



# HASLEMERE TOWN COUNCIL

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## **Amenities Committee**

Minutes of the meeting held at 7pm on 14<sup>th</sup> April 2016  
Council Chamber, Town Hall, High Street, Haslemere

<b>Chairman</b>	Cllr David Round*
<b>Vice Chairman</b>	Cllr Penny Bradley
<b>Councillors</b>	Abeyesundara*, Arrick, Edwards, Hewett*, King*, Odell*, Rodgers*, Sherratt

\*Present

Meeting clerked by: Sarah Nash, Deputy Town Clerk.  
In attendance: None

### **14/16 Apologies for absence**

Councillors Arrick, Bradley, Edwards and Sherratt.

### **15/16 Declarations of pecuniary and non-pecuniary interests**

Cllrs Odell and Round declared non-pecuniary interests in items 7(iia) and 7(iii) of the agenda due to Cllr Odell's involvement with Haslemere Events and Haslemere Festival.

### **16/16 Minutes of the last meeting**

The minutes of the meeting held 11<sup>th</sup> February were agreed and signed as a true record.

### **17/16 Matters arising from those minutes not otherwise stated in the agenda**

7/16: Cllr Odell and other available councillors had an onsite meeting with M&S. Cllr Odell also had a meeting with Rob Worley from Post Office Counters regarding the possible siting of a temporary portakabin on HTC land.

**Action:** Cllr Odell to circulate a formal proposal to all councillors prior to the next Full Council meeting.

74/16(iii) Cllr Abeyesundara advised that Caloo would like to be invited to tender for the play area on Lion Green.

**Action:** Deputy Town Clerk to include Caloo in the tendering process.

### **18/16 Representations by the public**

None

### **19/16 Allotments**

A quote has been received from the Clammer Hill allotment association for £388 for the provision of three new gates.

**Recommended:** That the allotment association is authorised to spend £388, to be reimbursed by HTC on production of receipts. £380 to be accrued from 2015/16 Clammer Hill grounds maintenance budget.

A quote has been received for a hedgerow management plan for all three allotment sites for £750. As a result of surveying all three sites, the plan will specify what action needs to be taken over the next several years.

**Recommended:** That this amount is approved and all remaining allotment grounds maintenance budgets from 2015/16 are accrued to go towards this.

## **20/16 Lion Green**

- i. The Deputy Town Clerk advised that some of the £1000 deposit was not spent on the repairs to Lion Green so the funfair would be receiving a £366 refund. It was noted that, as well as the repair work being funded by the hirer's deposit, HTC had benefited from a further week's income from the Funfair.

**Action:** Deputy Town Clerk to send out a press release to the Herald advising what action has been taken.

It was noted that during the opening of M&S further damage was caused to Lion Green. It was agreed that HTC should see how the parking settles down as it is still early days, before considering any barriers. Meanwhile Cllr Round undertook to make informal enquiries as to the approximate cost of a low barrier to prevent vehicles driving on the green.

**Action:** Cllr Round to investigate costs of low barrier.

- ii. **Recommended:** that the application for the hire of Lion Green made by Haslemere Festival for the construction or marshalling of floats for the Queen's birthday carnival is refused. The Committee and grounds contractor have both raised concerns about the current condition of the ground at Lion Green.

**Recommended:** that the application for the hire of Lion Green made by Shottermill Infant School for its sports day is approved and no charge should be applied.

- iii. The Committee discussed whether the Classic Car Show and Fringe Festival, who both already have permission for the hire of Lion Green for 2016, should be charged.

Cllr Odell proposed that the charge should be waived this year as they have only recently been informed that a charge may be applied, presumably after their budgets have been set, however a refundable £100 deposit should be charged. Cllr Round seconded this proposal.

Cllr Abeyesundara proposed an amendment to Cllr Odell's proposal, that although no charge should be levied, both events should be invited to make a donation to HTC for the use and maintenance of Lion Green, should they make a profit. This proposal was seconded by Cllr King.

A vote was taken on Cllr Abeyesundara's amended proposal, two voted in favour, three against, with one abstention. This proposal was not carried.

