



HASLEMERE TOWN COUNCIL

Revenue Grant Application Form¹

CONTACT DETAILS

Name of Organisation	Weyhill In Bloom (WIB)
Contact Name	██████████
Position in Organisation	██████████
Address	
Telephone	
Email	

ORGANISATION DETAILS

Name of organisation	Weyhill In Bloom
Amount applied for from HTC	<p>£1250 to cover the cost of the annual planting scheme.</p> <p>In 2021 the cost was £840.</p> <p>All our bedding plants are grown and delivered to us by Farnham In Bloom and clearly, as with everything else, costs are rising. We therefore hope that HTC will continue to cover the cost of the annual WIB bedding plants as they do for Haslemere High Street. Our voluntary labour is of course free and WIB will continue to cover other costs of permanent planting from our own funds and where necessary, other grant funding bodies.</p>
What will the revenue grant money be used for – please be as specific as possible and use a separate sheet if necessary.	<p>The Grant money will be used to provide the floral displays in Wey Hill and Junction Place. Currently our displays include the planting and maintaining of:</p> <ul style="list-style-type: none"> • Sixty two planters placed at strategic sites along both Wey Hill and Junction Place. The centre piece of each one, is either a standard Bay Tree or Yew Ball and these are supported around them, with the planting of lavender during the summer and white tulips in the spring. • Twenty five Barrier Troughs placed on the railings at the Tesco traffic lights. • A co-ordinated planting scheme of 30 hanging baskets along Wey Hill and Junction Place. • Co-ordinated planting of the borders in front of the old Waverley Locality Office and Haslewey Community Centre. • Planting of the ten Horse Trough Planters on the walls of the old Locality Office and Haslewey.

¹ Delete as appropriate

	<ul style="list-style-type: none"> • Spring bulbs on Lion Green and St Christopher's Green. • The triangle of land at Junction Place currently all lavender plants.
What specific benefits for the Haslemere community do you expect will result from the grant? ²	<p>Weyhill In Bloom is a community organisation that has been working to improve the street scene for all those who shop, live and travel through the area of Wey Hill and Junction Place since 2010. It has been running as a partnership between local business, local residents, the wider community of Haslemere and to date HTC.</p> <p>We continue to promote and provide high standards in the planning / provision of all floral displays and planting schemes in the area for the benefit and enjoyment of all.</p>

FUNDING DETAILS

Have you or will you be applying to other bodies for financial assistance?	Yes
If yes please state: To whom applied	We approach all the business in Wey Hill and Junction Place and ask them for donations. For 2022 the total amounted to £600. We have a list of all business who have donated, but feel it inappropriate to name them on this form.
Amount(s) applied for	We ask the individual business to give as much as they can afford.
Amount(s) received	2020 / 21 - £800, 2021 / 22 - £600
What fundraising activities will your organisation be doing to fund this project?	We ask local business for donations every year and for those who provide a donation, they are able to display a WIB supporter sticker for each year. We will be approaching the business again around Easter 2023.

² Use a separate sheet if required

ORGANISATION DETAILS

Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	No Registration Number:
Is it affiliated to a National Body? If yes please specify.	We are insured through Britain in Bloom
What are the aims and objectives of the organisation?	WIB is established for the mutual benefit of all users of Wey Hill, Junction Place and the immediate surrounding area of Shottermill for the following purposes:- <ul style="list-style-type: none">• To promote and provide high standards in the planning / provision of all floral displays and planting schemes in the area.• To work with the local community to provide and maintain the infrastructure directly associated with the various planting schemes, providing support, nutrients, and care as required.
What is the geographical area covered by your organisation?	Wey Hill and Junction Place
Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	Account Name: Weyhill in Bloom

VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The revenue grant will be used to specifically benefit to residents of the Council's electoral area	
You hold a bank account in the name of the organisation applying, not an individual	
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	
The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	
You consent to acknowledge HTC's contribution in your marketing / promotional material	

DECLARATION

In submitting this application on behalf of the stated organisation I certify that all statements made or enclosed to be true. This application and all supporting information may be made publically available	Signed: Print name: XXXXXXXXXX
Date	06/11/2022

NOTES FOR APPLICANTS

Application procedure

Please note that no application can be considered unless delivered to the Town Clerk at Haslemere Town Council, Town Hall, High Street, Haslemere, Surrey, GU27 2HG at least **ten (10)** working days before the relevant Grant Committee or Council meeting.

No application will be considered by the Committee unless the applicant is able to confirm all of the Validity Checklist criteria. If in doubt contact the Town Clerk 01428 654305.

Consideration and notification

The application will be considered by the Grants Committee generally for capital expenditure only and on a matched funding basis.

The Committee meets every two [2] months. Successful applicants will be informed by letter/email as soon as possible thereafter.

Payment procedure

A grant payment will only be made by the Town Clerk against production of an original invoice or invoices for goods or services made out to the recipient organisation. Under no circumstances will payment be made to an individual.

Payments are made by cheque/BACS therefore the recipient organisation must hold a bank account in the name of the organisation.

Grants should normally be drawn down in one amount. The Grant Letter will state that the grant will automatically lapse if it is not claimed within the time specified.

As a courtesy, a reminder letter will be sent to the applicant organisation one [1] month before the expiry of the grant advising that the funds have not yet been claimed.


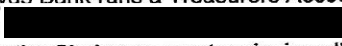
Data Protection

The information provided in this form will only be used by the Town Council in the administration of its Grants process and for no other reason. The information will be processed in accordance with the Council's data retention policy.

**WEYHILL IN BLOOM
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR TO 31st OCTOBER 2021**

	12 months to 31st October 2021		12 months to 31st October 2020	
	£	£	£	£
Brought forward 1st November 2020		3,466.41		2,558.18
INCOME				
Grants: Haslemere Town Council	850.00		850.00	
Donations: Weyhill Businesses	800.00		615.00	
Individuals	40.00		25.00	
Sundry income	-		1.73	
Fundraising inc sale of lavender bags	570.50		624.00	
	<u>2,260.50</u>		<u>2,115.73</u>	
EXPENDITURE				
Plants for planters & hanging baskets	127.84		750.00	
Compost, soil & planting materials	-		102.00	
Advertising/awareness banners	151.65		250.20	
Shop window sponsor stickers	-		30.30	
Self-watering barrier & circular planters	1,784.63		-	
RHS/NFU Public Liability Insurance	75.00		75.00	
	<u>2,139.12</u>		<u>1,207.50</u>	
Surplus for the year		<u>121.38</u>		<u>908.23</u>
Carried forward 31st October 2021		<u><u>£3,587.79</u></u>		<u><u>£3,466.41</u></u>
Represented by:-		<u><u>£3,587.79</u></u>		<u><u>£3,466.41</u></u>
Cash - Lloyds Treasurer's Account				

Notes:-

- The Committee at the date of signing these accounts was: 
- Lloyds Bank runs a Treasurers Account under the name Weyhill in Bloom, the signatories are  together. Since September 2020 the Treasurer operates online banking with the Chairman counter signing all online transactions in advance.

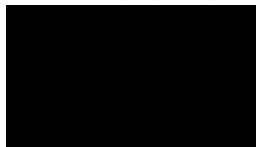

.....
approved by Chairman


9/1/22
.....
date


.....
approved by Treasurer

9/1/2022
.....
date

The above Income and Expenditure Account for the year ended 31st October 2021 has been prepared from the bank statements, cheque & pay-in-books, suppliers receipts, correspondence file and other information and explanations given me.




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signed
9. JAN. 2022
.....
date