



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
01428 654305 / town.clerk@haslemeretc.org

Minutes of the Haslemere Town Council Meeting held at 7pm on
Thursday 14th July 2016
Council Chamber, Town Hall, High Street, Haslemere

Mayor	* Cllr S Abeysundara
Deputy Mayor	* Cllr M Carter
Councillors	*Arrick, *Blades, *Bradley, Dover, *Drake, *Edwards, Hall, *Hewett, *King, *Newbury, *Odell Peel, *Piper *Rodgers, *Round, Sherratt

* present

The meeting was clerked by the Town Clerk, Lisa O'Sullivan
Caroline Toms of the Haslemere Herald was also in attendance.

Before the meeting prayers were said by Revd Barbara Steele-Perkins of All Saints
Church, Grayswood.

57/16 APOLOGIES FOR ABSENCE

Cllrs Dover, Hall, Sherratt.

58/16 DISCLOSURE OF INTERESTS

Cllr Bradley declared an NPI in Item 24 as a Trustee of Haslewey.

Cllrs Odell and Round declared a NPI in Item 18 as Cllr Odell is a committee member of
the Food Festival.

Cllrs Odell and Round declared a NPI in Item 24 as Cllr Odell is a member of Haslewey.

Cllr Round declared a NPI in items 11 as Waverley representative on Sport Haslemere.

Cllr Newbury declared a DPI in item 11 as a supplier to Sport Haslemere.

Cllr King declared a NPI in item 24 as a member of the Orchard Club.

Cllr Edwards declared a NPI in item 24 as a member of Haslewey.

Cllr Abeysundara declared a NPI in item 20 as the applicant for use of Lion Green.

59/16 DISPENSATIONS

None requested or granted.

60/16 QUESTIONS BY THE PUBLIC

Peter Lawrence spoke in relation to the Sport Haslemere grant application for funding
towards a sports festival at Woolmer Hill school on 29th August, which had been
discussed by Grants committee on 7th July. The committee had recommended to Council
that they refuse the grant.

Council agreed that the portion of Item 11 relating to that application could be moved
forward to this section.

Cllr Newbury left the room.

Cllr Edwards explained that the Grants committee had felt that:

- There was too short a time frame to organise the event and a similar event held a few years ago was not successful.
- It was not acceptable that Haslemere rugby Club had not been contacted.
- WBC had not been approached regarding an events licence.

Peter Lawrence explained that the event would be promoted on social media, in schools and via banners in surrounding towns / villages (for which a HTC grant would be used). Cllr Drake, Chair of Grants committee, stated that the original recommendation had been unanimously supported and that he felt even more despondent knowing that the money would be used for banners outside Haslemere.

Peter Lawrence stated that planning was in an embryonic stage with much paperwork to sort out. Cllr Edwards stated that Mr Lawrence's involvement gave him comfort that it would be a good event, even though some other members had reservations.

Cllr Edwards suggested that the grant be awarded in full so long as someone from the Council was co-opted onto the organising committee.

RESOLVED: A grant of £500 is awarded to Sport Haslemere for the Sport Festival being held on 29th August 2016. Cllr Jim Edwards to join the organising committee.

Cllr Newbury re-entered the room.

61/16 REPRESENTATIONS BY EXTERNAL BODIES

None.

62/16 MINUTES OF THE LAST MEETING

RESOLVED: That the minutes of the town Council meeting held 19th May 2016 are a true record of that meeting.

The minutes were signed by the Mayor.

63/16 MATTERS ARISING

None.

64/16 COMMUNICATIONS FROM THE TOWN MAYOR

- Thank you to everyone to attended the Civic Ceremony. Nearly £700 raised for Mayor's charities with another cheque still to come.
- Youth worker – to be discussed under working party updates.
- Meeting regarding station forecourt refurbishment with Cllr Barton, Ken Griffiths and Mike O'Neil (Has Soc). SWT have amended the design given feedback from the meeting at the Georgian. It isn't perfect but so many groups' wishes have to be incorporated.

65/16 COMMUNICATIONS FROM THE TOWN CLERK

- The Deputy Clerk has passed her CiLCA – very many congratulations.
- 75% of the playground grant has been received (£9k). The working group are looking to form a tender document.

- Issue with Waverley insisting that banners for events must apply for advertising consent has resulted in at least one community group not being able to use them. Clerk will ask for this to be on the next joint WBC, Town & Parish meeting Agenda.

66/16 FINANCIAL MATTERS

RESOLVED: That the schedule of payments as set out below and any variances in the Council's accounts are approved:

	Month 2	Month 3
Cashbook 6 –	£16,425.77	£20,309.80
Cashbook 7 –	£0	£0
Cashbook 8 –	£0	£0

67/16 MINUTES OF COMMITTEE MEETINGS

RESOLVED: That the minutes of the following meetings and any recommendations therein are agreed.

Planning and Highways Committees held 26th May and 23rd June 2016.

Amenities Committee held 16th June 2016.

