



HASLEMERE TOWN COUNCIL

Small Grant / Green Grant Application Form¹

CONTACT DETAILS

Name of Organisation	Haslemere Festival
Contact Name	Hamish Donaldson
Position in Organisation	Trustee
Address	
Telephone	
Email	

PROJECT DETAILS

Name of Project	King's Coronation Celeb rations
What aspect of the project will grant money be used for. Please be as specific as possible. ²	Laser light show on Lion Green
What benefits for the Haslemere community do you expect will result from the project? ³	Marking the new king's Coronation and having fung
Scheduled project start and finish date	8 th May

FUNDING DETAILS

Total estimated cost of the project	£6,000
Amount of grant requested from the Town Council	£1,000
Have you or will you be applying to other bodies for financial assistance? ⁴	No
If yes please state: To whom applied	
Amount(s) applied for	
Amount(s) received	

¹ Delete as appropriate

² Use a separate sheet if required

³ Use a separate sheet if required

⁴ HTC will not accept applications for 100% of project funding

Have you received a grant from the Town Council before? If so for how much and for what purpose? ⁵	Haslemere Fringe
What fundraising activities will your organisation be doing to fund this project?	We will be covering the remaining costs, mainly of bands

ORGANISATION DETAILS

Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	Yes Registration Number:1104757
Is it affiliated to a National Body? If yes please specify.	/ No
What are the aims and objectives of the organisation?	Help the citizens of Haslemere and locally have enjoyment and mark special occasions
What is the geographical area covered by your organisation?	Haslemere and District
Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	

VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The project is of benefit to residents of the Council's electoral area	Y
You hold a bank account in the name of the organisation applying, not an individual	Y
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	Y
The grant is not for a project already completed	Y
The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	Y
You consent to acknowledge HTC's contribution in your marketing / promotional material	Y

DECLARATION

In submitting this application on behalf of the stated organisation I certify that all statements made or enclosed to be true. This application and all supporting information may be made publicly available	Signed: Hamish Donaldson Print name:
Date	28/02/2023

NOTES FOR APPLICANTS

⁵ HTC will not accept applications from organisations which have been awarded a grant in the last two years.

Application procedure

Please note that no application can be considered unless delivered to the Town Clerk at Haslemere Town Council, Town Hall, High Street, Haslemere, Surrey, GU27 2HG at least **ten (10)** working days before the relevant Grant Committee or Council meeting.

No application will be considered by the Committee unless the applicant is able to confirm all of the Validity Checklist criteria. If in doubt contact the Town Clerk 01428 654305.

Consideration and notification

The application will be considered by the Grants Committee generally for capital expenditure only and on a matched funding basis.

The Committee meets every two [2] months. Successful applicants will be informed by letter/email as soon as possible thereafter.

Payment procedure

A grant payment will only be made by the Town Clerk against production of an original invoice or invoices for goods or services made out to the recipient organisation. Under no circumstances will payment be made to an individual.

Payments are made by cheque/BACS therefore the recipient organisation must hold a bank account in the name of the organisation.

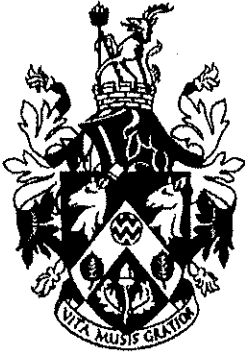
Grants should normally be drawn down in one amount. The Grant Letter will state that the grant will automatically lapse if it is not claimed within the time specified.

As a courtesy, a reminder letter will be sent to the applicant organisation one [1] month before the expiry of the grant advising that the funds have not yet been claimed.

Data Protection

The information provided in this form will only be used by the Town Council in the administration of its Grants process and for no other reason. The information will be processed in accordance with the Council's data retention policy.