A vote was then taken on Cllr Odell's original proposal, three voted in favour, Cllr King voted against, and there were two abstentions. The proposal was therefore carried.

**Recommended:** That no charges are applied to both the 2016 Fringe Festival and 2016 Classic Car Show, however both will be charged a refundable £100 deposit to cover any damage to the ground.

- iv. **Recommended:** That the amended Lion Green application form is adopted with the following additions:
- Is a sound / PA system going to be used? If yes please refer to Waverley Borough Council's guidance on appropriate noise levels.
  - Will the event require the use of generators?
  - Request to see a copy of the hirers risk assessment.
  - Requirement to take out general insurance to cover any damage to Lion Green.
  - Where there is the sale of alcohol a TEN must be obtained from WBC and submitted to HTC before the event.
  - Will advertising banners be used? If yes and they are over 0.6m<sup>2</sup> permission must be obtained from WBC.
  - The box to describe the event is inserted after '*What is the purpose of the event?*' and asks the question 'Please describe your event'
- v. **Recommended:** That the amended Lion Green agreement is adopted with the following additions:
- That HTC requires evidence of Public Liability/TEN's or Advertisement consent if applicable to an application prior to an event taking place.
  - The signed agreement should specify that the hirer is conforming to all statements made in the application form.
- vi. **Recommended:** that this should be deferred to the next meeting.

### **21/16 Tree Survey**

The Deputy Town Clerk advised that one of the mature Chestnuts needs to be felled. The committee considered a report on trees provided by PBA. It was agreed that a relatively mature Lime tree of at least 15ft should be planted in its place.

**Recommended:** That the 1 x diseased large Chestnut and 1 x diseased smaller Chestnut are felled at a cost of £850. It was requested that this work takes place early Sunday morning to cause as little disruption to traffic as possible.

**Action:** Deputy Town Clerk to draft a press release advising local residents.

### **22/16 High Street Issues**

- i. The committee noted that two noticeboards are being ordered, costing £1,278 in total for both boards and installation. The National Trust will be funding half of this project so the total cost incurred by Haslemere Town Council for this project will be **£639.00**.
- ii. The committee noted that the Deputy Town Clerk has submitted an application for S106 funding to upright the Chestnut tree outside the Georgian. The Waverley Officer was fully supportive of HTC rolling this out to other status trees.

### **23/16 Grayswood**

- i. Cllr King advised that Les Cobbett and Alan Creasy may be able to assist with clearing the trees around the war memorial.

- ii. The Committee suggested that WBC should be contacted to advise that there is already a natural ramp in place at the location of the suggested steps; this will hopefully negate the need to install a further ramp.

**Action:** Deputy Town Clerk to follow up both of these projects.

**24/16 Pocket Park**

**Action:** Deputy Town Clerk to chase Cllr Barton for more information on likely costs of transferring the freehold, and extinguishing highway rights. John Hilder is providing Cllr Barton with this information.

**25/16 2016 Christmas lighting scheme**

Cllr Abeyesundara gave an update. Light Angels are proposing visiting each shop with Cllr Abeyesundara to present prices for updating the lighting festoons which are the bundles of wires carrying light bulbs and which are old, old-fashioned technology, high in electricity consumption, and need to be replaced. Light Angels will produce a leaflet (at their cost) and the payment for any upgrades will be made directly to Festive Lighting by the property owners. There will be no cost to HTC.

**Recommended:** That Cllr Abeyesundara and Light Angels proceed with this project.

**26/16 Pigeon issues**

Cllr King proposed the following action:

- i. Write a letter to WBC Environmental pest control officer notifying them of the pigeon problem in Haslemere and requesting appropriate action, with a copy sent to the Gibbs Trust for information.
- ii. A town centre cull if the problem continues.

**Action:** Deputy Town Clerk to write to WBC as outlined above.

**27/16 Haslemere Conservation Area Appraisal**

The minutes were noted. It was suggested that a close eye should be kept on developments at the station which should be reported to Council. Cllr Round will represent HTC at these meetings now that Cllr Rodgers has stepped down.

**28/16 Next meeting**

16<sup>th</sup> June 2016

Meeting closed at 9.15pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Chairman of Amenities**