



HASLEMERE TOWN COUNCIL

Revenue Grant Application Form¹CONTACT DETAILS

Name of Organisation	Sport Haslemere
Contact Name	Chris Grimes
Position in Organisation	Chairman
Address	92 Halters End Grayshott Hindhead Surrey GU26 6EE
Telephone	01428 607176
Email	Chris.grimes@btinternet.com

ORGANISATION DETAILS

Name of organisation	Sport Haslemere
Amount applied for from HTC	£500
What will the revenue grant money be used for – please be as specific as possible and use a separate sheet if necessary.	To fund a bursary for a young athlete as part of our “Create a Star” scheme where we provide financial support to young athletes who have international potential in their chosen sport
What specific benefits for the Haslemere community do you expect will result from the grant? ²	It will hopefully help with the development of sport and if the youngster is successful will give excellent publicity to the Town. A good example of this is one of our earliest recipients Jodie Burrage who is now ranked Number 2 in the UK ladies Tennis rankings

FUNDING DETAILS

Have you or will you be applying to other bodies for financial assistance?	No
If yes please state: To whom applied	
Amount(s) applied for	
Amount(s) received	
What fundraising activities will your organisation be doing to fund this project?	We rely on funds from our member clubs and from sponsors

¹ Delete as appropriate² Use a separate sheet if required

ORGANISATION DETAILS

Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	No Registration Number:
Is it affiliated to a National Body? If yes please specify.	No
What are the aims and objectives of the organisation?	To encourage participation in sport for people of all ages
What is the geographical area covered by your organisation?	The whole of the 01428 telephone area
Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	Account Name: Sport Haslemere Sort Code: 30-93-94 Account Number: 01630358

VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The revenue grant will be used to specifically benefit to residents of the Council's electoral area	yes
You hold a bank account in the name of the organisation applying, not an individual	yes
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	yes
The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	yes
You consent to acknowledge HTC's contribution in your marketing / promotional material	yes

DECLARATION

In submitting this application on behalf of the stated organisation I certify that all statements made or enclosed to be true. This application and all supporting information may be made publically available	Signed: C B Grimes Print name: Chris Grimes
Date	11 th August 2023

NOTES FOR APPLICANTS

Application procedure

Please note that no application can be considered unless delivered to the Town Clerk at Haslemere Town Council, Town Hall, High Street, Haslemere, Surrey, GU27 2HG at least **ten (10)** working days before the relevant Grant Committee or Council meeting.

No application will be considered by the Committee unless the applicant is able to confirm all of the Validity Checklist criteria. If in doubt contact the Town Clerk 01428 654305.

Consideration and notification

The application will be considered by the Grants Committee generally for capital expenditure only and on a matched funding basis.

The Committee meets every two [2] months. Successful applicants will be informed by letter/email as soon as possible thereafter.

Payment procedure

A grant payment will only be made by the Town Clerk against production of an original invoice or invoices for goods or services made out to the recipient organisation. Under no circumstances will payment be made to an individual.

Payments are made by cheque/BACS therefore the recipient organisation must hold a bank account in the name of the organisation.

Grants should normally be drawn down in one amount. The Grant Letter will state that the grant will automatically lapse if it is not claimed within the time specified.

As a courtesy, a reminder letter will be sent to the applicant organisation one [1] month before the expiry of the grant advising that the funds have not yet been claimed.

Data Protection

The information provided in this form will only be used by the Town Council in the administration of its Grants process and for no other reason. The information will be processed in accordance with the Council's data retention policy.



INCOME STATEMENT	12 MONTHS TO 31-May-2022		12 MONTHS TO 31-May-2021
	£	Notes	£
SPORTS AWARDS			
Sponsorship income	2,000		-
Create-a-Star sponsorships	(500)		-
Costs	(1,945)		-
	<u>(445)</u>		<u>-</u>
OTHER ACTIVITIES			
Subscriptions	960	48 x Subscriptions	-
Grant	500	WBC	-
	<u>1,460</u>		<u>-</u>
OTHER COSTS			
IT & website support	(63)		(79)
Meetings & Miscellaneous	(315)		-
	<u>1,082</u>		<u>(79)</u>
NET INCOME / (DEFICIT) FOR THE YEAR	<u>637</u>		<u>(79)</u>