REGISTERED COMPANY NUMBER: 04918368 (England and Wales)
REGISTERED CHARITY NUMBER: 1104757



**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2022
for
HASLEMERE FESTIVAL**

HASLEMERE FESTIVAL

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HASLEMERE FESTIVAL

Report of the Trustees for the Year Ended 30 September 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of Haslemere Festival are to promote and advance education particularly by the encouragement of the arts, including the art of music, singing, drama, painting, literature, dance and visual arts by the promotion of concerts, performances, exhibitions and other activities for the benefit of the inhabitants of Haslemere District. In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: running a Charity (PB2)'. Affordability and access to our programmes is important to us; we receive relatively little support in the shape of grants but access to many of our events is free or at modest cost.

Significant activities

Following the end of the pandemic, Haslemere Festival ran the many events listed below.

Christmas Market, a popular event in the centre of the Town every December; Melanie Odell & Iain Lynch

Charter Fair, held once every two years following the grant of a charter by Elizabeth I; Melanie Odell (Chairman), Libby Piper (Finances), Paul Ashton (Music), Pat Blades, Brian Howard, Heather Matthews (Visit Haslemere).

Little Lumpy Cycling Sportive, a successful cycling event with three levels of difficulty (from the 40 mile Sport to the 100 mile Epic); Ken Griffiths Chairman, Annabel Khurshid, Richard Hart, Aine Hall, Rupert Maude and Stella Mills. The partner charity this year was A Place to Be (nearly £6,000 raised).

Classic Car Tour & Show, back after its Covid enforced cancellation, was run very successfully for the 12th year; James Ewing, Jane Puttick

Platinum Jubilee Clock on Haslewey Community Centre as a permanent tribute to the 75-year reign of Queen Elizabeth; Ken Griffiths, Brian Howard, Hamish Donaldson

The Queen's Platinum Jubilee Celebrations, the Festival organised the Town's contribution by organising a Bonfire and Fireworks, Scarecrow Competition, Carnival Procession and Party on Lion Green; Hamish Donaldson, Ken Griffiths, Paul Ashton, Craig Hills, Nick Westcott-White, Haslemere Rotary

Fringe Festival, resumed this year, more successful than ever following its enforced cancellation in 2020; Ken Griffiths (Chairman), Hamish Donaldson (Treasurer), Paul Ashton (artists), Debbie Bowyer, Tony Harrould, Craig Hills, Karen Howell, Jan Jeffcoat, Stella Mills, Rob Milnes, Simon Smith, Nick Westcott-White, Gail Knox-Wilson, Virginia Green, Gabe Green, Jamie Crick. Sadly, two months before the 2022 Fringe, Rebecca McLusky Cannings, who had been a committee member for many years, lost her long battle with cancer. She will always be missed.

Food Festival, normally held over a weekend in September on Lion Green was cancelled as it clashed with the funeral of Queen Elizabeth II.

Haslemere Hens, continues to distribute grants to charities nominated by their sponsors; Brian Howard and Melissa King.

Public benefit

The Trustees confirm that they have considered the general guidance issued by the Charity Commission in connection with public benefit in setting the objectives of the charity and in particular they have considered how planned activities further the charity's objects.

HASLEMERE FESTIVAL

Report of the Trustees for the Year Ended 30 September 2022

OBJECTIVES AND ACTIVITIES

Volunteers

We are very grateful to the chairmen and members of these committees and the many volunteers who gave their considerable time and expertise to make this year's events such a success. It is estimated that total attendance at these events was of the order of 20,000 including a significant number of families with children.

FINANCIAL REVIEW

Financial position

Haslemere Festival's financial performance for 2022 shows a surplus for the year of £27,011. This is compared to a deficit of £342 in the previous year, which was impacted by the outbreak of the Covid-19 pandemic.

As a result, Haslemere Festival had a better year with unrestricted funds increasing by £9,811, which includes unrealised losses in investments of £986. There was also an increase of £17,200 in the Haslemere Hens (formerly Haslemere Hares & Hounds restricted fund).

