REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019 FOR THE HUNTER CENTRE

Traviss & Co Ltd
Chartered Accountants
Newtown House
38 Newtown Road
Liphook
Hampshire
GU30 7DX

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2019

The Trustees are pleased to present their Trustees Report together with the accounts of the Charity for the year ended 30 June 2019.

The charity was registered on 27 June 2017 with the Charity Commission as a Charitable Incorporated Organization with charity number 1173587) and commenced operations on 17 July 2017.

The accounts comply with the Charities Act 2011, the charity's constitution, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To relieve the needs of those suffering through dementia and related conditions in the Haslemere area together with such adjoining areas as the Trustees may from time to time decide, and, without prejudice to the generality of same by:

- (i) the operation of a day centre providing care for those with dementia and support for their families and carers and
- (ii) such other charitable activities as the trustees may from time to time in their discretion decide.

Significant activities through the past year

- (i) We have continued to welcome clients to The Hunter Centre day centre in Grayswood Road, Haslemere, four days a week. Clients are attending from South West Surrey, Hampshire and West Sussex, all being accessible to Haslemere.
- (ii) Our manager, Elaine Clement, is a contact for Carers of people with a diagnosis of dementia wishing to discuss their situation.
- (iii) A Carer's café is held at the day centre on the fourth Tuesday of each month for people to meet others in similar situations, offer support and advice and sometimes hear guest speakers.
- (iv) Elaine has now been trained to be a Dementia Champion through the Alzheimer's Society and can therefore lead Dementia Friends sessions to any interested groups. This is all part of Haslemere's Dementia Friendly Town Initiative.
- (v) The charity operates from premises at the Haslemere Hospital site, owned by the NHS Property Company, Haslemere Town Council are no longer required as a guarantor to a lease as a result of the financial performance of the Charity in the first year.

Public benefit statement

The Charity confirms that the Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising its powers or duties.

The Charity solely exists to benefit clients, staff and visitors at The Hunter Centre. It endeavours to ensure that all donations are spent to achieve the maximum impact and benefit. The Trustees believe that its Accounts demonstrate that it acts for the public benefit.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2019

ACHIEVEMENT AND PERFORMANCE

Activities for achieving objectives

For our second year we have not increased our charges for attending the day centre, thanks to the generosity of the local community and fundraisers, which covers the shortfall between expenditure and income.

We have one full time member of staff and seven part-time plus occasional bank staff. They have been supported by volunteers providing music, arts and crafts and general companionship and to whom we are most grateful.

We are fortunate in having a lovely secure garden behind the day centre for the use of our clients, which has also been a venue for visiting pets and farm animals.

Special events and seasons are celebrated through activities providing decorations and opportunities for clients to recall their past.

FINANCIAL REVIEW

Achievements and Performance

We would like to give thanks to all those who have raised funds for us this year, including local organizations Coomers Timber & Building Supplies, Collingwood Batchelor, Stricklands Dental Practice, Tesco, Marks & Spencer, Waitrose, South West Surrey Farmers Market, the Haslemere Quilters who funded some new chairs, the Haslemere 41 Club and Suez (Witley recycling centre). We also appreciate many other local organizations holding our collection boxes and all in the community holding their own local events.

In our second year we have supported 39 families living with dementia by providing day care and support. Some clients attend one day a week, some several days. We can accommodate up to 15 clients a day, depending on their needs.

Financial review

During the year to 30th June 2019 the charity had net incoming funds of £43,881 as shown on the Statement of Financial Activities on page 8 of the accounts. For the year ended 30 June 2019 the charity incurred total operating expenditure of £135,705, which included a small element of capital expenditure but largely covered the cost of staff and running the centre. At the reporting date, the charity held cash and cash equivalents of £139,232.

Reserves and investment policy

The charity has a reserves policy to enable continuity of service should a sustained income downturn be experienced, or should other reasonably foreseeable expenditures arise. Due to unpredictable client numbers, by the nature of what we are providing, we have noticed greater variances in the number of clients attending the day centre than anticipated. This has resulted in higher staff costs and our forecast is for a greater shortfall in the forthcoming year. The charity aims to maintain a minimum level of 6 months of operating costs in reserves.

To this end the trustees hold £80,486 in an interest-bearing account to obtain the best return for the charity whilst ensuring ease of access.