Finance and Audit Committee held 13th June 2016.

Grants Committee held 7th July 2016 – as amended by Council resolution at 60/16 above.

68/16 REPORTS FROM REPRESENTATIVES

Cllr Bradley reported that the League of Friends had been hopeful for a new Outpatients department at Haslemere Hospital but that this doesn't look likely whilst the RSCH's finances are in such dire straits.

The Mayor suggested that HTC should be lobbying, Cllr Round informed the meeting that the Haslemere Health Group, to which he is Council's representative, is working on it by trying to contribute to the process. His view is that Outpatients is stalled but not completely scrapped.

The Mayor reported that only Cllr Drake, not Hall, had left his position as representative on the vision. Cllr Odell will take his place.

Cllr Hewett reported that there would be a Horb twinning visit later in the year to commemorate 25 years of twinning with Haslemere. They would like to contribute towards one of the replacement trees on Lion Green. A sum of £100 was mentioned, the Mayor confirmed that one tree costs £290.

69/16 WORKING PARTY UPDATES

RESOLVED: The minutes of recent Hindhead working party held 6th June 2016 and the minutes of the Revenue Grants working party held 7th June 2016 are approved.

The Mayor gave an update on efforts to provide a Youth Worker for the Town. He stated the Surrey County Council could provide three fully trained workers for 3 hours per week within HTC budget to provide a health and wellbeing service for Haslemere's young people. If Council moves quickly, the existing youth worker would be kept on by Surrey over the summer, rather than being moved to a new role.

Cllr Odell asked whether youth workers currently working in the Town have been consulted and the Mayor advised that they would be.

There was some wariness expressed at SCC's reason behind the offer. However some councillors did express the view that Council should be supporting Youth provision in the Town. The Mayor confirmed that more information would be circulated before any contract with SCC was signed.

It was asked whether the Youth Worker covered Hindhead and it was confirmed that young people from Hindhead could attend.

The Mayor and Clerk will go away and try to address Council's concerns then email a report ASAP.

70/16 REPORTS FROM TWIN HATTED MEMBERS

Cllr Edwards reported that the WBC Local Plan had gone through the Executive on Tuesday and has been published. East of borough will have to provide 45% of the houses required by Government. The plan will go to Council next Tuesday, 19th. Residents have requested a judicial review of Brightwell's, Farnham TC will oppose.

Cllr Edwards also reported that the High St car park work is finished and is a big improvement.

Meals on wheels which currently go to Farnham, are cooked then transported across borough to people are being withdrawn by SCC. WBC will be providing an enhanced service, providing fresh meals cooked locally in day centres. The Orchard Club will be providing fresh meals as part of its outreach service to members who can't get to Haslewey.

The Mayor questioned why the planting has not been done in the car park between Fired Earth and parking spaces. Cllr Edwards stated that the area is not owned by WBC so they can't plant it but will clear it.

Cllr Round stated that former Councillor Brian Howard has pledged to plant, at his expense, any of the land that he owns. Cllr Round does not agree that the car park is beautifully done, and stated that it was a pity that the layout changed. He will raise again when he has more facts.

Cllr King stated that the centre line not is marked properly, Cllr Piper stated that there is 'No Entry' painted on the road to prevent people driving the wrong way.

71/16 BUDGET SETTING PROCESS

RESOLVED: That the Budget setting process, as amended by the Clerk and appended to the Agenda, is adopted.

72/16 HAZEL GROVE ROUNDABOUT SPONSORSHIP

Cllr Carter reported that he had three organisations interested in potential sponsorship.

RESOLVED: The Town Clerk is authorised to submit the roundabout sponsorship application for on behalf of the Council, applying for a 4 year sponsorship.

73/16 HASLEMERE PENNY HA'PENNY TRUST

Cllr Carter reported that the application to set up the charity is being processed by the Charities commission and will take at least 8 weeks. He explained that the trust needs two community trustees.

RESOLVED: that Rev. Richard Bodle and Mr Brian Howard be appointed as community trustees.

74/16 LION GREEN CHARGING

Cllr Round explained that this had been through Amenities who were proposing that commercial charging is replaced by private profit. Cllr Hewett suggested that corporate profit should also be added.

RESOLVED: "All uses of Lion Green, where the event is intended to give rise to private or corporate profit, shall be charged at a rate currently set at £150 per day. This means that events organised by volunteer groups, or charities, for the benefit of local residents, and not for private profit, will not be charged. The funfair and circus will be charged a refundable deposit of £1000 held against any need to repair the Green, and all other users will be asked for a refundable deposit of £150 per day. Officers shall deal with all applications, involving the amenities Committee only in cases where there might be some doubt."

75/16 LION GREEN BBQ SURFACES

Cllr Round explained that negative comments had been received from both the Police and Weysprings residents association. With this in mind he suggested that the idea be abandoned.

RESOLVED: that the £2000 allocated in the budget for bbq surfaces be used by the Amenities committee as it sees fit for the beautification of Lion Green.

