



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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14th January 2022

To all Members of Council

Mayor	Cllr S. Dear
Deputy Mayor	Cllr J Keen
Councillors	Arrick, Barton, Cole, Davidson, Dullaway, Ellis, Hewett, Isherwood, Lloyd, Matthes, Nicholson, Odell, Robini, Round, Weldon, Whitby

I give notice that a meeting of Full Council will be held on Thursday 20th January 2022 at 7pm, Town Hall, High St, Haslemere, GU27 2HG, and you are hereby summoned to attend such meeting.

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

Mrs Lisa O'Sullivan
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Council to decide whether or not to accept apologies for absence.

RECOMMENDED: That where reasons are given by Members they are approved.

2. DISCLOSURE OF INTERESTS

To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with LOCALISM ACT 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. DISPENSATIONS

Town Clerk to report on any dispensations granted prior to the meeting relating to the approval of the budget, the approval of any borrowing under the Local Government Act 2003, the making of the precept, the making of the calculations under ss 49A, 49B of the Local Government Finance Act 1992, the approval of an allowance, payment or indemnity to Members.

4. UPDATE TO CODE OF CONDUCT

APPENDIX 1

Town Clerk to update. It is imperative that all Councillors read this revised Code of Conduct and raise any questions with the Clerk or Waverley Monitoring officer. If adopted, the document will be taken as read by Haslemere Town Council Members.

RECOMMENDED: That the LGA model Code of Conduct at Appendix 1 is adopted by Haslemere Town Council.

5. REPRESENTATIONS BY THE PUBLIC

Any resident of the area covered by the Town Council and present at the meeting may make a statement, ask a question or present a petition relating to the business of the Town Council. No more than one member of the public shall for permitted for speak for or against any one subject. Four minutes maximum per person. Maximum 15 minutes in total allowed for this item.

6. REPRESENTATIONS BY EXTERNAL BODIES

None expected.

7. MINUTES OF THE LAST MEETING

APPENDIX 2

To approve the Minutes of the meeting held on 18th November 2021.

RECOMMENDED: – that the minutes of the meeting held on 18th November 2021 and any recommendations therein be adopted.

8. MAYOR'S UPDATE

To follow.

9. CLERK'S UPDATE

To follow.

10. FINANCIAL MATTERS

APPENDIX 3

The following documents are attached. Councillors should contact the Clerk in advance of the meeting if there are any queries relating to these documents.

Cash and Investment reconciliation for month 9. This document shows that the Council's bank statements agree with its accounting system.

Cashbook Payments for months 8&9 These list all of the payments and receipts to and from the Council's bank accounts since the last meeting.

Cashbook 1 (current account)

Month 8 payments totalling - £21,651.22

Month 8 receipts totalling - £26,107.87

Month 9 payments totalling - £83,560.67

Month 9 receipts totalling - -£17,709.30

Cashbook 2

Month 8 payments totalling - £0

Month 8 receipts totalling - £0

Month 9 payments totalling - £0

Month 9 receipts totalling - -£6.52

Cashbooks 9, 10, 11 and 12:

No receipts or payments in months 8&9

Summary Income and Expenditure by Budget Heading for month 9 This shows how much actual money has been spent to date against each of the Council's budget headings and what percentage of the total budget for each heading has been spent.

Remembrance Sunday. This budget was overspent by £992 due to hire of PA system and significant increase in road closure costs.

Subscriptions and Publications. This was overspent by £596 as the subscription to Parish Online was not budgeted for. The amount to cover this will be vired from the newsletter budget.

RECOMMENDED: That the schedule of payments as detailed in the Cashbook printouts for months 4&5 and any variances in the Council's accounts, including reported overspends and virements are approved.

11. BUDGET 2022-23

APPENDICES 4 & 5

Cllr Dullaway to report.

RECOMMENDED: That the budget at Appendix 4 showing a precept figure of £370,937 is adopted.

12. RISK ASSESSMENT

APPENDIX 6

Each year the council is required to its risk management arrangements.

RECOMMENDED: That the Risk Assessment at Appendix 6 is approved.

13. ASSET REGISTER

APPENDIX 7

Each year the council is required to its risk management arrangements.

RECOMMENDED: That the Risk Assessment at Appendix 7 is approved.

14. MEETINGS CALENDAR

APPENDIX 8

RECOMMENDED: That the Meetings Calendar at Appendix 8 is agreed.

15. INSTALLATION OF SOLAR PANELS – PUBLIC TOILETS

APPENDIX 9

Council to note the attached report and recommendation.

RECOMMENDED: That the Clerk is authorised to proceed with the installation of solar panels by GGRS so long as it does not exceed the amount budgeted.

16. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of Committee meetings held since last full Council. Unless otherwise specified, all have been previously circulated and are available on the Council's website.

- Planning 2nd December / 6th January
- Staffing 3rd December
- Amenities 9th December
- Grants 10th January
- Infrastructure and CIL 6th January

RECOMMENDED: – that the minutes of those meetings and any recommendations therein, not already made under delegated authority, be adopted.

17. AONB BOUNDARY REVIEW – WORKING PARTY

A formal AONB boundary review is now underway by Natural England which will consider the case for extending the existing AONB. The Town Council is invited to submit comments by the deadline of 31st January. All relevant information can be found here:

<https://www.surrey-hills-aonb-boundary-review.org/share>

RECOMMENDED: That a working party be set up to formulate a response to the consultation. The Town Clerk is delegated to submit Council's response after meeting with working party.

18. HASLEWEY GRANT – CHANGE OF USE

In July Haslewey were awarded £1,000 towards their 'Teens Connected' project, however that project has been put on hold for now. There is a new project called 'Talk to Me; counselling which they are now running instead which gives free counselling sessions to local residents. Haslewey has asked that the £1,000 they were awarded for the Teens Connected project be used towards costs associated with the new project, such as printing.

19. HOUSEHOLD SUPPORT GRANT

The Council is administering a £15,000 pot, provided by Waverley Borough Council, to help local residents in hardship. At the time of publishing the Agenda we had been able to help or are in the process of helping nearly 20 families with essential items, replacement white goods and utility bill payments.

RECOMMENDED: That the Household Support Grant continues to be administered by the Town Clerk in accordance with any WBC guidelines for its use. The Clerk may apply for more funds if the initial allocation is spent before the deadline of 31st March 2022, or if the deadline is extended.

** End of Agenda **