



HASLEMERE TOWN COUNCIL

Small Grant / Green Grant Application Form¹

CONTACT DETAILS

Name of Organisation	HASLEMERE LAWN TENNIS CLUBS
Contact Name	NICK MOSES
Position in Organisation	FINANCE DIRECTOR + TREASURER
Address	
Telephone	
Email	

PROJECT DETAILS

Name of Project	CLUBHOUSE REDEVELOPMENT
What aspect of the project will grant money be used for. Please be as specific as possible. ²	WE ARE PLANNING TO REDEVELOP THE CLUBHOUSE AND ADJACENT DECLINE AND ARE SEEKING GRANT MONEY TO CONTRIBUTE TO THE COST. FURTHER DETAILS ARE ATTACHED
What benefits for the Haslemere community do you expect will result from the project? ³	WE HAVE A THRIVING COMMUNITY TENNIS CLUBS WITH 456 ADULT AND JUNIOR MEMBERS FROM THE HASLEMERE AREA. THE FACILITY IMPROVEMENTS WILL FURTHER ENHANCE THE ATTRACTIVENESS OF THE CLUBS, SUPPORTING
Scheduled project start and finish date	THE HEALTH AND WELFARE OF THE COMMUNITY NOVEMBER 2021 TO SPRING 2022

FUNDING DETAILS

Total estimated cost of the project	£90,000
Amount of grant requested from the Town Council	£2,000
Have you or will you be applying to other bodies for financial assistance? ⁴	Yes/ No
If yes please state: To whom applied	SO FAR APPLIED TO HASLEMERE SPORTS ASSOCIATION. THERE WILL BE OTHERS TOO TO DELIVER OUR £20,000 TARGET
Amount(s) applied for	£1,500
Amount(s) received	NOT YET KNOWN

¹ Delete as appropriate

² Use a separate sheet if required

³ Use a separate sheet if required

⁴ HTC will not accept applications for 100% of project funding

Have you received a grant from the Town Council before? If so for how much and for what purpose? ⁵	NOT TO OUR KNOWLEDGE
What fundraising activities will your organisation be doing to fund this project?	WE ARE SEEKING GRANTS AND SPONSORSHIP WHICH, TOGETHER WITH OUR OWN FUNDS, WILL FINANCE THE PROJECT

ORGANISATION DETAILS

Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	Yes/No Registration Number:
Is it affiliated to a National Body? If yes please specify.	(Yes) No LAWN TENNIS ASSOCIATION
What are the aims and objectives of the organisation?	THE MAIN PURPOSE OF THE CLUB IS TO PROVIDE FACILITIES FOR AND TO PROMOTE PARTICIPATION IN THE SPORT OF TENNIS, WITH MEMBERSHIP OPEN TO ALL.
What is the geographical area covered by your organisation?	HASLEDARE AND THE SURROUNDING AREA
Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	

VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The project is of benefit to residents of the Council's electoral area	✓
You hold a bank account in the name of the organisation applying, not an individual	✓
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	✓
The grant is not for a project already completed	✓
The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	✓
You consent to acknowledge HTC's contribution in your marketing / promotional material	✓

DECLARATION

In submitting this application on behalf of the stated organisation I certify that all statements made or enclosed to be true. This application and all supporting information may be made publicly available	Signed: Print name: N. H. MOSES
Date 2/11/21	

⁵ HTC will not accept applications from organisations which have been awarded a grant in the last two years.

CLUBHOUSE REDEVELOPMENT PROJECT

1. Background

The existing clubhouse adjacent to the courts at the Haslemere Recreation Ground was built in 2009 and has served the club well since then. However, as well as requiring some refurbishment, the size and design of the facility limit its usefulness for a club with a thriving membership in both the adult and junior sections. Additionally, the external staircase has severely deteriorated, and it requires replacement and repositioning as the current configuration does not meet current Building Regulations. This staircase is vital to enable junior members to access the club's facilities safely without leaving the secure area. We have therefore decided to invest in a redevelopment of the clubhouse and adjacent decking to provide a facility to benefit all members and those, particularly juniors, in our coaching programmes. This will include:

- Replacement and repositioning of the external staircase will enable children to securely access the club's loo and facilities within sight of the coaches and without leaving the secure area.
- Access to a larger clubhouse for all members, and which provides shelter when the weather turns bad (this is particularly desirable for junior coaching and camps when we may have upwards of 80+ juniors on site at the same time)
- Improved toilet, including improved disabled access and changing facilities.
- A TV/video area to use as a coaching and learning and analysis tool for juniors
- Much needed extra storage for coaches' equipment
- Easy seating with coffee table for socialising
- Larger kitchen area with more storage allowing more and better social functions
- Extension at the front with increased glazing giving great views onto the courts
- An improved decking area with more seating for players and parents to sit and for social events.

2. Project Plan, Costing & Funding

We have received the necessary planning permission from Waverley and have selected a preferred construction partner. The estimated base cost of the project is £68,000 but with VAT and a suitable contingency we are working to a budget of £90,000. We expect to commence the project within the next month with completion next Spring.

The club has judiciously managed its finances over the years to enable us to kick the project off with full certainty of funding. However, with an eye to the future, we will need to retain funds for the future capital replacement needs of the club, including court resurfacing, floodlight and fencing replacement. We are therefore looking to fund up to ca. £20,000 of the cost of the clubhouse redevelopment from grants and sponsorship.

Specific details of the planned redevelopment, including detailed drawings and elevations can be found on our website ([Policy Documents | Haslemere Tennis Club](#))