BALANCE SHEET	31-May-2022		31-May-2021
	£		£
Debtors	-		-
Bank	2,627		2,980
Total Current Assets	<u>2,627</u>		<u>2,980</u>
Creditors	-		-
Accruals	(100)	Sponsorship 22/23 c/f	(1,090)
Total Current Liabilities	<u>(100)</u>		<u>(1,090)</u>
NET ASSETS	<u>2,527</u>		<u>1,890</u>
Funds at previous year end	1,890		1,969
Surplus/(Deficit) for the year	637		(79)
TOTAL FUNDS	<u>2,527</u>		<u>1,890</u>



HASLEMERE TOWN COUNCIL

Revenue Grant Application Form¹

CONTACT DETAILS

Name of Organisation	A Place to Be CIO
Contact Name	Ed Walker
Position in Organisation	Chair and Trustee
Address	Beech Hill House Beech Hill Road Headley GU35 8DW
Telephone	07932 749067
Email	grosvenorwalker@sky.com

ORGANISATION DETAILS

Name of organisation	A Place to Be CIO
Amount applied for from HTC	5,000 GBP
What will the revenue grant money be used for – please be as specific as possible and use a separate sheet if necessary.	Ongoing running costs of the club, made up chiefly of rent and staffing and activity costs to ensure suitable safeguarding ratios for the children and a fun list of activities.
What specific benefits for the Haslemere community do you expect will result from the grant? ²	The continuation of essential activities for young people on a Friday evening youth group in Haslemere - not otherwise provided.

FUNDING DETAILS

Have you or will you be applying to other bodies for financial assistance?	Yes
If yes please state: To whom applied	Shottermill Great War Memorial Trust Chalice Fund Mulberry Foundation Russell Kin Trust Community Foundation
Amount(s) applied for	6,000 from Mulberry
Amount(s) received	7,350 from Community Foundation 6,000 from Russell Kin Trust

¹ Delete as appropriate

² Use a separate sheet if required

<p>What fundraising activities will your organisation be doing to fund this project?</p>	<p>We are working as many options as possible in order to raise funds, hence the increase in the number of one-off grant applications being made in 2023 compare to previous years. We have been successful in raising funds for a storage shed at Shottermill Junior School and associated concrete base and for a future summer activity for the children. We have applied to the Mulberry Foundation for financial support to employ a part time fundraiser to make further applications to get this club back on its feet long term but until then the finances are in need of the continued support of Haslemere Town Council.</p>
--	---

ORGANISATION DETAILS


Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	Yes Registration Number: 1197995.
Is it affiliated to a National Body? If yes please specify.	No – no support from or affiliation with the County Youth Services
What are the aims and objectives of the organisation?	To provide a place for young people in Haslemere to meet their friends in safety and under supervision. Our focus on needy young people also remains as strong as ever.
What is the geographical area covered by your organisation?	Haslemere, Shottermill, Hindhead & Beacon Hill (catchment area for Woolmer Hill)
Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	Account Name: A Place to Be CIO Sort Code: 309950 Account Number: 71722868 [Please note these are new bank details as we have registered under the CIO name and implemented double signatories on the new account]

VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The revenue grant will be used to specifically benefit to residents of the Council's electoral area	CONFIRM
You hold a bank account in the name of the organisation applying, not an individual	CONFIRM
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	CONFIRM
The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	CONFIRM
You consent to acknowledge HTC's contribution in your marketing / promotional material	CONFIRM

DECLARATION

In submitting this application on behalf of the stated organisation I certify that all statements made or enclosed to be true. This application and all supporting information may be made publically available	Signed:  Print name: EDWARD WALKER
Date	310823

NOTES FOR APPLICANTS

Application procedure

Please note that no application can be considered unless delivered to the Town Clerk at Haslemere Town Council, Town Hall, High Street, Haslemere, Surrey, GU27 2HG at least **ten (10)** working days before the relevant Grant Committee or Council meeting.

No application will be considered by the Committee unless the applicant is able to confirm all of the Validity Checklist criteria. If in doubt contact the Town Clerk 01428 654305.

Consideration and notification

The application will be considered by the Grants Committee generally for capital expenditure only and on a matched funding basis.

The Committee meets every two [2] months. Successful applicants will be informed by letter/email as soon as possible thereafter.

Payment procedure

A grant payment will only be made by the Town Clerk against production of an original invoice or invoices for goods or services made out to the recipient organisation. Under no circumstances will payment be made to an individual.

