



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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Amenities Committee

Minutes of the meeting held at 7pm on 18th June 2015
Council Chamber, Town Hall, High Street, Haslemere

Chairman	Vacant
Vice Chairman	Vacant
Councillors	Abeyesundara, Arrick, Bradley, Edwards, Hewett, King, Odell, Rodgers, Round, Sherratt

resent

Meeting clerked by: Sarah Nash, Deputy Town Clerk.

In attendance: None

28/15 Election of Chairman

Councillor David Round was nominated by Councillor Bradley and seconded by Councillor King. No other nominations were received; Councillor David Round was duly elected as the Chairman of the Amenities Committee.

29/15 Election of Vice-Chairman

Councillor Penny Bradley was nominated by Councillor Abeyesundara and seconded by Councillor King. No other nominations were received; Councillor Penny Bradley was duly elected as the Vice-Chairman of the Amenities Committee.

30/15 Apologies for absence

Councillor Arrick

31/15 Declarations of pecuniary and non-pecuniary interests

None

32/15 Minutes of the last meeting

The minutes of the meeting held 16th April 2015 were agreed and signed as a true record.

33/15 Matters arising from those minutes not otherwise stated in the agenda

20/15: There are now woodchips at the Clammer Hill site

21/15: The Deputy Town Clerk has requested that CGC re-seed the area of land adjacent to the Co-op entrance. Councillor Edwards requested that the same is done for the area by the entrance to the school, and cordoned off to protect it, but not until the Autumn when we have had more rainfall.

Action: Deputy Town Clerk

21/15: The Deputy Town Clerk has been liaising with Waverley Borough Council to see if they can source larger bins at a cheaper cost through their suppliers; and whether S106 funding can be used towards them. In the meantime it was agreed that a notice should be put up advising that HTC are going to be replacing the bins.

Action: Deputy Town Clerk

22/15: The bin outside Costa was discussed. It was suggested that having a bin would not solve the problem of cigarette ends and disposable cups being left. Ashtrays should be provided for smokers and disposable cups should not be issued to people using the seating area outside, crockery should instead be used. It was agreed that a meeting should be arranged between Councillor Odell and senior management at Costa to raise HTC's concerns and request that ashtrays are used and the issue of disposable cups is monitored more strictly. If no positive results are achieved from this meeting then the issue should be reported to WBC Environmental Health.

Action: Deputy Town Clerk / Councillor Odell

23/15: The noticeboard still needs to be fixed. It was agreed that a claim should be put in to HTC's insurer, the outcome of which to be reported at the next meeting.

Action: Deputy Town Clerk

24/15: A meeting is being held with the Chamber of Trade & Commerce early August to discuss the Christmas Carol service.

25/15: Agreed to contact Haslemere Guides to advise that if it is not too late, seeds could be planted along the stream on Lion Green or along the embankment from the station to Fosters Bridge.

Action: Deputy Town Clerk

34/15 Representations by the public

None

35/15 Allotments

The Deputy Town Clerk had nothing to report on the allotments. It was suggested that all new councillors should visit the three allotment sites late July/August. Councillor Bradley has offered to arrange a suitable date to show councillors around.

Action: Councillor Bradley

The allotment procedures were discussed and the Deputy Town Clerk explained how plots are allocated. It was requested that the updated allotment register is circulated to the Amenities Committee for information.

Action: Deputy Town Clerk

36/15 Lion Green

- i) The extension of the yellow lines has not worked as further damage has been caused by Co-op delivery lorries. It was recommended that Councillor Odell, in her capacity as Mayor, has a meeting with a senior manager of Marks & Spencer before they take up tenancy to discuss the issue before proceeding with installing preventative measures.

Action: Councillor Odell / Deputy Town Clerk



- ii) The damaged limbs of the Lime have now been removed. Councillor King also referenced the tree management plan for Lion Green, on which updates will be provided at future Amenities meetings.
- iii) It was agreed that Councillor Abeyesundara should investigate having circular paving areas laid at various locations on Lion Green to accommodate BBQs.
Action: Councillor Abeyesundara
- iv) It was agreed that the footpath on Lion Green should be fixed as a matter of urgency as it is a trip hazard in its present state. It was recommended that the Deputy Town Clerk should source advice and a quote from Valley Landscapes for the repair or resurfacing of the footpath running from the school to Weysprings, and that expenditure up to £2000 be authorised to spend on this work. The Deputy Town Clerk will circulate the proposal and cost once received.
Action: Deputy Town Clerk
- v) The Committee authorised Tennysons Sure Start to park the Surrey County Council Children's Centre play bus on the hard-standing area on Lion Green from 2-3.30pm on Wednesday 22nd July and from 2-3.30pm on Wednesday 29th July (to coincide with the Three Counties Church WAVE week).
- vi) Councillor King clarified that the land in question is not the responsibility of HTC but is the resident's responsibility as it is on the far side of the stream. It was stated that the Co-op boundary does need tidying up but again, this is not a matter for HTC. It was agreed that when the Mayor meets with senior management of Marks & Spencer that this issue is also raised. The Deputy Town Clerk should write to the resident to explain that HTC will make a representation on his behalf to Marks & Spencer.
Action: Councillor Odell / Deputy Town Clerk

37/15 Grayswood

- i) The Deputy Town Clerk updated the Committee on recent communication with Michael Barnes regarding ownership of the land surrounding the War Memorial. Michael Barnes is due to meet with the owner shortly, and will pass on his details to the Deputy Town Clerk after doing so. A dialogue can then be opened between HTC Grayswood ward councillors and the landowner to discuss forward management of the trees.
Action: Deputy Town Clerk
- ii) Councillor Odell informed the Committee that a request had been received from a resident to have steps installed on the green in Grayswood from Lower Road to the bench as direct access from one to the other is currently via a steep bank. It was agreed that Councillors Round and Odell would visit the site to inspect but in the meantime the Deputy Town Clerk should forward the resident's request to Waverley Borough Council to see if there is anything they can do.
Action: Deputy Town Clerk / Councillors Round and Odell

38/15 Amenities Committee Terms of Reference

The document was agreed with some minor typo amendments, and the grounds maintenance tender cycle is five years rather than three. The Committee thanked Councillor Piper for producing an excellent document.



Recommended: that Council adopts the Amenities Committee Terms of Reference attached as **Appendix 1** of these minutes.

39/15 Waverley Planning Infrastructure Contributions – suggested schemes

Councillor Abeyesundara suggested having outdoor gym equipment installed on Lion Green. He has investigated the possibility; eight pieces of equipment could be supplied and installed for £10,000. It was agreed that this should be explored further to see whether WBC have any plans to provide similar schemes in areas such as Beacon Hill and High Lane and whether they could contribute any funding; and whether sponsorship could be obtained from local companies.

Action: Cllr Edwards & Round to contact WBC / Councillor Abeyesundara to explore the scheme further along with potential sponsorship

40/15 Next meeting

13th August 2015

Meeting closed at 8.40pm



Signed: _____

Chairman of Amenities

Date: _____

13-8-2015