



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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Amenities Committee

Minutes of the meeting held at 7pm on 15th December 2016
Council Chamber, Town Hall, High Street, Haslemere

Chairman	Cllr David Round*
Vice Chairman	Cllr Libby Piper
Councillors	Abeyesundara, Bradley, Carter*, Dover*, Hewett*, King*, Odell*, Peel

*Present

Meeting clerked by: Sarah Nash, Deputy Town Clerk.
In attendance: None

79/16 Apologies for absence

Councillors Abeyesundara, Bradley, Peel and Piper

80/16 Declarations of pecuniary and non-pecuniary interests

None.

81/16 Minutes of the last meeting

The minutes of the meeting held 6th October were agreed and signed as a true record.

82/16 Matters arising from those minutes not otherwise stated in the agenda

Meeting with the National Trust – HTC representatives will meet with both the National Trust and Thursley Parish Councillors in the New Year.

83/16 Representations by the public

None.

84/16 Allotments

- All allotment invoices have been sent and payments are now coming in for 2017.
- There are a number of vacant plots at Clammer Hill, and now that invoices have been sent the Deputy Clerk is being notified of those plotholder who no longer wish to continue with their plots. Vacant plots will be allocated to those on the waiting list in the New Year.
- Collards Lane now has a secure lock in place.

85/16 Lion Green

- i. The new play equipment has now been installed and opened, feedback has been very positive. It was agreed that the Deputy Clerk should proceed with ordering the two additional picnic tables, to be funded from the budget originally allocated for BBQ surfaces, with the hope that some of this may be retrospectively funded by Waverley's PIC funds.

Action: Deputy Clerk to write formally to Tesco to thank them for their financial assistance.

Action: Deputy Clerk to order 2 x picnic tables

- ii. The Deputy Clerk gave an update on the recent tree survey carried out of the boundary between Lion Green and the school.

Action: Deputy Clerk to share the findings of the survey with Shottermill Infant School and SCC and request that SCC takes action on the report recommendations.

- iii. The following applications were considered for the hire of Lion Green:
- **11th-24th April – Fun Fair: Recommended** that this be approved at a charge of £150 per day plus £1000 deposit.
 - **28th May – Classic Car Show - Recommended** that this be approved at no charge for hire plus £150 deposit.
 - **26th September – 2nd October - Recommended** that this be approved at a charge of £150 per day plus £1000 deposit.

86/16 Grayswood

Cllr Round has sourced a quote for the installation of some steps on Grayswood Recreation Ground. Two more will be obtained before work takes place in the spring. Cllr Dover suggested that probationers could be used for projects of this nature.

Action: Cllr Round / Deputy Clerk to take this forward.

Cllr Round reported that positive feedback had been given regarding the cleaning of the war memorial and cutting back of overgrown vegetation.

87/16 Town Well Refurbishment

There is currently £2000 in the draft budget for this project. Cllr Round is meeting with representatives from the Museum to discuss how the refurbishment of this area could benefit the public and access to the Museum.

It was suggested that once the area has been improved an annual event could take place such as a well dressing ceremony. Cllr Odell advised that the Museum/VIC would happily take on the expense involved with arranging this.

Cllr King requested that a proper project brief is drafted by Cllr Round advising what is to be done, where and who by. Cllr Round advised that this would happen as soon as detailed quotes had been sourced.

Cllr Carter advised that this project should link in with the Haslemere Penny Ha'Penny Trust from an historical perspective.

88/16 Tall Planters – High Street and Petworth Road

The Deputy Clerk advised that the retailers are not keen to take on the responsibility of watering the tall planters if they were to be replanted. It was suggested that she contacts Terry Burns from Liphook in Bloom to establish whether they would be able to assist or advise on suitable watering techniques (i.e. backpacks).

Action: Deputy Clerk to seek quote for removal and follow up alternative option of retaining and watering with Liphook in Bloom.

89/16 Emergency Plan & Winter Plan (including grit bins and spreaders)

- i. Cllr King advised that the draft document will be circulated to all councillors before Christmas for consideration. As soon as any comments have been considered and incorporated, the document will be sent to Waverley Borough Council for comment.

Cllr Round met with officers from WBC at the WBC shed in Scotland Lane and liberated four new grit bins for HTC use and positioned them in the positions indicated by Cllr Carter in Hindhead and Beacon Hill. There is a fifth in a safe location should HTC need it.

It was agreed that salt could be purchased to fill the new grit bins in Beacon Hill and Hindhead from the Community Fund.

Action: Deputy Clerk to order salt and add the grit bins to the asset register.

- ii. Cllr Harmer has confirmed that he will allocate some of his allowance to the purchase of three new salt spreaders. The total cost for three spreaders would be £687. If SCC provide matched funding then £343.50 would need to be allocated from the Community Fund.

Action: Deputy Clerk to formally apply for the funding and purchase the spreaders once the funding has been secured.

90/16 Christmas Lights

- i. Cllr Carter advised that some retailers are unhappy with the lighting provision in Hindhead. Sponsors have paid £200 each for some lighting; 5 small lit Christmas trees have been provided on some of the shopfronts. It was suggested that some cascading lights could be purchased quickly and installed.

Action: Town Clerk to liaise with Light Angels to arrange some extra lighting to be installed quickly in Hindhead. After Christmas a proper plan for Hindhead should be drawn up for 2017's lighting scheme.

- ii. The Committee agreed that the Town Crests should be removed from both sides of Fosters Bridge when the Christmas lighting is taken down.

Action: Deputy Clerk to arrange with Light Angels.

91/16 Asset / Grounds Maintenance Monitoring

Cllr Round gave an update on this issue. It has been suggested that Waverley Borough Council treats Haslemere Town Council as a contractor and pay the amount Glendale would have received to carry out the maintenance of specific areas. Cllr Round has spoken with the Portfolio Holder at Waverley who is generally happy with the proposal however a formal meeting needs to be set up.

There is concern that Waverley would not continue making payments year on year and Haslemere Town Council would end up taking on the financial burden of this maintenance.

Cllr Round advised that Waverley is due to retender its grounds maintenance contract in a year. Cllr Odell suggested that Haslemere Town Council enters a one year contract for the first year, then submits a bid for the work when Waverley go out to tender in year two.

92/16 Next meeting

9th February 2017

Meeting closed at 8.50pm

Signed: _____ Date: _____
Chairman of Amenities