The Balance Sheet displays an increase in unrestricted reserves of £9,811 (2021: £7,194), being the surplus on general funds for the year, which now totals £82,005 (2021: £72,194). Restricted funds at the year end amounted to £21,631 (2021: £4,431).

Principal funding sources

We are very grateful to our sponsors for their support for our activities. The major donations and sponsorship are listed in Note 3.

Investment policy

The Charity runs current accounts with NatWest Bank and Lloyds bank and a deposit account with CAF (Charities Aid Foundation). The Charity also has invested in Equities with Hargreaves Lansdown managed funds. Equities were chosen as the dividend income is of the order of 5% and the investment is for the long term.

Reserves policy and Going Concern

The Trustees wish to maintain reserves of around £40,000 for three main purposes. First, the Fringe Festival is an outdoor event and inevitably ticket sales and other income on the day (approximately £40,000) will be badly hit in the event of bad weather; secondly to cover the Festival's cash flow requirements (artists being paid before tickets go on sale) and thirdly to enable the organising committee to take modest risks when identifying high profile events (as part of our policy of bringing affordable quality entertainment to Haslemere & District). The cost of putting events on is increasing as compliance with ever stricter rules and regulations and public body interaction. Therefore, the reserves are a useful buffer and ensure the Festival can maintain its aims for the future.

Unrestricted reserves at 30th September 2022 totalled £84,537 and restricted reserves amounted to £21,631. The current level of reserves is considered sufficient to meet the charity's needs and the Trustees consider that the Charity satisfies the test of a 'going concern'. In reaching this conclusion, the Trustees have considered the impact of Covid-19 on the Charity's activities.

FUTURE PLANS

Planning is well advanced for events in 2023. In particular, we plan to celebrate the Coronation of King Charles III, hold the Arts Festival, Cycling Sportive and the Classic Car Tour & Show in May, the Food Festival in September and the Christmas Market in December. All of these events will be ran in similar fashion as the year under review, with the same aims and objectives.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Haslemere Festival was incorporated on 1st October 2003 as a Company Limited by Guarantee and is also a Registered Charity. The company was established under a Memorandum of Association which contained the objects and powers of the charitable company and is governed under its Articles of Association.

HASLEMERE FESTIVAL

Report of the Trustees for the Year Ended 30 September 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Trustees have been selected because of their business experience and their interests in the town. Andrew Brownrigg was the proprietor of Haslemere Travel and past chairman of the Chamber of Trade; Hamish Donaldson is a Deputy Lieutenant of Surrey, an ex-Merchant Banker and trustee of several local charities; Bryan Farley is a retired local notary and solicitor; Brian Howard was proprietor of Marley Flowers and a past Councillor and Mayor of Haslemere. All the trustees are volunteers.

Induction and training of new trustees

The trustees are appointed to use their skills and experience and thus no specific induction training is required except for those appointed trustee for the first time. Those new to Trusteeship are directed to the Charity Commission web site and specifically to the page 'How To Be An Effective Charity Trustee - Signposts To Our Published Guidance That Will Help You' and 'CC3 - The Essential Trustee: What you need to know'.

Risk management

The Trustees have identified the main risks and are satisfied that they take reasonable steps to mitigate them. These steps include:

- Insurance against volunteers' and third-party accidents
- Insurance against loss of property
- Attendance of First Aid at open air performances (over 500 attending)
- Bank accounts operated by two signatories or on-line
- Budgeting to avoid significant deficits
- Check lists of activities to limit oversights
- Risk Assessment for major events.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
04918368 (England and Wales)

Registered Charity number
1104757

Registered office
Edgecombe
Hill Road
Haslemere
Surrey
GU27 2JN

Trustees

H Donaldson MBE, DL
A C Brownrigg
B E Farley BEM
B Howard MBE

HASLEMERE FESTIVAL

Report of the Trustees
for the Year Ended 30 September 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