Payments are made by cheque/BACS therefore the recipient organisation must hold a bank account in the name of the organisation.

Grants should normally be drawn down in one amount. The Grant Letter will state that the grant will automatically lapse if it is not claimed within the time specified.

As a courtesy, a reminder letter will be sent to the applicant organisation one [1] month before the expiry of the grant advising that the funds have not yet been claimed.

Data Protection

The information provided in this form will only be used by the Town Council in the administration of its Grants process and for no other reason. The information will be processed in accordance with the Council's data retention policy.

**Balance Sheet Report
on 31/03/2023**

£

Assets

Old Account	13,994.87
Total Assets:	<u>13,994.87</u>

Liabilities

Total Liabilities:	<u>-</u>
Assets - Liabilities	<u>13,994.87</u>

Capital

Profit & Loss Account	13,994.87
Total Capital:	<u>13,994.87</u>

Profit and Loss Report from 01/04/2022 to 31/03/2023

£

Sales

Grant Funds	12,377.96
Interest Received	21.72
Total Sales	<u>12,399.68</u>

Direct Costs

Staff Salaries	6,705.84
Total tax and national insurance	426.37
Safeguarding	686.35
Activity costs	1,577.27

Total Direct Costs	<u>9,395.83</u>
Gross Profit	<u>3,003.85</u>

Expenses

Rent	3,198.00
Bank Charges and Interest Paid	-1.28
Business Insurance	583.34
Website & Software Costs	144.00
Accountancy Fees	408.00

Total Expenses	<u>4,332.06</u>
-----------------------	------------------------

Net Loss	<u>-1,328.21</u>
-----------------	-------------------------



HASLEMERE TOWN COUNCIL

Revenue Grant Application Form¹

CONTACT DETAILS

Name of Organisation	The Haslemere Youth Hub
Contact Name	Laura Musco
Position in Organisation	Trustee/Treasurer
Address	The Haslemere Youth Hub St Christophers Road Haslemere GU27 1DQ
Telephone	07717 211762
Email	thehaslemerehub@gmail.com

ORGANISATION DETAILS

Name of organisation	The Haslemere Youth Hub
Amount applied for from HTC	£10,000
What will the revenue grant money be used for – please be as specific as possible and use a separate sheet if necessary.	This would go towards: rent of £21,000 pa utilities/cleaning of ≈ £22,000 pa
What specific benefits for the Haslemere community do you expect will result from the grant? ²	It will help us to continue to provide the only youth facility in the area, which provides many services for babies, children and young adults up to the age of 18, or 21 for those with special needs. This includes: over 30 hrs/wk of help with children's mental health (inc CAHMS, SCC Children's Services, SCC Education Team); a wide variety of baby/children/young adults leisure clubs; the opportunity for those with special needs to gain some work experience; and free or low-cost school holiday activities.

FUNDING DETAILS

Have you or will you be applying to other bodies for financial assistance?	Not for this expenditure.
If yes please state: To whom applied	
Amount(s) applied for	
Amount(s) received	
What fundraising activities will your organisation be doing to fund this project?	We now aim to hold four fundraising activities a year so that we are able to continue to provide a great youth facility and also achieve our responsibilities in the detailed maintenance schedule.

ORGANISATION DETAILS

Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	Yes Registration Number: 1182842
Is it affiliated to a National Body? If yes please specify.	No
What are the aims and objectives of the organisation?	To help young people, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.
What is the geographical area covered by your organisation?	Haslemere and surrounding area
Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	Account Name: Haslemere Youth Hub Sort Code: 40-52-40 Account Number: 00032742

VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The revenue grant will be used to specifically benefit to residents of the Council's electoral area	✓
You hold a bank account in the name of the organisation applying, not an individual	✓
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	✓
The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	✓
You consent to acknowledge HTC's contribution in your marketing / promotional material	✓

DECLARATION

In submitting this application on behalf of the stated organisation I certify that all statements made or enclosed to be true. This application and all supporting information may be made publically available	Signed: <i>L. Musco</i> Print name: Laura Musco
Date 21/7/23	