Further funds have been set aside for redecoration and the creation of additional toilet facilities.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2019

FUTURE DEVELOPMENTS

The charity will continue to focus on the provision of day care services, to meet the demand of our current and future beneficiaries.

Our aim is to reach out to more families living with dementia, from early diagnosis through to high need, so enabling their loved ones to remain in their home for as long as possible. We are conscious of people's preconceptions about a day centre and families not wishing to accept a decline in their loved one. We therefore encourage Carers to make contact with Elaine, our manager, for general support and information.

We regard it as equally important to offer assistance to Carers. They rarely get enough time for themselves, both 'breathing space' and to carry out day to day household chores, which is so vital to maintain the support they give. We have therefore allocated more of our Manager's time to giving talks about dementia and reaching out to individuals and groups. The Carer's café held at the day centre on the fourth Tuesday of each month is an important part of this work.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

The Hunter Centre (the "charity") is a Charitable Incorporated Organization (CIO), registered with the Charity Commission on 27th June 2017 with charity number 1173587.

The charity provides a day care centre and also raises funds to support its aims.

Organization

The Trustees met four times in the year to discuss overall strategy, finance and performance and fundraising direction, with sub-committees meeting or corresponding by e-mail as necessary between Board Meetings.

Appointment of Trustees, Trustee induction and Training

The Trust deed provides for a minimum of 3 trustees up to a maximum of 12. Trustees serve for an initial period of 3 years.

The three founder trustees offered their services in view of their local connections and experience, since formation a further four trustees have been appointed.

The power to appoint new trustees rests with the existing trustees.

All Trustees are provided with a copy of the current version of the charity's constitution, a copy of the CIO's latest Trustees' Annual Report and statement of accounts, and Charity Commission Guidance extracts. All trustees are DBS checked.

All Trustees give of their time freely and no Trustee remuneration was paid in the year.

Related parties and co-operation with other organizations

None of the Charity Trustees receive remuneration or other benefit from their work with the Charity. Any related party transactions are disclosed on an annual basis as well as any conflicts of interest.

Risk management

The Trustees have considered the major risks to which the charity is exposed.

The Trustees have taken out a comprehensive insurance policy to protect against a wide variety of risks. This policy includes Trustee Indemnity Insurance.

The Trustees have in place a comprehensive series of policies to regulate their and the charity's operations, to include compliance with HMRC, health and safety and GDPR requirements.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2019

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1173587

Principal address

Unit 7, Index House Midhurst Road Liphook Hampshire GU30 7TN

Trustees

M Carter
E J Worlidge
M Coakley
Dr M Hurst

Mrs A Downing

Mrs M Barlow Mrs G Tradgett Chairman

Treasurer

- appointed 26.7.18

Independent examiner

M J Traviss FCA
Traviss & Co Ltd
Chartered Accountants
Newtown House
38 Newtown Road
Liphook
Hampshire
GU30 7DX

Bankers

Metro Bank One Southampton Row London WC1B 5HA

Redwood Bank Limited The Nexus Building Broadway Letchworth Garden City Hertfordshire SG6 3TA

Prinicpal Office

The Hunter Centre Marjorie Gray Hall Grayswood Road Haslemere GU27 2BW

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2019

Approved by order of the board of trustees on 19th September 2019 and signed on its behalf by:

Mrs A Downing - Trustee

STATEMENT OF TRUSTEES RESPONSIBILITIES FOR THE YEAR ENDED 30 JUNE 2019

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE HUNTER CENTRE

Independent examiner's report to the trustees of The Hunter Centre

I report to the charity trustees on my examination of the accounts of the The Hunter Centre (the Trust) for the year ended 30 June 2019.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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M J Traviss FCA
Traviss & Co Ltd
Chartered Accountants
Newtown House
38 Newtown Road
Liphook
Hampshire
GU30 7DX