J Holland-Leader FCA
ICAEW
Knox Cropper LLP
Chartered Accountants
Office Suite 1
Haslemere House
Lower Street
Haslemere
Surrey
GU27 2PE

Solicitors

Potter, Owtram & Peck
42 West Street
Haslemere
Surrey
GU27 2AN

Bankers

National Westminster Bank
39 The Borough
Farnham
Surrey
GU9 7NP

Investment Managers

Hargreaves Lansdowne
1 College Square South
Anchor Road
Bristol
BS1 5HL

Patrons

The Patrons of the Haslemere Festival are Michael More-Molyneux (Lord Lieutenant of Surrey), Rt. Hon Jeremy Hunt MP, Dr François Dolmetsch, Admiral Sir Derek Reffell KCB.

HASLEMERE FESTIVAL

Report of the Trustees
for the Year Ended 30 September 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Haslemere Festival for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

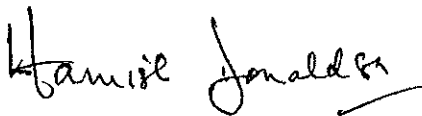
Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 7 February 2023 and signed on its behalf by:



H Donaldson MBE, DL - Trustee

Independent Examiner's Report to the Trustees of Haslemere Festival

Independent examiner's report to the trustees of Haslemere Festival ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2022.

This report is made to the Trustees, as a body, in accordance with the terms of my engagement. Our work has been undertaken so that we might carry out an Independent Examination of the financial statements in accordance with the General Directions given by the Charity Commissioners. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees, as a body, for our work or for this report.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J Holland-Leader FCA
ICAEW
Knox Cropper LLP
Chartered Accountants
Office Suite 1
Haslemere House
Lower Street
Haslemere
Surrey
GU27 2PE

7 February 2023

HASLEMERE FESTIVAL

Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 30 September 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	30,917	45,098	76,015	13,272
Charitable activities	4				
Events		<u>260,711</u>	<u>26,508</u>	<u>287,219</u>	<u>33,945</u>
Total		<u>291,628</u>	<u>71,606</u>	<u>363,234</u>	<u>47,217</u>
EXPENDITURE ON					
Raising funds		81	-	81	83
Charitable activities	5				
Events		<u>280,750</u>	<u>54,406</u>	<u>335,156</u>	<u>49,541</u>
Total		<u>280,831</u>	<u>54,406</u>	<u>335,237</u>	<u>49,624</u>
Net gains/(losses) on investments		<u>(986)</u>	<u>-</u>	<u>(986)</u>	<u>2,065</u>
NET INCOME/(EXPENDITURE)		9,811	17,200	27,011	(342)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>72,194</u>	<u>4,431</u>	<u>76,625</u>	<u>76,967</u>
TOTAL FUNDS CARRIED FORWARD		<u>82,005</u>	<u>21,631</u>	<u>103,636</u>	<u>76,625</u>

The notes form part of these financial statements

HASLEMERE FESTIVAL

Balance Sheet 30 September 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Investments	12	9,484	-	9,484	10,470
CURRENT ASSETS					
Debtors	13	6,958	-	6,958	21,742
Cash at bank and in hand		<u>71,506</u>	<u>21,631</u>	<u>93,137</u>	<u>74,376</u>
		78,464	21,631	100,095	96,118
CREDITORS					
Amounts falling due within one year	14	<u>(5,943)</u>	-	<u>(5,943)</u>	<u>(29,963)</u>
NET CURRENT ASSETS		<u>72,521</u>	<u>21,631</u>	<u>94,152</u>	<u>66,155</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>82,005</u>	<u>21,631</u>	<u>103,636</u>	<u>76,625</u>
NET ASSETS		<u>82,005</u>	<u>21,631</u>	<u>103,636</u>	<u>76,625</u>
FUNDS	15				
Unrestricted funds				82,005	72,194
Restricted funds				<u>21,631</u>	<u>4,431</u>
TOTAL FUNDS				<u>103,636</u>	<u>76,625</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

