



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
01428 654305 / town.clerk@haslemeretc.org

4th October 2023

To all Members of Finance and Governance Committee
All other Councillors for Information

Chairman	Conrad Waters
Vice-Chairman	Farzana Aslam
Councillors	Carroll, Davidson, Leach

I hereby give notice that a meeting of the Finance and Governance Committee will be held on Tuesday 10th October 2023 at 7pm in the Council Chamber, Town Hall, High St, Haslemere and you are hereby summoned to attend such meeting.

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

LISA O'SULLIVAN
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies from Members.

2. DISCLOSURE OF INTERESTS

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Haslemere Town Council Code of Conduct and the Localism Act 2011.

3. MINUTES OF THE LAST MEETING

The minutes of the meeting held 20th June 2023 were approved by Full Council on 20th July. Chairman to sign.

APPENDIX 1

4. COUNCIL FINANCES AND INVESTMENTS

To receive an update from the Town Clerk.

TO FOLLOW

RECOMMENDED:

- i. The committee notes that changes that the Clerk has made and is satisfied that they are in accordance with the strategy which was previously agreed.
- ii. That a Bank of Scotland current and deposit account are both opened to manage the endowment of £287k due to be paid to the council for management of the Sturt Road SANG.

5. GOVERNANCE DOCUMENTS

APPENDIX 2

The committee reviews the council's governance documents on a regular basis, making recommendations to Council for any changes as necessary.

RECOMMENDED:

- i. That the Dignity at Work policy at Appendix 2 is adopted.
- ii. That the Terms of Reference of the Finance and Governance committee are reviewed by the Chairman and Clerk and brought back to the next meeting on 13th February 2024.
- iii. In accordance with Council's request that F&G reviews the way that Revenue Grants are dealt with in relation to the budget setting process, this item is put onto the Agenda for the 13th February meeting.

**** End of Agenda ****