CHARITY COMMISSION
FOR ENGLAND AND WALES

THE HASLEMERE YOUTH HUB

1182842

Receipts and payments accounts

CC16a

For the period
from

5th April 2022

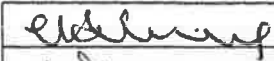

To

31st March 2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	31,188	2,890	-	34,088	8,541
Grants	-	2,500	-	2,500	5,000
Room hire	37,889	-	-	37,889	34,510
Party hire	7,887	-	-	7,887	5,662
Advertising	-	-	-	-	21
Café	17,305	-	-	17,305	14,585
Activities	8,498	-	-	8,498	3,282
Fundraising	1,845	-	-	1,845	-
Other income (bank interest)	78	-	-	78	-
Sub total (Gross income for AR)	102,451	5,380	-	107,831	69,801
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	102,451	5,380	-	107,831	69,801
A3 Payments					
Administration	46,048	-	-	46,048	42,753
Property	38,593	-	-	38,593	28,848
Café	5,806	438	-	6,243	4,188
Activities	174	1,420	-	1,594	882
Fundraising	820	-	-	820	-
Sub total	90,792	1,858	-	92,650	76,479
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	90,792	1,858	-	92,650	76,479
Net of receipts/(payments)	11,659	3,522	-	15,181	6,878
A5 Transfers between funds	-	10,000	-	-	-
A6 Cash funds last year end	26,205	19,232	-	44,437	61,316
Cash funds this year end	26,864	32,764	-	59,618	44,437

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Bank	28,783	32,754	-
	Cash held	101	-	-
	Total cash funds	28,884	32,754	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	None	-	-	-
B3 Investment assets	None		-	-
B4 Assets retained for the charity's own use	Kitchen			270
	Café			7,589
	Office			190
	Sports/activities equipment			171
	Computer Room			471
	General			31
	Garden			125
B5 Liabilities	None		-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Carole King	17th May 2023	
		Laura Musco	17th May 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees

THE HASLEMERE YOUTH HUB

On accounts for the year
ended

Charity no
(if any)

118 2842

Set out on pages

Responsibilities and basis
of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 MARCH 2023**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

~~(The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]). Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination ~~(other than that disclosed below*)~~ which gives me cause to believe that in any material respect:

- ~~• the accounting records were not kept in accordance with section 130 of the Charities Act; or~~
- ~~• the accounts did not accord with the accounting records; or~~
- ~~• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: 

Date: **4 JULY 2023**

Name:

RICHARD LYON

Relevant professional
qualification(s) or body (if
any):

Address:	VERWOOD
	CYPRESS WAY
	CRAYSHOTT GU26 6E2
	Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	N/A



HASLEMERE TOWN COUNCIL

Revenue Grant Application Form¹

CONTACT DETAILS

Name of Organisation	WEHILL IN BLOOM
Contact Name	JIM EDWARDS
Position in Organisation	TREASURER
Address	18 THE MOORINGS HINDHEAD GU26 6SD
Telephone	07719 744 234
Email	jan3edwards@hotmail.com

ORGANISATION DETAILS

Name of organisation	WEHILL IN BLOOM
Amount applied for from HTC	£1750
What will the revenue grant money be used for – please be as specific as possible and use a separate sheet if necessary.	PLANTING OF 100 TREES, 29 PLANTING BASKETS, PLANTING OF 1000 BONES OF LION GARDEN, 25 WOOD TREES AND 20 BONES PLANTERS TO BE REDUCED / RE-POSTED.
What specific benefits for the Haslemere community do you expect will result from the grant? ²	BEAUTIFIES URBAN AREAS MAKING RESIDENTS FEEL HAPPY AND CONTENT WITH WHERE THEY LIVE. ENCOURAGES VISITORS TO COME AND STAY LONGER BENEFITTING LOCAL ECONOMY. RESIDENTS ARE PROUD TO VOLUNTEER AND PLAY AN ACTIVE ROLE. IT ALSO PROVIDES VALUE FOR MONEY.

FUNDING DETAILS

Have you or will you be applying to other bodies for financial assistance?	Yes / No
If yes please state:	NO ALWAYS SEEK SUPPORT FROM LOCAL BUSINESSES AND CHARITABLE ORGANISATIONS AND REGULARLY RUN FUND RAISING EVENTS.
To whom applied	
Amount(s) applied for	£1750
Amount(s) received	
What fundraising activities will your organisation be doing to fund this project?	WE NOW HAVE A W18 WINDOW STICKER TO ALL THOSE THAT SUPPORT W18 TO BE USED AS DISPLAY WINDOW MATERIAL.

