



HASLEMERE TOWN COUNCIL

CIL FUNDING APPLICATION FORM

PLEASE USE THE CIL POLICY AND FUNDING APPLICATION FORM GUIDE TO ASSIST YOU IN COMPLETING THIS DOCUMENT AND ENSURE YOU COMPLETE THE VALIDITY CHECKLIST ON PAGE 4

Contact and organisation details

1. Applicant organisation	Haslemere Hall.
2. Name and position of main contact	[REDACTED]
3. Applicant contact details (phone no, email and address)	[REDACTED]
4. Type of organisation If a charity, please provide registration number	Charity. Charity Number 1155881
5. Is the organisation able to reclaim VAT?	No.
6. If the organisation is not in the public sector please provide details of the organisation's finances Please include a copy of the most recently audited accounts, including details of unrestricted reserves	A copy of the audited annual accounts for the year ending 31 st December 2022 is attached to this application.

PROJECT DETAILS

7. Location of project	The roof of Haslemere Hall.
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<p>8. Summary of the project proposal</p>	<p>Haslemere Hall has a flat roof over the Annex, which was last renewed in 2007.</p> <p>The Trustees want to introduce the best possible thermal insulation, when the roof covering is next renewed.</p> <p>This is to reduce the heating bill, to help cover the cost of operating the Hall.</p>
<p>9. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>Haslemere Hall and the Museum make Haslemere somewhere special. We provide big screen cinema, we broadcast plays, operas and ballets from London and many other events in the evening.</p> <p>The Hall is a centre of cultural excellence; home to our own symphony orchestra and choir, home to our University of the Third Age for over 700 of our residents, home to three dramatic societies, which regularly play to packed audiences and many other local societies, which rely upon the Hall.</p> <p>Increasingly we are needed to provide vital services for the NHS, which has been for blood donations, now an eye clinic and expected to expand in the future.</p>
<p>10. What evidence is there of support from the community</p>	<p>Every day there are community activities at The Hall. This is only possible with the huge contribution from an army of local volunteers, who provide their invaluable services for free.</p> <p>It is truly a service for the community by the community.</p> <p>The proposal for this project was discussed and approved at the 2023 AGM of the Trustees and Members of Haslemere Hall.</p>
<p>11. Proposed timescales for the project, to include any deadline or circumstance which would require funding within a specific period of time</p>	<p>We propose to do the project in the Spring / Summer of 2024.</p> <p>We hope to avoid winter weather for a roofing project.</p>
<p>12. Do you need planning permission to carry out the works?</p>	<p>No, as the roof profile will remain as before.</p> <p>The contractor would agree works with Waverley Building Control.</p>

13. If planning permission is required is it in place to carry out the works? If so, please provide the application number	Not required.
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FUNDING DETAILS

14. Estimated project cost	£51,425 (£46,750 plus 10% inflation).	
15. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme		
	Amount	Detail
CIL funding sought	£40,000	CIL Funding
Any other Local authority contribution eg EBC and/or SCC	None.	
Third party contribution	£11,425	Hall's own reserves.
Total cost	£51,425	Total
16. Detail of additional sources of funding available		
Haslemere Hall has to carry significant working capital reserves to meet fluctuations in trading conditions and other unforeseen events.		
17. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding		
The Trustees of the Hall are strongly of the view that the Hall is a prized asset that exists for the benefit of the town and should be supported by the town and its Council.		
18. Please indicate whether the organisation has previously received CIL or other funding sources from either Haslemere Town Council and/or Waverley Borough Council. If yes, provide amounts and timings		
<p>The Hall has not had any CIL funding.</p> <p>The Hall was helped get through the pandemic by both the Town and Borough Councils.</p> <p>In 2018/19 The Town Council granted the Hall £3,500 for the refurbishment of the toilets (Spend A Penny Appeal).</p>		

<p>19. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed? And who will be responsible for it?</p>	<p>There is no revenue spend associated with the project. The project is designed to reduce day-to-day running costs.</p>
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VALIDITY CHECKLIST

Criteria	Tick to confirm
The project is of benefit to residents of the Council's electoral area	Yes
You hold a bank account in the name of the organisation applying, not an individual	Yes
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	Yes
The application is not for a project already completed	No
The application is not for ongoing costs for a project	No
The application is not for annual maintenance or repair	No
The application is not a project promoting a political party	No
The application is not for a project that conflicts with existing Town Council policies	No
The application is not for VAT that you can recover	No
The funds are not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	No
You consent to acknowledge HTC's contribution in your marketing / promotional material	Yes

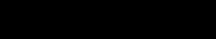
Section E: Declaration

When you have completed the application please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Haslemere Town Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Haslemere Town Council via the Deputy Town Clerk of any material changes to the proposals set out above. When requested, I agree to provide Haslemere Town Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise Haslemere Town Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Haslemere Town Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Town Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on Haslemere Town Council's website and in public material for publicity purposes. Personal data will not be disclosed without prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see: www.haslemeretc.org

Signed  _____

Organisation: _____ Haslemere Hall _____

Date: _____ 20th September 2023 _____

All organisations involved with the application will need to sign and date the form.

Signed: _____

Organisation: _____

Date: _____