



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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2nd February 2022

To all Members of Finance and Governance Committee
All other Councillors for Information

Chairman	Cllr D Round
Vice-Chairman	Cllr G Lloyd
Councillors	Arrick, Davidson, Dear, Dullaway, Hewett, Robini, Weldon, Whitby

I hereby give notice that a meeting of the Finance and Governance Committee will be held on Monday 7th February 2022 at 7pm in the Council Chamber, Town Hall, High St, Haslemere and you are hereby summoned to attend such meeting.

Members of the press and public are entitled to attend this meeting and are encouraged to do so

Yours sincerely,

LISA O'SULLIVAN
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies from Members.

2. DISCLOSURE OF INTERESTS

To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with LOCALISM ACT 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

3. MINUTES OF THE LAST MEETING

APPENDIX 1

RECOMMENDED: That the minutes of the meeting held 4th October 2022 are approved. Chairman to sign.

4. ACCOUNTS UPDATE

The committee to note the following:

Cambridge Building Society – the account application has been made as agreed by Full Council.

Triodos – the fixed term matured in January and the balance of £86,710.40 has been reinvested for another 12 months at 0.25%.

Corporate credit account – Chairs of Staffing and F&G signed off an increase to £5,000 as the Household Support Grant payments kept reaching the former £2k limit.

5. MAYOR MAKING PROCESS

APPENDIX 2

RECOMMENDED: That the Mayor Making process at Appendix 2 is adopted.

6. FOI REQUEST INTERNAL PROCESS

APPENDICES 3&4

RECOMMENDED: That the FOI process at Appendix 3 and the reviewed FoI Policy at Appendix 4 are adopted.

7. REVIEW OF OTHER GOVERNANCE DOCUMENTS

The Town Clerk has reviewed the index of governance documents and the following need reviewing.

RECOMMENDED: that the Town Clerk reviews the following document and brings back to the next meeting:

- Complaints procedure

In addition to this, the Clerk has asked Planning and Highways committee to review its ToR and bring to Full Council.

**** End of Agenda ****