the offer will have one more offer before they are moved to the bottom of the waiting list.

*PJN*

Recommended: existing plot holders are given one week to inform the Council of their wish to exchange their plot for a newly vacant plot.

Recommended: the procedure is changed to offer a vacant plot to the waiting list in one go.

17/19

NEXT MEETING  
20<sup>th</sup> August 2020

Meeting closed at 7.26pm

Signed:

*P. J. Nicholson*

Date:

*26/08/20*

Chairman of Amenities