¹ Delete as appropriate

² Use a separate sheet if required

ORGANISATION DETAILS

Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	Yes / No Registration Number:
Is it affiliated to a National Body? If yes please specify.	Yes / No BRITAIN IN BLOOM / HTS.
What are the aims and objectives of the organisation?	1. ENHANCE THE URBAN NATURE OF THE STREET SCENE - 2. TO MAKE RESIDENTS AND VISITORS FEEL COMFORTABLE AND PROUD OF WHERE THEY LIVE 3. ENCOURAGE VISITORS TO STOP AND ENJOY THE SCENE
What is the geographical area covered by your organisation?	WEYHILL AND JUNCTION PLACE
Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	Account Name: WEYHILL IN BLOOM Sort Code: 30-98-94 Account Number: 00160307

VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The revenue grant will be used to specifically benefit to residents of the Council's electoral area	✓
You hold a bank account in the name of the organisation applying, not an individual	✓
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	✓
The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	✓
You consent to acknowledge HTC's contribution in your marketing / promotional material	✓

DECLARATION


In submitting this application on behalf of the stated organisation I certify that all statements made or enclosed to be true. This application and all supporting information may be made publically available	Signed: Jim Edwards Print name: JIM EDWARDS
Date: 30/08/2023	

WEYHILL IN BLOOM INCOME & EXPENDITURE ACCOUNT FOR THE YEAR TO 31st OCTOBER 2022

	12 months to 31st October 2022		12 months to 31st October 2021	
	£	£	£	£
Brought forward 1st November 2021		3,587'79		3,466'41
INCOME				
Grants: Haslemere Town Council (2020)		840'00		850'00
Grants: Haslemere Town Council (2021)		763'38		
Donations: Weyhill Businesses		720'00		800'00
Donations: Individuals		9'95		40'00
Fundraising inc sale of lavender bags		-		570'50
		<u>2,333'33</u>		<u>2,260'50</u>
EXPENDITURE				
Plants for planters & hanging baskets		168'00		127'84
Plants and planting (2020)		840'00		-
Plants and planting (2021)		763'38		-
Compost, soil & planting materials		97'06		-
Planting equipment		90'02		-
Advertising/awareness banners		-		151'65
Shop window & planters sponsor stickers		333'10		-
Self-watering barrier & circular planters		-		1,784'63
RHS/NFU Public Liability Insurance		75'00		75'00
General expenses		20'00		-
		<u>2,386'56</u>		<u>2,139'12</u>
Deficit (2021 surplus) for the year		-		121'38
Carried forward 31st October 2022		<u>53'23</u> <u>£3,534'56</u>		<u>121'38</u> <u>£3,587'79</u>
Represented by:-				
Cash - Lloyds Treasurer's Account		<u>£3,534'56</u>		<u>£3,587'79</u>

Notes:-

- The Committee at the date of signing these accounts was: Mr K Griffiths (Chairman), Mr J Edwards (Treasurer), Mr C Ashdown, Mr B Govier, Mrs J Jeffcoat, Mrs R McKlusky-Cannings.
- Lloyds Bank runs a Treasurers Account under the name 'Weyhill In Bloom'; the signatories are Mr K Griffiths and Mr J Edwards together. The Treasurer operates online banking with the Chairman counter signing all online transactions in advance.


approved by Chairman

22/5/2022
date


approved by Treasurer

22/5/2022
date

The above Income and Expenditure Account for the year ended 31st October 2022 has been prepared from the bank statements, cheque & pay-in-books, suppliers receipts, correspondence file and other information and explanations given me.

Noel Fairbairn
26 Weysprings
Haslemere
Surrey GU27 1DE



signed
22. MAY. 23
date

 This does not include the 2022 Planting.



HASLEMERE TOWN COUNCIL

Revenue Grant Application Form¹

CONTACT DETAILS

Name of Organisation	Haslemere Educational Museum
Contact Name	Kay Topping
Position in Organisation	Education Officer
Address	78 High Street, Haslemere, Surrey GU27 2LA
Telephone	01428 642112
Email	education@haslemeremuseum.co.uk

ORGANISATION DETAILS

Name of organisation	Haslemere Educational Museum
Amount applied for from HTC	£5,000
What will the revenue grant money be used for – please be as specific as possible and use a separate sheet if necessary.	To support the role of the Visit Haslemere Manager *Please see supporting document for more details*
What specific benefits for the Haslemere community do you expect will result from the grant? ²	*Please see supporting document for more details*

FUNDING DETAILS

Have you or will you be applying to other bodies for financial assistance?	No
If yes please state:	
To whom applied	
Amount(s) applied for	
Amount(s) received	
What fundraising activities will your organisation be doing to fund this project?	

