



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
01428 654305 / deputy.clerk@haslemeretc.org

Infrastructure and CIL Committee

Minutes of the meeting held at 6pm on 30 November 2023
Town Hall, High Street, Haslemere GU27 2HG

Chairman	Cllr Lesley Banfield*
Vice Chairman	Cllr John Robini*
Councillors	Arrick*, Aslam, Davidson*, Matthes*, Nicholson*, Waters*, Weatherburn & Weldon*

*Present

Meeting clerked by: Pippa Auger, Deputy Town Clerk

Members of the public: none

45/23 Apologies for absence

The committee accepted the absence of Cllr Aslam (work).
No apologies were received from Cllr Weatherburn.

46/23 Declaration of Interests

(Disclosable Pecuniary, Other Registrable and Non-Registrable)

None.

47/23 Minutes of the last meeting

The clerk had omitted to put the reason for the absences of Cllr Waters & Weatherburn at the meeting on 5 October 2023. The minutes were amended and agreed.

48/23 Representations by the public

None.

49/23 CIL year-end report

Noted.

50/23 CIL Finances

Noted.

51/23 Infrastructure & CIL Terms of Reference

Agreed and noted.

52/23 2023 CIL policy & funding application form and guide

Agreed and noted.

53/23 Draft Strategy/Project document

There was discussion around the table with approval for the idea of a 25% funding pot for external organisations to apply for. It was not clear what would happen if applications exceeded the sum in the pot,

but it was agreed that this will have to be done on a case-by-case basis. All applicants should be signposted to WBC Strategic CIL pot and the Your Fund Surrey Small Community Projects Fund in any event.

Any underspend of the 25% can be rolled over. It was further agreed that external applications would be dealt with at meetings on a biannual basis, in June and November after the April and October CIL payments had been received from WBC.

The discussion then turned to the suggested Haslemere Town Council project list. It was made clear that this is a working document. Cllr Robini queried why the Edge was on the list given that we have no authority or part to play in its future. It was agreed to remove it.

It was also queried why the provision of affordable housing is on the list. Other Councils have raised funds or made investments in property to provide affordable housing, so it was agreed to keep this on the project list.

ACTION: Clerk to provide the spreadsheet to Councillors so they can review which developments funding has come from.

ACTION: Clerk to provide a copy of the link to the WBC CIL dashboard to committee members.

54/23 HTC projects - Footpath at Church Road

Cllr Robini has been able to obtain a quote from Surrey Highways for the work which is £45,500. This is to link up the path in the Haslemere Health Centre to Beech Road, so that pedestrians do not have to walk along the road.

The work would have to be undertaken by Surrey Highways so that it met their specification, and be maintained by them going forward. No formal approach to SCC or WBC for match funding has been made pending committee approval of the project. It was agreed that the committee should commit to the project in principle, subject to securing match funding from other sources.

RECOMMENDATION: Haslemere Town Council commits to fund a minimum amount of 50%, with the balance of funding to be investigated with Surrey County Council and Waverley Borough Council by Cllr Robini.

55/23 Deferred applications from July 2023 meeting

Haslemere Lawn Tennis club £10,000 – replacement floodlights

The committee discussed this application and agreed that if fit the criteria for funding as:-

- the request was for 25% of the project cost
- the specification of the floodlights had been seen and approved to be better for the environment
- the club was looking to widen its reach into the community through the free and subsidised use of the facilities for local groups
- it was starting a programme with Sport In Mind to help those with mental health issues; and
- funding free coaching for Woolmer Hill students.

RECOMMENDATION: the full grant of £10,000 is awarded.

Haslemere Community Rugby club £50,000 – supply and installation of floodlights

The committee discussed this application at length and noted it had concerns that needed to be addressed before they could come to a decision, namely:-

- the amount requested represents 83% of the total cost
- little or no match funding has been sought,
- the lease with WBC has not been completed,
- planning permission has not been approved and
- no specification for the lights has been provided
- it would like sight of the quote from Direct Sport Lighting

However, it recognised that more community groups should benefit from the installation and in principle recognises that a grant should be awarded.

ACTION: The clerk to write to the Rugby Club confirming in principle that it would like to make an award, but it will not be for the full amount requested. Upon receipt of a copy of the specification for the lights and quote from Direct Sport Lighting, confirmation the lease has been completed and planning permission approved, it will revisit the application. In the meantime, it is suggested the Rugby club apply to other sources of funding.

Shottermill Junior £10,000 – supply and installation of floodlights

The committee queried why 100% of the project cost has been applied for when the guidance states that applications for this amount are less likely to be supported. It is usual for schools to be fundraising and applying for grants. However, it would like to support the project as it recognises that it helps the school and organisations that use it for after school clubs and holiday clubs.

ACTION: The clerk to write to the school confirming in principle that it would like to make an award subject to them applying for and obtaining match funding. It is suggested they are signposted to the Shottermill Great War Memorial Trust and the Haslemere Penny Ha’Penny Trust amongst others. The committee also wants to see the specification for the lights and have confirmation that planning permission is not required, as it has been in relation to several other installation of floodlights.

56/23 External applications

Haslemere Hall - £40,000

The committee was very supportive of this application even though it is for a large proportion of the total cost, as it recognises it cannot fundraise from members. The Hall is open to, and used by, a wide number of community groups on a commercial and non-commercial basis. It, like Haslewey and the Museum, is beneficial to the wider community and to support the project, which includes improvements to the insulation, fits the Council’s green agenda.

RECOMMENDATION: the full grant of £40,000 is awarded.

57/23 Next meeting

8 February 2024 at 7.00pm

Meeting closed at 7.07pm

Signed: _____ Date: _____

Chairman of Infrastructure and CIL Committee