



# HASLEMERE TOWN COUNCIL

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Minutes of the Haslemere Town Council Meeting held at 7pm on  
Thursday 16<sup>th</sup> March 2023. The meeting was held in the Council Chamber, Town Hall, High Street,  
Haslemere, GU27 2HG

<b>Mayor</b>	*Cllr J Keen
<b>Deputy Mayor</b>	*Cllr J Davidson
<b>Councillors</b>	*Arrick, Barton, *Cole, *Dear, Dullaway, Ellis, Hewett, Lloyd, *Matthes, *Nicholson, *Odell, *Robini *Round, Waters, *Weldon, Whitby

\* present

The meeting was clerked by the Town Clerk, Lisa O'Sullivan and minuted by Jo Cork.

## **20/23 APOLOGIES FOR ABSENCE**

**RESOLVED:** Councillors, Dullaway (Holiday), Whitby (unwell), Hewitt (work commitments), Ellis (family commitment) and Waters (unwell) have given their apologies and these apologies are accepted.

Cllrs Barton and Lloyd did not attend and no apologies were given.

## **21/23 METHOD OF TRANSPORT TO MEETING**

No changes to usual method

## **22/23 DISCLOSURE OF INTERESTS**

None

## **23/23 REPRESENTATIONS BY THE PUBLIC**

None

## **24/23 REPRESENTATIONS BY EXTERNAL BODIES**

None

## **25/23 MINUTES OF LAST MEETING**

**RESOLVED:** That the minutes of the meeting held 19<sup>th</sup> January 2023 are approved as a true record, with a small amendment to item number 11/23; The Town Crier mentioned the Port and Stilton during a Twitter post, not at his Town Crier's talk)

## **26/23 MAYORS UPDATE**

The Mayor presented a bottle of port and stilton cheese to Haslemere's Town Crier, Christian Ashdown (as is the traditional in other towns) and thanked him for all that he does for the Community.

- The Mayor spoke about her activities over the past 3 months, highlights include:
- The opening of Brasa Burger in Wey Hill
- A visit to Holy Cross who do such good work.
- A successful quiz night which raised over £1600.
- Ukraine year anniversary day in Godalming.
- Friends of Royal Surrey Choir fundraiser, 5 choirs from the local area sang wonderfully.

- Attended the showing of the Knife Angel Sculpture at Guildford Cathedral to highlight Knife crime.

The Mayor also spoke about the recent fire in Midhurst which resulted in the loss of a number of key historic buildings and displaced some Ukrainian families, luckily no one was hurt but our thoughts are with the community.

### **27/23 CLERKS UPDATE**

The previously circulated update from the Town Clerk was noted.

### **28/23 FINANCIAL MATTERS**

**RESOLVED:** The schedule of payments as detailed in the Cashbook printouts for months 10 and 11 and any variances in the Council's accounts, including reported overspends and variances in the Council's accounts are approved.

### **29/23 PAYMENT OF INVOICES AFTER ELECTION**

#### **RESOLVED:**

That where payments need to be made between any current bank signatories retiring as councillors and a new bank mandate being processed by the bank after the 18<sup>th</sup> May Council meeting, the existing bank signatories can continue to be used by the Town Clerk to sign off on payments.

### **30/23 AONB BOUNDARY REVIEW CONSULTATION**

**RESOLVED:** The Council agreed the recommendations from the Boundary Review working party, previously circulated.

Cllr Davidson commented that the AONB Boundary review excluded Hindhead, the Town Clerk and Cllr Davidson delegated to submit comments along with Haslemere's response.

### **31/23 INVESTMENT STRATEGY**

The Investment Strategy wording has not been completed.

#### **RESOLVED:**

The Town Clerk and Chair of F&G to adopt, having first agreed wording with F&G committee.

### **32/23 PLANNING AND HIGHWAYS COMMITTEE TERMS OF REFERENCE**

#### **RESOLVED:**

That the Planning and Highways Committee Terms of Reference at Appendix 6 is adopted.

### **33/23 MINUTES OF COMMITTEE MEETINGS**

**RESOLVED:** That the minutes of the following meetings and any recommendations therein, not already made under delegated authority, be adopted:

#### **1. Committees with delegated decision making:**

- Planning 2<sup>nd</sup> February and 2<sup>nd</sup> March 2023
- Grants – 6<sup>th</sup> March

#### **RESOLVED**

That the minutes of the meetings, where committees hold delegated decision making powers, are noted.

#### **2. Committees with no delegated decision making:**

- Amenities 9<sup>th</sup> February
- Infrastructure and CiL 2<sup>nd</sup> March 2023

Please note the recommendation from this committee to award the Haslewey solar panels project 65% of the project cost up to a maximum of £39,000 from CIL funds.

- CBEC 7th February 2023

**RESOLVED**

That the minutes of the meetings where committees do not hold delegating decision making powers and any recommendations therein be adopted.

**34/23 REPORTS FROM REPRESENTATIVES**

Cllr Round commented that the Haslemere Health Group ceased to exist in December 2021 after the Chairman resigned, he understands that a new group is in existence. The Town Clerk to find out if a new group has been set up.

Cllr Weldon commented that Haslemere Active travel Group is working with St Barts School to promote green travel to and from school.

Cllr Matthes reminded Council of the Great Green Get Together event which is on this Saturday between 10am - 4pm at Hasleworks, bringing local community groups together.

**35/23 EXCLUSION OF THE PUBLIC**

**Resolved**

**36/23 STAFFING MATTERS**

Cllr Odell spoke about recent appraisals and how it had highlighted the need for an extra part-time person to alleviate the workload from the other members of staff. This person will work on the days that Jo is not in the office.

Cllr Odell also commented that it was mentioned at the Annual Town Council that the Council take over the managing of the Ukraine refugees, this would cause a huge increase of workload to an already overstretched staff and she would not recommend this.

**Resolved:**

The Town Clerk is authorised to recruit a part-time Office Administrator for 12 hours a week. It is intended that this person would work on a Tuesday and Friday on a scale 7 basis (or 2 points higher). This equates to approximately. £7.5K per annum. This will be paid from council underspends from 2022-23 and council reserves, to be budgeted for in 2024-25.

Meeting finished at 7:45pm

Signed.....

Chairman of Meeting

Date.....