



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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16th July 2021

To all Members of Council

Mayor	Cllr S. Dear
Deputy Mayor	Cllr J. Keen
Councillors	Arrick, Barton, Cole, Davidson, Dullaway, Ellis, Hewett, Isherwood, Lloyd, Matthes, Nicholson, Odell, Robini, Round, Weldon, Whitby

I give notice that an online meeting of Full Council will be held on Thursday 22nd July 2021 at 7pm, in the Council Chamber, Town Hall, High St, Haslemere, GU27 2HG, and you are hereby summoned to attend such meeting.

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

Mrs Lisa O'Sullivan
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Council to decide whether to accept apologies for absence.

RECOMMENDED: That where reasons are given by Members they are approved.

2. DISCLOSURE OF INTERESTS

To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with LOCALISM ACT 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. DISPENSATIONS

Town Clerk to report on any dispensations granted prior to the meeting relating to the approval of the budget, the approval of any borrowing under the Local Government Act 2003, the making of the precept, the making of the calculations under ss 49A, 49B of the Local Government Finance Act 1992, the approval of an allowance, payment or indemnity to Members.

4. QUESTIONS BY THE PUBLIC

Any resident of the area covered by the Town Council and present at the meeting may ask questions relating to the business of the Town Council. Maximum 15 minutes in total allowed for this item.

5. REPRESENTATIONS BY EXTERNAL BODIES

None expected.

6. MINUTES OF THE LAST MEETING

APPENDIX 1

To approve the Minutes of the meeting held on 13th May 2021.

RECOMMENDED: that the minutes of the meeting held on 13th May 2021 and any recommendations therein be adopted.

7. MAYOR'S UPDATE

APPENDIX 2

To note the attached update from the Mayor.

8. CLERK'S UPDATE

APPENDIX 3

To note the update from the Clerk.

9. FINANCIAL MATTERS

APPENDIX 4

The following documents are attached. Councillors should contact the Clerk in advance of the meeting if there are any queries relating to these documents.

Cash and Investment reconciliation for month 3. This document shows that the Council's bank statements agree with its accounting system.

Cashbook Payments for months 2&3. These list all the payments and receipts to and from the Council's bank accounts since the last meeting.

Cashbook 1 (current account):

Month 2 payments totalling - £35,917.88

Month 2 receipts totalling - -£57.60

Month 3 payments totalling - £20,313.86

Month 3 receipts totalling - £377.20

Cashbook 9 (United Trust reserve account):

Month 2 payments totalling - £0

Month 2 receipts totalling - -£0

Month 3 payments totalling - £1011.65

Month 3 receipts totalling - £1.73

Cashbooks 2, 10, 11 and 12:

No receipts or payments in months 2&3

Summary Income and Expenditure by Budget Heading for month 3 This shows how much actual money has been spent to date against each of the Council's budget headings and what percentage of the total budget for each heading has been spent.

RECOMMENDED: That the schedule of payments as detailed in the Cashbook printouts for months 2&3 and any variances in the Council's accounts, including reported overspends and virements are approved.

10. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of Committee meetings held since last full Council. Unless otherwise specified, all have been previously circulated and are available on the Council's website.

- Planning 27th May, 17th June, 15th July
- Amenities 10th June
- Grants 19th July – to follow

RECOMMENDED: – that the minutes of those meetings and any recommendations therein, not already made under delegated authority, be adopted.

11. NEIGHBOURHOOD PLAN INDEPENDENT EXAMINATION

APPENDIX 5

To note the series of modifications to the Haslemere Neighbourhood Plan recommended by the Independent Examiner, in order that WBC can proceed to take it to referendum.

12. HASLEMERE ACTIVE TRAVEL

APPENDIX 6

On 7th July the Council received a presentation from the Haslemere Active Travel Group (slides attached).

The Haslemere Active Travel group exists to promote local travel using walking, cycling and personal mobility in the town and neighbouring villages, in line with the council's commitment to the climate and biodiversity emergency. A number of councillors attend meetings, so the Council is looking for nominations to be formal Council representatives.

RECOMMENDED: Council agrees to formally support the work the group is trying to achieve and nominate Councillors to be the Council representatives.

13. GRANT APPLICATION – CYCLE RACKS IN HASLEMERE

APPENDICES 7 & 8

The attached application has been received from Transition Haslemere, the Grants committee has asked this to go onto the Full Council agenda so that all councillors can participate in the discussion. Council to decide whether or not to award the grant.

14. CREATION OF NEW COMMITTEES

APPENDICES 9 & 10

Town Clerk to report. Recent advice from NALC is that Councils should not be using working parties in instances where that working party is tasked with making recommendations. Where a working party is set up for that purpose it should be formed as properly constituted committee or sub-committee with associated governance and transparency.

Two working parties have been identified which should be committees - CIL and Climate Change.

RECOMMENDED: That the CIL and Climate Change working parties are formally constituted as Committees in accordance with the attached Terms of Reference.

15. AMENITIES TERMS OF REFERENCE

APPENDIX 11

The Amenities committee terms of reference has been reviewed, updated copy attached. The amendments were to correct omissions in the 2019 one, where the public toilet tender was not included and to take account of the recent freehold transfer of land from WBC

RECOMMENDED: That the revised Amenities Terms of Reference at Appendix X are adopted.

16. CCTV INSTALLATIONS HINDHEAD AND BEACON HILL

APPENDIX 12

See attached report.

RECOMMENDED: That the recommendation in the report circulated prior to the meeting is adopted and CCTV is installed in Beacon Hill and Hindhead as soon as possible, any budget shortfall coming from the Professional fees / CAPEX EMR.

17. BANK SIGNATORIES

Although the Council's main bank accounts have had their signatories reviewed this council term, some other deposit accounts have not and this needs addressing since members of the last council are in some cases bank signatories.

RECOMMENDED: That the Town Clerk is instructed to review the signatories on all council accounts. All former councillors to be removed, and where this leaves a deficit of signatories, councillors who are already signatories on the council's current account to be added as necessary.

18. ST CHRISTOPHER'S GREEN BOOKINGS

The Amenities Committee have agreed a daily rent of £75 per day for commercial events which needs to be confirmed by Full Council (as it was an informal meeting held by Zoom). The same hiring terms as

Lion Green are going to be used, with the exception of there being no vehicular access onto the green and it can be hired all year round.

The Chamber of Commerce have hired it to hold a monthly artisan craft market on the third Saturday of each month. A contract for the event has been sent out with an agreement that terms will be reviewed after the first event to pick up any snagging issues.

RECOMMENDED: The daily rate for commercial events held on St Christopher's Green is £75

19. WILDFLOWER TRIAL AREAS

APPENDICES 13, 14, 15 & 16

See attached report from Cllrs Matthes and Dullaway, with two recommendations at the end of Appendix 13

20. REPORTS FROM EXTERNAL REPRESENTATIVES

APPENDIX 17

Council to note the report from Cllr Matthes at Appendix 17

**** End of Agenda ****