



# HASLEMERE TOWN COUNCIL

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13<sup>th</sup> July 2023

## To all Members of Council

<b>Mayor</b>	Cllr Jerome Davidson
<b>Deputy Mayor</b>	Cllr Claire Matthes
<b>Councillors</b>	Arrick, Aslam, Austin, Banfield, Bayliss, Bridge, Carroll, Carter, Keen, Leach, Miller, Nicholson, Robini, Waters, Weatherburn, Weldon

I give notice that the annual meeting of Full Council will be held on Thursday 20<sup>th</sup> July 2023 at 7pm in the Town Hall, High Street, Haslemere and you are hereby summoned to attend such meeting.

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

LISA O'SULLIVAN  
Town Clerk

## AGENDA

### **1. APOLOGIES FOR ABSENCE**

Council to decide whether or not to accept apologies for absence.

**RECOMMENDED:** That where reasons are given by Members they are approved.

### **2. DISCLOSURE OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Haslemere Town Council Code of Conduct and the Localism Act 2011.

### **3. MINUTES OF THE LAST MEETING**

### **APPENDIX 1**

**RECOMMENDED:** That the minutes of the meeting held 18<sup>th</sup> May 2023 are adopted as a true record.

### **4. REPRESENTATIONS BY THE PUBLIC**

Any resident of the area covered by the Town Council and present at the meeting may make a statement, ask a question or present a petition relating to the business of the Town Council. No more than one member of the public shall for permitted for speak for or against any one subject. Four minutes maximum per person. Maximum 15 minutes in total allowed for this item.

### **5. REPRESENTATIONS BY EXTERNAL BODIES**

External bodies may make representations by prior arrangement with the Town Clerk.

Mr Chris Grimes, representing Sport Haslemere, will make a representation regarding the ongoing questions regarding future use of the Edge Leisure Centre.

## 6. THE EDGE LEISURE CENTRE

After the representation from Mr Chris Grimes, Council will have an opportunity to discuss the issue and consider if it wishes to make any further representations to the parties involved. Representatives from Surrey County Council and Waverley Borough Council will be invited to attend.

## 7. MAYOR'S UPDATE

**APPENDIX 2**

To note the attached update from the Mayor.

## 8. FINANCIAL MATTERS

**APPENDIX 3**

The following documents are attached:

Cash and Investment reconciliation for month 3 showing that the Council's bank statements agree with its accounting system.

Cashbook Payments for months 2 & 3. These list all the payments and receipts to and from the Council's bank accounts since the last meeting.

### **Cashbook 1 (current account)**

Month 2 payments totalling - £82,850.55	Month 3 payments totalling - £31,503.74
Month 2 receipts totalling - £5,029.35	Month 3 receipts totalling - £11,702.62

### **Cashbook 2 (deposit account)**

Month 2 payments totalling - £0	Month 3 payments totalling - £0
Month 2 receipts totalling - £	Month 3 receipts totalling - £460.29

### **Cashbook 12 (deposit account)**

Month 2 payments totalling - £21,500	Month 3 payments totalling - £0
Month 2 receipts totalling - £0	Month 3 receipts totalling - £0

### **Cashbook 14 (deposit account)**

Month 2 payments totalling - £21,500	Month 3 payments totalling - £31.14
Month 2 receipts totalling - £0	Month 3 receipts totalling - £0

### **Cashbooks 10,11 & 13**

No receipts or payments in months 2 & 3

### Summary Income and Expenditure by Budget Heading for month 3

This shows how much actual money has been spent to date against each of the Council's budget headings and what percentage of the total budget for each heading has been spent.

**RECOMMENDED:** That the schedule of payments as detailed in the Cashbook printouts for months 2 & 3 are approved. Summary Income and Expenditure is noted.

## 9. Community Infrastructure Levy

**APPENDIX 4**

To note the CIL finance schedule as at 7 July 2023 for information purposes.

## 10. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of Committee meetings held since last full Council.

### **1. Committees with delegated decision making:**

➤ Planning and Highways	22 <sup>nd</sup> May, 22 <sup>nd</sup> June, 13 <sup>th</sup> July (to follow)	<b>APPENDICES 5&amp;6</b>
➤ Staffing	23 <sup>rd</sup> June	<b>APPENDIX 7</b>
➤ Grants	3 <sup>rd</sup> July	<b>APPENDIX 8</b>

**RECOMMENDED**: that the minutes of the meetings, where committees hold delegated decision-making powers, are noted.

**RECOMMENDED**: that the recommendation from the Grants committee that £500 is awarded to Sport Haslemere from the Community Fund to fund a bursary for the 'Create a Star' Scheme is approved.

**2. Committees with no delegated decision making:**

**APPENDICES 9,10 &11**

Please read all the minutes before approving them, they may contain recommendations that you are agreeing to by approving the minutes.

- Amenities 8<sup>th</sup> June
- Finance and Governance 20<sup>th</sup> June
- Infrastructure and CiL 13th July (to follow)
- CBEC 6th June

**RECOMMENDED**: that the minutes of the meetings where committees do not hold delegating decision-making powers and any recommendations therein be adopted.

**11. STRATEGY WORKING PARTY**

**APPENDIX 12**

At the May Full Council meeting, a working party was set up to draft the Council's strategy for the remainder of the Council term, attached is its initial collection of thoughts. Councillors to discuss and make suggestions for amendments, either at the meeting or via email to Cllr Robini.

**RECOMMENDED**: That the Strategy working party produces a final draft Strategy for adoption at September Full Council, to include suggested amendments agreed by Council.

**12. HASLEMERE AND LYNCHMERE WORKING PARTY**

**APPENDIX 13**

A proposal to set up a working party to meet with Councillors from Lynchmere Parish Council two to four times a year has been put forward, with Terms of Reference as set out at Appendix 13. Cllr Bayliss to report.

**RECOMMENDED**: That the setting up of a working party to meet with Councillors from Lynchmere Parish Council and discuss/move on issues and opportunities is approved. It is suggested that the working party meet two - four times a year.

**13. PATHWAYS COMMUNITY CENTRE**

**APPENDIX 14**

Please see the attached paper at Appendix 14, which contains a recommendation regarding the future use of Pathways Community Centre Cllr Matthes to update.

**\*\* End of Agenda \*\***