

LICENCE APPLICATION FOR USE OF HASLEMERE TOWN COUNCIL (HTC) BANNER POSTS

This application must be completed by a representative of the organisation holding the public liability insurance

Applicants Name:	
Organisation	
Event to be advertised	
Contact Address	
24 hour emergency contact number	
Email	
Site of banners	Weyhill / High St / Both (delete as appropriate)
Date of installation	
Date of removal	
Company installing banner (with contact telephone)	

I enclose the following:

1. Copy of current certificate of public liability insurance (£5 million cover required).
2. Sketch/diagram of the banner showing wording and dimensions.
3. Method statement for installation, maintenance and removal of banner
4. Deposit cheque of £100 made payable to 'Haslemere Town Council'.

I acknowledge and accept the terms and conditions specified.

_____ Signature of applicant

_____ Date

Please return with relevant enclosures to:

Haslemere Town Council
Town Hall
High St
Haslemere
GU27 2HG