



# HASLEMERE TOWN COUNCIL

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8<sup>th</sup> March 2024

To all Members of Council

<b>Mayor</b>	Cllr Jerome Davidson
<b>Deputy Mayor</b>	Cllr Claire Matthes
<b>Councillors</b>	Arrick, Aslam, Austin, Banfield, Bayliss, Bridge, Carroll, Carter, Keen, Leach, Miller, Nicholson, Robini, Waters, Weatherburn, Weldon

I give notice that a meeting of Full Council will be held on Thursday 14<sup>th</sup> March 2024 at 7pm in the Town Hall, High St, Haslemere, GU27 2HG, and you are hereby summoned to attend such meeting.

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

Mrs Lisa O'Sullivan  
Town Clerk

## AGENDA

### **1. APOLOGIES FOR ABSENCE**

Council to decide whether or not to accept apologies for absence.

**RECOMMENDED:** That where reasons are given by Members they are approved.

### **2. DISCLOSURE OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Haslemere Town Council Code of Conduct and the Localism Act 2011.

### **3. REPRESENTATIONS BY THE PUBLIC**

Any resident of the area covered by the Town Council and present at the meeting may make a statement, ask a question or present a petition relating to the business of the Town Council. No more than one member of the public shall be permitted to speak for or against any one subject. Four minutes maximum per person. Maximum 15 minutes in total allowed for this item.

### **4. REPRESENTATIONS BY EXTERNAL BODIES**

To be agreed in advance with the Clerk. None expected.

### **5. MINUTES OF THE LAST MEETING**

### **APPENDIX 1**

To approve the Minutes of the Full Council meeting held on 18<sup>th</sup> January 2024.

**RECOMMENDED:** – that the minutes of the meeting held on 18<sup>th</sup> January 2024 and any recommendations therein be adopted.

## 6. MAYOR'S UPDATE

APPENDIX 2

To receive an update from the Mayor

## 7. CLERK'S UPDATE

APPENDIX 3

To note the update from the Town Clerk

## 8. FINANCIAL MATTERS

APPENDIX 4

The following documents are attached:

Cash and Investment reconciliation for month 11 showing that the Council's bank statements agree with its accounting system.

Cashbook Payments for months 10&11. These list all of the payments and receipts to and from the Council's bank accounts since the last meeting.

### **Cashbook 1 (current account)**

Month 10 payments totalling £55,180.80	Month 11 payments totalling £78,857.91
Month 10 receipts totalling £31,702.88	Month 11 receipts totalling £89,246.70

### **Cashbook 15 (CCLA deposit account)**

Month 10 payments totalling - £0	Month 11 payments totalling - £85,000
Month 10 receipts totalling - £0	Month 11 receipts totalling - £0

### **Cashbooks 9, 10 & 12**

No receipts or payments in months 10&11

### Summary Income and Expenditure by Budget Heading for month 11

This shows how much actual money has been spent to date against each of the Council's budget headings and what percentage of the total budget for each heading has been spent.

### Overspends, virements and actions for year end

APPENDIX 5

Council to consider the attached report.

### **RECOMMENDED:**

- i. That the schedule of payments as detailed in the Cashbook printouts for months 10 & 11 and any variances in the Council's accounts and any reported overspends and virements are approved.
- ii. That the recommendations in the report at Appendix 5 are approved.

## 9. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of Committee meetings held since last full Council.

### 1. Committees with delegated decision making:

**RECOMMENDED:** that the minutes of the following meetings, where committees hold delegated decision making powers, are noted.

- Planning 1<sup>st</sup> and 29<sup>th</sup> February 2024
- Grants – 13<sup>th</sup> February 2024
- Finance and Governance 13<sup>th</sup> February 2024

APPENDICES 6&7

APPENDIX 8

APPENDIX 9

### 2. Committees with no delegated decision making:

Please read all the minutes before approving them, they may contain recommendations that you are agreeing to by approving the minutes.

**RECOMMENDED:** that the minutes of the following meetings and any recommendations therein be adopted.

- CBEC 6<sup>th</sup> February 2024
- Amenities 8<sup>th</sup> February 2024
- Infrastructure and CiL 8<sup>th</sup> February 2024

APPENDIX 10

APPENDIX 11

APPENDIX 12

## **10. REVENUE GRANTS 2024-25**

**APPENDIX 13**

Council to consider the recommendations in the attached note from the Revenue Grants working party.

**RECOMMENDED:** That the following revenue grant awards, totalling £17,500, are made for the financial year 2024-25:

Crossways Counselling - £4500

Haslemere Food Bank - £7500

Haslemere Biodiversity Group - £5000

Sport Haslemere - £500

## **11. LION GREEN TOILET CLEANING CONTRACT**

**APPENDIX 14**

Council to consider the attached paper and recommendation.

**RECOMMENDED:** That the recommendation in the attached paper is agreed.

## **12. SURREY HILLS SOCIETY MEMBERSHIP RENEWAL**

**APPENDIX 15**

Council to consider whether it wishes to renew its membership of the Surrey Hill Society – this was previously done at the request of a former member of council during the last Council term.

**RECOMMENDED:** That council does not renew the membership of Surrey Hills Society in order to avoid any potential conflicts of interest in planning and other matters.

## **13. COMMUNITY INFRASTRUCTURE LEVY UPDATE**

**APPENDIX 16**

Council to note the attached update.

## **14. SAFE VISION ZERO CONSULTATION RESPONSE**

**APPENDIX 17**

To note the attached Road Safety Strategy, consultation questions and response drafted by Cllrs Bayliss, Miller & Robini. The deadline for submission is 24 March 2024.

**RECOMMENDED:** That the draft response as appended to the agenda is approved.

## **15. LION GREEN TOILETS – LANDSCAPING WORKING PARTY**

**APPENDIX 18**

Council to consider the report attached.

**RECOMMENDED:**

- i. Quotes for both turfing the area around the toilet block and paving the back are obtained. Both to be taken to Amenities Committee in April for a decision on which to implement first. Budget of around £12,000 can be found from the public toilets / deferred projects EMRs.
- ii. The working party reconvenes in late Summer to consider a further recommendation for planting and budget items for larger works.

## **16. CHRISTMAS LIGHTS**

**APPENDIX 19**

The council's contract with its Christmas Lights supplier ended in December 2023. Council has the option to 1) extend the current contract at a reduced price or 2) run a tender process to start a new scheme from 2024. The current scheme is still very much fit for purpose, and a re-tender will likely result in increased costs for the council. The cost of the scheme over the last four years was £24,269.

**RECOMMENDED:** That the current contract with Light Angels is renewed at a slightly reduced cost of £22,200 per year for 2024-26 inclusive, with an allowance made for additional testing and remedial costs for the wrapped trees.

## **17. REPORTS FROM REPRESENTATIVES**

None received in advance of the meeting.

**\*\* End of Agenda \*\***