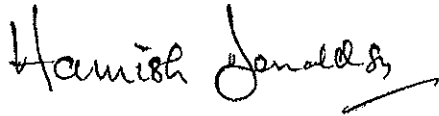
The notes form part of these financial statements

HASLEMERE FESTIVAL

Balance Sheet - continued
30 September 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 7 February 2023 and were signed on its behalf by:



H Donaldson MBE, DL - Trustee

The notes form part of these financial statements

1. GENERAL INFORMATION

Haslemere Festival is a charitable company incorporated in England and Wales under the Companies Act 2006. A description of the nature of Haslemere Festival's operation, its principal activity, and operational address is disclosed in the Report of the Trustees.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these financial statements. The trustees have made this assessment in respect to a period of one year from the date of approval of these financial statements. The trustees of the Charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donated services and facilities

Donated professional services and donated facilities are recognised as income and corresponding expenses when the Charity has control, any conditions have been met and the economic benefit can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

2. ACCOUNTING POLICIES - continued

Raising funds

Costs of raising funds comprise the costs of commercial trading including running the Bar and the Raffle not related to a charitable activity

Charitable activities

Expenditure on Charitable Activities includes the costs of the artists, performance costs, outdoor infrastructure and other educational costs to further the objects of the Charity.

Allocation and apportionment of costs

Actual costs for each event run by Haslemere Festival are separately identifiable and are apportioned to that activity as appropriate. The only support cost incurred by the charity is the Independent Examiner's fee, which is attributed to 'Events' within charitable activities as the charity's sole activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

HASLEMERE FESTIVAL

Notes to the Financial Statements - continued for the Year Ended 30 September 2022

3. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	<u>76,015</u>	<u>13,272</u>

For the Queen's Platinum Jubilee celebrations, Shottermill Great War Memorial Trust donated £3,000, Haslemere Town Council £2,500 and the Community Foundation for Surrey £2,000.

For the Queen's Platinum Jubilee Clock the principal donations were Haslemere Fringe Festival £11,042, Haslemere Hens £8,500, GiftAid from Donations £3,004, Shottermill Great War Memorial Trust £4,000, Mr & Mrs S Mulliner £2,500, Marley Flowers Ltd £2,500, Haslemere Town Council £2,000, Mr & Mrs H Donaldson £2,500, Mrs M Barlow (in memory of John Barlow) £1,250, Mr D Round (in memory of Karin Round) £1,050, Mrs A Wainwright £1,000, Mr & Mrs C Lemar £1,000, Mrs Jan Jeffcoat (in memory of David Jeffcoat) £980, red rock property £750, Hunter Centre £750, World of Water £500, Revel £400, Cocoon (UK) LTD £400, Clement Windows £400, Clova, £250, Sweetpeas Cafe £250, Mr & Mrs PN Downing £200.

For the Fringe Festival, Haslemere Town Council £2,000; Shottermill Great War Memorial Trust £1,500; Red Rock Property £750; Hunter £750; World of Water £500; Revel £400; Cocoon (UK) Ltd £400, Clement Windows £400; Clova, £250; Sweetpeas Cafe £250; Langham Brewery £100.

Haslemere Festival has also recognised, in donations, amounts which relate to facilities and services received from non-exchange transactions. This includes, SWR £4,800 for advertising, Olivers £500 for food, Tesco £750 for drinks and use of Green Room, The Surgery for £500 for technical support and graphics, Christian Ashdown £250 for landscaping the entrance, Hemingway £300 for hosting the volunteers evening, Music Works £750 for Lions Den stage equipment, Lion's Den Cafe £400 for volunteers refreshments and Clarendon Art Gallery £500 for a painting. The total benefits in kind amounted to £8,750 and all related to the Fringe Festival.