Date: 23/9/19

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 JUNE 2019

INCOME AND ENDOWMENTS FROM Donations and legacies Charitable activities Day Centre	V Notes 2 5	nrestricted funds £ 43,140 111,240	Restricted funds £ 3,305	Year Ended 30.6.19 Total funds £ 46,445	Period 27.6.17 to 30.6.18 Total funds £ 82,451
Other trading activities Investment income	3 4	21,415 486	-	21,415 486	17,637
Total		176,281	3,305	179,586	194,543
EXPENDITURE ON Raising funds Raising donations and legacies		1,266		1,266	5,707
Charitable activities Day Centre		131,445	2,994	134,439	98,113
Other					1,200
Total		132,711	2,994	135,705	105,020
NET INCOME		43,570	311	43,881	89,523
RECONCILIATION OF FUNDS					
Total funds brought forward		88,544	979	89,523	-
TOTAL FUNDS CARRIED FORWARD		132,114	1,290	133,404	89,523

The notes form part of these financial statements

BALANCE SHEET AT 30 JUNE 2019

	U Notes	nrestricted funds £	Restricted funds	2019 Total funds £	2018 Total funds £
CURRENT ASSETS Debtors	10	13,260	-	13,260	14,415
Cash at bank		137,942 151,202	$\frac{1,290}{1,290}$	139,232 152,492	86,979 101,394
CREDITORS Amounts falling due within one year	11	(19,088)	-	(19,088)	(11,871)
NET CURRENT ASSETS		132,114	1,290	133,404	89,523
TOTAL ASSETS LESS CURRENT LIABILITIES		132,114	1,290	133,404	89,523
NET ASSETS		132,114	1,290	133,404	89,523
FUNDS Unrestricted funds Restricted funds	12			132,114 1,290	88,544 979
TOTAL FUNDS				133,404	89,523

The financial statements were approved by the Board of Trustees on September 2019, and were signed on its behalf by:

Mrs A Downing -Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The accounts have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The accounts have been prepared under the historical cost convention.

The accounts have been prepared to give a "true and fair" view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a "true and fair" view. This departure has involved following the Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective 1 April 2005 which has since been withdrawn.

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value, unless otherwise stated in the notes to the accounts.

The charity constitutes a public benefit entity as defined by FRS102.

Judgements and key sources of estimation uncertainty

There are no significant judgements in relation to the following accounting policies that have a material impact on the accounts.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the charity of the item is probable and that economic benefit can be measured reliably.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable activities and Governance costs are costs incurred on the charity's operations, including support costs and any costs relating to the governance of the charity apportioned to charitable activities. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

All expenditure is inclusive of irrecoverable VAT.

Taxation

The charity is exempt from tax on its charitable activities.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 30 JUNE 2019

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Going concern

At the time of approving the financial statements the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future.

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Debtors: Amounts falling due within one year

Debtors are recognised initially at fair value. Subsequent to initial recognition they are measured at amortised cost using the effective interest method.

Creditors: Amounts falling due within one year

Creditors are recognised initially at fair value. Subsequent to initial recognition they are measured at amortised cost using the effective interest method.

2. DONATIONS AND LEGACIES

				Period 27.6.17
			Year Ended	to
			30.6.19	30.6.18
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Donations	39,884	3,305	43,189	78,670
Gift aid	3,256		3,256	3,781
	43,140	3,305	46,445	82,451

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 30 JUNE 2019

3.	OTHER TRADING ACTIVIT	TIES				
	Fundraising Events Rent		Unrestricted funds £ 20,602 813	Restricted funds £	Year Ended 30.6.19 Total funds £ 20,602 813 21,415	Period 27.6.17 to 30.6.18 Total funds £ 16,692 945 — 17,637
4.	INVESTMENT INCOME					
	Deposit account interest		Unrestricted funds £ 486	Restricted funds £	Year Ended 30.6.19 Total funds £ 486	Period 27.6.17 to 30.6.18 Total funds £
5.	INCOME FROM CHARITAI	BLE ACTIVITI	ES			
	Day Centre Fees	Activity Day Centre			Year Ended 30.6.19 £ 111,240	Period 27.6.17 to 30.6.18 £ 94,455
6.	SUPPORT COSTS					
	Day Centre			Management £ 5,285	Governance costs £ 1,200	Totals £ 6,485
	Repairs and renewals include re	stricted expendit	cure of £2,387 (20	018: £nil).		
	Support costs, included in the al	oove, are as follo	ows:			

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 30 JUNE 2019

6. SUPPORT COSTS - continued

		Period 27.6.17
	Year Ended	to
	30.6.19	30.6.18
	Day Centre	Total activities
	£	£
Accountancy and legal fees	1,200	1,200
Repairs and renewals	5,285	2,775
	6,485	3,975

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2019 nor for the period ended 30 June 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 June 2019 nor for the period ended 30 June 2018.