76/16 APPLICATION TO USE LION GREEN

The Mayor explained that he wished to hold a family fun day on Sunday 28th August using the two small greens and the large one.

Cllr Piper was concerned that the two small greens were not large enough to accommodate a large number of people. The location of the bouncy castle was also questioned – confirmed to be in the Apple Tree garden.

There was some concern over insurance, licences etc. for a proposed bungee jump on the large green. The Mayor explained that the company concerned have all their own insurances and paperwork in place and do these charity events for a living.

Cllr King questioned whether the issue of litter and mess had been addressed – the Mayor stated that a team were in place to deal.

Cllr Drake raised an issue about security, given that alcohol is potentially going to be consumed all afternoon and into the evening. The Mayor explained that the Apple Tree would provide a bouncer. Cllr Drake did not consider one bouncer to be appropriate, given that a ratio of 1 to 50 people should be in place. It was agreed that no one knew how many people would turn up.

Cllr King asked that only plastic glasses would be used on the day.

Cllr Odell suggested that a full risk assessment should be performed. It was also suggested that Town Councillors might act as stewards on the day.

Cllr Drake suggested that the event should not go ahead unless any issues raised by the risk assessment were dealt with. He also asked for it to be noted that even if residents with high viz jackets patrolled the area it is a recipe for disaster if not addressed appropriately. He stated that if

hundreds of people turned up the Apple Tree staff might not be able to cope and suggested that Health and Safety had not been thought through.

The Mayor assured Council that adequate security would be in place.

RESOLVED: Cllr Odell, Mayor and Town Clerk to carry out risk assessment and inform police. If no issues remain then the event may go ahead. Otherwise they are to come back to Council via email for further discussion.

77/16 APPLICATIONS FOR S.106 MONEY

The Town Clerk explained that applications had gone to WBC for various projects and that the amount Council was willing to contribute now needed to be agreed.

Steps from pavement on Lower Road to Green in Grayswood.

Cost - £800+ VAT for

HTC proposed contribution - £0.

New bins in conservation area.

Paul Redmond of WBC is leading on this. No costing as yet but WBC expected to pay with no contribution from HTC.

2 x additional picnic tables at Lion Green

Cost - £1000

HTC proposed contribution £200.

5 x uplighters on Lion Green and St Christopher's Green

Cost £7500

HTC proposed contribution – up to £1250 (this being the cost of removing existing obsolete lighting which s106 will not cover).

Council should note that Skanska have stated that the stars in trees at Lion Green, St Christopher's Green and the station will not be able to be powered from lamp posts this Christmas. The clerk has asked for a quote from SSE to install a feeder pillar on Lion Green, similar to the one on St Christopher's Green. The cost of this could also potentially be met from s106 money.

Cllr Piper questioned the potential light pollution from the uplighters on Lion Green as well as the cost. The Mayor explained that they would not be on all the time and LED bulbs were minimal cost. Cllr Edwards suggested digital timers could be fitted.

The Town Clerk explained that there is currently no way of actually powering the lights on Lion Green - she is getting costings which will be added to the s106 application.

RESOLVED: that the Town Council is willing to contribute the amounts suggested in the Agenda.

78/16 STRATEGY WORKING PARTY

Councillor Round stated that some work had been done by a body outside of the Council and that his view is that it should be formalised by Council and adopted as a working party.

Cllr Drake questioned whether a plan drawn up by a specific political party should be imposed on council.

Cllr Odell explained that the top 8 initiatives were drawn from feedback at the meeting Trevor Leggo facilitated and at which Cllr Drake was present and participated.

Cllr Drake noted that this is the same process undergone by previous Council where 3 of 33 action points were achieved.

The Mayor stated that all Councillors were able to join the new working party. The working party is to report back to September Council in time for the budget round.

Cllr Odell asked that it be clerked and Cllr Edwards asked that meetings be during office hours to prevent the officers having another evening meeting to attend.

RESOLVED: A Strategy Working Party consisting of Cllrs Rodgers, King, Round and the Mayor is formed.

79/16 EXCLUSION OF THE PUBLIC

RESOLVED: That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.

80/16 HASLEWEY TRUST / THE ORCHARD CLUB TRUST

The Mayor explained that he and the Mayor are not actually in a position to give an update. Cllr Odell thanked them for their work in trying to resolve the issues.

81/16 STAFFING COMMITTEE MINUTES

Cllr Carter reported that a Grievance procedure, to be based on NALC model, needs to be adopted by Council.

He also highlighted the recommendation from Staffing Committee that it is given full delegated authority by Council to act in all staffing matters.

RESOLVED: That the minutes of the Staffing Committee held 30th June 2016 and any recommendations therein are adopted.

82/16 TESSA WRIGHT - INTERIM APPRAISAL

RESOLVED: That Tessa Wright is awarded an additional pay point with immediate effect.

Meeting finished 9.24 pm

Signed.....
Chairman of Meeting

Date.....