4. INCOME FROM CHARITABLE ACTIVITIES

		2022	2021
	Activity	£	£
Arts festival	Events	13,589	13,375
Fringe festival	Events	194,392	536
Cycling sportive	Events	18,898	13,874
Classic car show	Events	6,974	500
Haslemere events	Events	-	50
Food festival	Events	330	4,310
Haslemere Hens	Events	26,508	1,300
Christmas market	Events	13,326	-
Jubilee tea party	Events	3,707	-
Charter fair	Events	9,495	-
		<u>287,219</u>	<u>33,945</u>

HASLEMERE FESTIVAL

Notes to the Financial Statements - continued for the Year Ended 30 September 2022

5. CHARITABLE ACTIVITIES COSTS

Haslemere Hens made a grant of £8,500 to Haslemere Festival towards the cost of the Jubilee Clock.

Haslemere Fringe Festival gave £11,042 towards the cost of the Jubilee Clock.

The Cycling Sportive encourages participants by naming a 'partner' charity. This year it was the A Place to Be and £5,948 was raised.

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022	2021
	£	£
Arts festival	34,816	22,019
Fringe festival	199,111	91
Christmas market	8,585	-
Food festival	1,196	2,583
Cycling sportive	14,725	9,691
Classic car show	4,288	-
Haslemere events	3,548	-
Charter fair	9,450	-
Haslemere Hens	11,309	8,642
Haslemere sculptures	-	3,500
Alice Holt bike fund	-	2,415
Jubilee tea party	4,431	-
Jubilee Clock	40,297	-
Gourmet Geezers	2,800	-
	<u>334,556</u>	<u>48,941</u>

7. SUPPORT COSTS

	Governance costs
	£
Events	<u>600</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Independent Examination	<u>600</u>	<u>600</u>

HASLEMERE FESTIVAL

Notes to the Financial Statements - continued for the Year Ended 30 September 2022

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2022 nor for the year ended 30 September 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2022 nor for the year ended 30 September 2021.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	7,551	5,721	13,272
Charitable activities			
Events	<u>32,645</u>	<u>1,300</u>	<u>33,945</u>
Total	<u>40,196</u>	<u>7,021</u>	<u>47,217</u>
EXPENDITURE ON			
Raising funds	83	-	83
Charitable activities			
Events	<u>34,984</u>	<u>14,557</u>	<u>49,541</u>
Total	<u>35,067</u>	<u>14,557</u>	<u>49,624</u>
Net gains on investments	<u>2,065</u>	<u>-</u>	<u>2,065</u>
NET INCOME/(EXPENDITURE)	7,194	(7,536)	(342)
RECONCILIATION OF FUNDS			
Total funds brought forward	65,000	11,967	76,967
TOTAL FUNDS CARRIED FORWARD	<u>72,194</u>	<u>4,431</u>	<u>76,625</u>

HASLEMERE FESTIVAL

Notes to the Financial Statements - continued for the Year Ended 30 September 2022

11. VOLUNTEERS

The Festival is run entirely by volunteers and the key organisers are listed in the Report of the Trustees. Haslemere Festival is very grateful to the chairmen and members of the festival committees, and the many volunteers who give their considerable time and expertise to make the events such a success.

12. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 October 2021	10,470
Unrealised gains/(losses)	<u>(986)</u>
At 30 September 2022	<u>9,484</u>
NET BOOK VALUE	
At 30 September 2022	<u>9,484</u>
At 30 September 2021	<u>10,470</u>

The Trustees decided to invest £10,250 in Hargreaves Lansdown Managed Funds as a long-term investment and to profit from the relatively high yield from UK stocks. The stock markets have been volatile but the Festival is investing for the long term.

There were no investment assets outside the UK.