8. STAFF COSTS

		Period 27.6.17
	Year Ended	to
	30.6.19	30.6.18
	£	£
Wages and salaries	89,846	65,610
Other pension costs	1,897	1,285
•		
	91,743	66,895

The full time equivalent number of employees in the period was 4 (2018: 3.5).

The average monthly number of employees during the year was as follows:

		Period
		27.6.17
	Year Ended	to
	30.6.19	30.6.18
Admin	8	6

No employees received emoluments in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 30 JUNE 2019

9.	COMPARATIVES FOR THE STATEMENT OF FINANCE	IAL ACTIVITIES		
		Unrestricted funds £	Restricted funds £	Total funds £
	INCOME AND ENDOWMENTS FROM Donations and legacies	70,951	11,500	82,451
	Charitable activities Day Centre	94,455	-	94,455
	Other trading activities	17,637	-	17,637
	Total	183,043	11,500	194,543
	EXPENDITURE ON	5 707		5,707
	Raising funds Charitable activities	5,707	-	
	Day Centre	87,592	10,521	98,113
	Other	1,200		1,200
	Total	94,499	10,521	105,020
	NET INCOME	88,544	979	89,523
	TOTAL FUNDS CARRIED FORWARD	88,544	979	89,523
	These figures form part of the accounts for the period ended 30	June 2018		
10.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE Y	EAR		
	Other debtors		2019 £ 13,260	2018 £ 14,415
11.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE	YEAR		
	Taxation and social security Other creditors		2019 £ 714 18,374	2018 £ 667 11,204
			<u>19,088</u>	11,871

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 30 JUNE 2019

12. MOVEMENT IN FUNDS

WOVEMENT IN FONDS				
	At 1.7.18 £	Net movement in funds	Transfers between funds £	At 30.6.19
Unrestricted funds				
General fund	88,544	43,570	(105,000) $105,000$	27,114 105,000
Designated project fund	-			
	88,544	43,570	-	132,114
Restricted funds				
Dementia Awareness (Haslemere Town	202	(2.02)		
Council) Training and client activities (Tages)	302 677	(302) 613	_	1,290
Training and client activities (Tesco)				
	979	311	-	1,290
		42.001		133,404
TOTAL FUNDS	89,523	43,881		======
Net movement in funds, included in the above are a	s follows:			
		Incoming	Resources	Movement in
		resources £	expended £	funds £
Unrestricted funds		ı.	r	ı.
General fund		176,281	(132,711)	43,570
Restricted funds			(202)	(202)
Dementia Awareness (Haslemere Town Council)		1,000	(302) (387)	(302) 613
Training and client activities (Tesco) Haslemere Quilters (Chairs)		2,000	(2,000)	013
Waitrose Christmas Party		305	(305)	-
,		3,305	(2,994)	311
TOTAL FUNDS		179,586	(135,705)	43,881

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 30 JUNE 2019

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds		Net movement in funds £	At 30.6.18
Unrestricted Funds General fund		88,544	88,544
Restricted Funds Dementia Awareness (Haslemere Town Council) Training and client activities (Tesco)		302 677 ——————————————————————————————————	302 677 ——————————————————————————————————
TOTAL FUNDS		89,523	89,523
Comparative net movement in funds, included in the above are	as follows:		
	Incoming resources	Resources expended £	Movement in funds £
Unrestricted funds General fund	183,043	(94,499)	88,544
Restricted funds Rent fund Dementia Awareness (Haslemere Town Council) Training and client activities (Tesco)	7,500 1,000 3,000 —————————————————————————————	(7,500) (698) (2,323) ———————————————————————————————————	302 677 ——————————————————————————————————
TOTAL FUNDS	194,543	(105,020)	89,523

13. PENSION COMMITMENTS

The charity operates a defined contribution pension scheme through NEST. The assets are held separately from those of the charity. The pension cost charge represents contributions payable by the charity to the fund and amounted to £1,897 (2018: £1,285) including amounts payable at the year end totalling £495 (2018: £nil).

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 June 2019.