



Clerk's Report to Full Council November 2023

1. ILCA QUALIFICATION SUCCESS!

Jo Burns has passed her ILCA (Introduction to Local Council Administration) course with flying colours. I'm sure you will all join me in congratulating Jo who has worked hard to achieve this in a short amount of time she has been with us.

2. UPDATE ON ACTIONS FROM LAST MEETING

i. 20 MPH SPEED LIMIT IN RESIDENTIAL / RETAIL AREAS

An email was sent to the SCC portfolio holder. Response as follows:

Dear Ms O'Sullivan,

Thank you for your email. You can view our policy on Setting Local Speed Limits here: [ROAD SAFETY POLICY Ann A Local Speed Limits.pdf \(surreycc.gov.uk\)](https://www.surreycc.gov.uk/road-safety-policy/ann-a-local-speed-limits.pdf)

If you are wishing to look to have a change to the local speed limits then your County Councillor can make the application and allocate some of the local highways allocation to fund the work.

ii. BEACON HILL HUB Working Party

The Working Party consisting of Cllrs Arrick, Carter, Davidson and Waters met on 6th November. A number of options for a new community hub were discussed. The Working Party is intending to bring an update to Full Council in January.

3. SANG PROGRESS AND COMPLETION DATE

Councillors to note the following. The long stop date to complete the lease is 31 December 2023, by which time the builder, Thakeham, must finish the capital works and carry out an inspection with a view to issuing the Practical Completion Certificate requiring HTC to complete the lease. An evaluation of outstanding work will take place at the end of November. It is anticipated that not all will have been completed, for instance the way markers have been ordered but will not be delivered in time. Dependent on the outcome of that meeting the Clerk may need to agree with Thakeham that long stop date may need to be moved to early Spring. An update will be provided at January Full Council.

4. GDPR TRAINING

The Town Hall officers have all received GDPR training and are working through a number of action points. The Town Hall office will be closed on 11th and 12th January to allow a thorough review of hard copy documents held. All councillors are encouraged to review the emails they are holding, our retention policy is one year unless absolutely necessary for justifiable business purposes. The Clerk will send round a guidance note in due course.

5. PUBLIC TOILETS AT LION GREEN.

Progress is happening slowly but surely, please follow our weekly updates on social media or contact the Clerk for more information.

6. WAR MEMORIAL REPAIRS

The horizontal stone on the lower plinth of the Haslemere War Memorial was delaminating in areas. War Memorial Trust (WMT) best practice guidelines are that work should be in line with best conservation practice and aim to employ the least interventionist procedure. Replacement of original material should be kept to a minimum. Stonecrest have used a stone repair mortar on the areas most affected, which was approved by WMT. The colour will settle down in time.

7. BEACON HILL PHONE BOX REMEDIAL WORK

We have been notified that the remedial work on the phone box at Beacon Hill has finally been completed. And a very good job they seem to have made!



8. DATES FOR THE DIARY

- Remembrance Sunday – 12th November, High Street Haslemere
- Christmas Market – 3rd December - HTC have a stall (Cllrs Keen & Arrick organising)
- Christmas Carols – 14th December (Outside White Horse), 6.30pm.
- Mayor's Christmas Drinks – 15th December 5.30pm – 7.30pm.
- Office closed for GDPR document review 11th and 12th January.