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Other debtors	6,958	-
Prepayments	<u>-</u>	<u>21,742</u>
	<u>6,958</u>	<u>21,742</u>

HASLEMERE FESTIVAL

Notes to the Financial Statements - continued
for the Year Ended 30 September 2022

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Deferred income	1,288	29,037
Accrued expenses	<u>4,655</u>	<u>926</u>
	<u>5,943</u>	<u>29,963</u>

15. MOVEMENT IN FUNDS

	At 1.10.21 £	Net movement in funds £	At 30.9.22 £
Unrestricted funds			
General fund	72,194	9,811	82,005
Restricted funds			
Haslemere Hens	4,431	17,200	21,631
	<u>76,625</u>	<u>27,011</u>	<u>103,636</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	291,628	(280,831)	(986)	9,811
Restricted funds				
Haslemere Hens	28,509	(11,309)	-	17,200
Jubilee Clock	40,297	(40,297)	-	-
Gourmet Geezers	<u>2,800</u>	<u>(2,800)</u>	-	-
	<u>71,606</u>	<u>(54,406)</u>	-	<u>17,200</u>
TOTAL FUNDS	<u>363,234</u>	<u>(335,237)</u>	<u>(986)</u>	<u>27,011</u>

HASLEMERE FESTIVAL

Notes to the Financial Statements - continued
for the Year Ended 30 September 2022

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.10.20 £	Net movement in funds £	At 30.9.21 £
Unrestricted funds			
General fund	65,000	7,194	72,194
Restricted funds			
Haslemere Hens	11,774	(7,343)	4,431
Haslemere Sculptures Fund	<u>193</u>	<u>(193)</u>	<u>-</u>
	<u>11,967</u>	<u>(7,536)</u>	<u>4,431</u>
TOTAL FUNDS	<u><u>76,967</u></u>	<u><u>(342)</u></u>	<u><u>76,625</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	40,196	(35,067)	2,065	7,194
Restricted funds				
Haslemere Hens	1,299	(8,642)	-	(7,343)
Haslemere Sculptures Fund	3,307	(3,500)	-	(193)
Alice Holt Bike Fund	<u>2,415</u>	<u>(2,415)</u>	<u>-</u>	<u>-</u>
	<u>7,021</u>	<u>(14,557)</u>	<u>-</u>	<u>(7,536)</u>
TOTAL FUNDS	<u><u>47,217</u></u>	<u><u>(49,624)</u></u>	<u><u>2,065</u></u>	<u><u>(342)</u></u>

The **Haslemere Sculptures Fund** consists of monies raised for the provision of a set of four sculptures to be installed across Haslemere with thanks to the Haslemere Festival and Fringe festival money raised.

The **Alice Holt Bike Fund** consists of funds raised for the Alice Holt inclusivity cycling initiative, primarily for the provision of disability bikes for use at Alice Holt forest.

The **Haslemere Hens fund (previously The Haslemere Hares & Hounds fund)** is a community art project aimed at promoting the town of Haslemere, its businesses, and art. The fibreglass sculptures are sponsored by local businesses and then auctioned to raise money for charities. The charities benefitting from this fund in the year are disclosed in note 5.

The **Jubilee Clock Fund** consists of monies raised to pay for a new Turret Clock on the Haslewey Community Centre as a permanent tribute to the Queen on her Platinum Jubilee.

HASLEMERE FESTIVAL

Notes to the Financial Statements - continued for the Year Ended 30 September 2022

16. RELATED PARTY DISCLOSURES

The Festival purchased £Nil (2021: £40) of goods from Marley Flowers of which Brian Howard (Trustee) is a director.

During the year, the Charity received donations for the Jubilee Clock for Haslemere and District Community Centre for which Brian Howard is a Trustee. The donations were £40,297 which were paid over.

During the year a Trustee, H Donaldson gave £45,000 in loan advances to help the Charity with cashflow issues although the amount outstanding was never more than £35,000. The £45,000 was repaid in full during the year.