



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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Amenities Committee

Minutes of the meeting held at 6pm on 11 April 2024
Council Chamber, Town Hall, High Street, Haslemere

Chairman	Cllr Nicholson*
Vice Chairman	Cllr Keen*
Councillors	Arrick*, Austin*, Banfield*, Bridge*, Carroll*, Davidson, Matthes* & Robini*

*Present

Meeting clerked by: Pippa Auger, Deputy Town Clerk.
Also present: Town Clerk via Zoom

13/24 Apologies for absence

The committee accepted the absences of Cllr Davidson.

14/24 Declaration of Interests

(Disclosable Pecuniary, Other Registrable and Non-Registrable)

Cllr Nicholson disclosed a non-registrable interest in item 8 as he is a part time volunteer with Weyhill In Bloom.

15/24 Minutes of the last meeting

The minutes of the meeting held 8 February 2024 were agreed and signed as a true record.

16/24 Matters arising from those minutes not otherwise stated in the agenda

None.

17/24 Representations by the public

None.

18/24 Clerk's report

Noted.

19/24 Hire charges – Lion Green, St Christopher's Green & Council chamber

The committee initially asked whether the deposit sum asked for is enough to cover any damage to Lion Green that the fun fair and circus inflict when they visit. The clerk confirmed it had recently been raised to £1,500 in June 2023 following the fun fair's visit in April 2023 to ensure it did.

Discussion then followed about having a scale of charges for set up days, or events that continued into the evening.

ACTION: The clerk to find out from other parishes what they charge for events on their green space and take a further recommendation to Council in May.

20/24 Weyhill In Bloom/RHS Its Your Neighbourhood scheme

RECOMMENDED: To give Weyhill in Bloom approval to place the planters where indicated on appendix 4, on the understanding the Council is not agreeing to contribute financially towards the maintenance of the scheme.

21/24 Playground inspections

RECOMMENDED: Sovereign and RoSPA are instructed to undertake the operational and annual play inspections for Lion Green and Town Meadow for the next five years (commencing 1 April 2024 and concluding March 2029).

22/24 Town Meadow play equipment

Cllrs Arrick, Austin, Banfield & Keen all wished to form the working party to take this project forward.

ACTION: The clerk to set up a meeting (Cllr Banfield away 26 April for 2 weeks).

23/24 Sturt Farm SANG – costs for the provision of waste removal

RECOMMENDED: The lower bin be moved to the location marked by a yellow dot on the plan in appendix 7 and Continental be instructed to empty both bins for £368 per annum.

24/24 Sturt Farm SANG – costs for the provision of grounds care

The clerk confirmed the colour scheme on the associated appendix 8 was wrong and the grounds care maintenance was in yellow. The committee discussed this item at some length.

It was confirmed that only one quote was sought from our preferred contractor for the first year so that we can understand the practicalities of implementing the SANG management plan.

There was a concern that the commuted sum contribution for maintaining the SANG may not produce enough interest to pay the monthly outgoings in perpetuity. It was suggested that once the funds were received and banked, calculations would need to be done to give a timeframe as to how long the money would last.

It was also asked how the grounds maintenance would be assessed. Some councillors are regular visitors to the SANG and it was suggested that members of the committee should also acquaint themselves to the area prior to each future meeting.

RECOMMENDED: Commercial Grounds Care maintain the SANG land in accordance with the principle of the management plan and the practical considerations of the site at a cost of £9,901 for the first year.

ACTION: The grounds management of the SANG be a standing agenda item for future Amenities meetings.

25/24 LG public toilets landscaping

The committee discussed this item and it was agreed that a gravel border of 600mm should abut the toilet block, then lay the paved pathway. This was to allow any future planting scheme to be planted between the pathway and toilet block in due course.

ACTION: revised quote to be obtained from Continental and take recommendation to Full Council in May.

26/24 Town Meadow drainage

The committee queried what happened in the scenario the civil engineering consultancy felt the best contractor was the one whose quote exceed the budget, and it was confirmed the project could go back to Full Council to take a view and increase the budget if necessary.

Cllrs would also have liked to see the drainage quotes as part of the agenda item and it was suggested that they should be requesting this information in advance of meetings so that it could be provided.

RECOMMENDED: The quote from Philip Goacher Associates to undertake a site visit is approved.

RECOMMENDED: The quote from Philip Goacher Associates is accepted to review and evaluate the submitted tenders and provide a recommendation.

RECOMMENDED: The quote to oversee the Town Meadow Drainage Project on the Town Council's behalf is accepted at the fixed rate.

27/24 Next meeting
20 June 2024

Meeting closed at 7.09pm

Signed: _____ Date: _____
Chairman of Amenities