¹ Delete as appropriate

² Use a separate sheet if required

ORGANISATION DETAILS

Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	Yes Registration Number: 1071244
Is it affiliated to a National Body? If yes please specify.	Yes Museums Association/Association of Independent Museums
What are the aims and objectives of the organisation?	Haslemere Museum Mission Statement: 'To forward and advance the study of Science, Literature and the Fine Arts by means of a well-equipped museum of Natural History and objects of art and of a scientific, literary and historical nature'
What is the geographical area covered by your organisation?	Mainly Haslemere and the surrounding area, but also Waverley Borough, Surrey, Sussex, Hampshire and beyond.
Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	Account Name: Haslemere Educational Museum Sort Code: 30 93 94 Account Number: 00069180

VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The revenue grant will be used to specifically benefit to residents of the Council's electoral area	✓
You hold a bank account in the name of the organisation applying, not an individual	✓
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	✓
The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	✓
You consent to acknowledge HTC's contribution in your marketing / promotional material	✓

DECLARATION

In submitting this application on behalf of the stated organisation I certify that all statements made or enclosed to be true. This application and all supporting information may be made publically available	Signed: <i>Kay Topping</i> Print name: Kay Topping
Date	10th September 2023

NOTES FOR APPLICANTS

Application procedure

Please note that no application can be considered unless delivered to the Town Clerk at Haslemere Town Council, Town Hall, High Street, Haslemere, Surrey, GU27 2HG at least **ten (10)** working days before the relevant Grant Committee or Council meeting.

No application will be considered by the Committee unless the applicant is able to confirm all of the Validity Checklist criteria. If in doubt contact the Town Clerk 01428 654305.

Consideration and notification

The application will be considered by the Grants Committee generally for capital expenditure only and on a matched funding basis.

The Committee meets every two [2] months. Successful applicants will be informed by letter/email as soon as possible thereafter.

Payment procedure

A grant payment will only be made by the Town Clerk against production of an original invoice or invoices for goods or services made out to the recipient organisation. Under no circumstances will payment be made to an individual.

Payments are made by cheque/BACS therefore the recipient organisation must hold a bank account in the name of the organisation.

Grants should normally be drawn down in one amount. The Grant Letter will state that the grant will automatically lapse if it is not claimed within the time specified.

As a courtesy, a reminder letter will be sent to the applicant organisation one [1] month before the expiry of the grant advising that the funds have not yet been claimed.

Data Protection

The information provided in this form will only be used by the Town Council in the administration of its Grants process and for no other reason. The information will be processed in accordance with the Council's data retention policy.

What will the revenue grant money be used for?

To support the role of the Visit Haslemere Manager.

The Visit Haslemere Manager undertakes a number of roles within the town and the Museum. The job of the Visit Haslemere Manager is to raise the profile of the town of Haslemere, by bringing people into the area through various means. The post is part time (12 hours a week) and is based at the Haslemere Museum.

Visit Haslemere is involved with the admin, marketing and management of many town events including:

- Town Easter events and trails
- The Charter Fair
- The Food Festival
- The Walking Festival
- Themed weekends
- Museum Easter events, quizzes and trails
- Holiday quizzes and trails (to coincide with holiday workshops)
- Teddy Bears' Picnic
- Haunted Haslemere events

Based within the Museum, the Visit Haslemere Manager is responsible for:

- VH display area and town board, updating and ordering leaflets, posters etc
- Producing and updating the Accommodation list
- Producing and updating the Walks leaflets
- Producing and updating Information lists (groups, charities, food and drink, churches, schools etc)
- Updating VH website
- Regularly maintaining VH Facebook page
- Answering enquiries as appropriate
- Helping with holiday workshops



HASLEMERE TOWN COUNCIL

Revenue Grant Application Form

CONTACT DETAILS

Name of Organisation	Citizens Advice South West Surrey (Citizens Advice South West Surrey is currently an operating name of Citizens Advice Guildford. Following the recent merge of Citizens Advice Guildford with Citizens Advice Waverley, we will be undertaking a formal legal name change)
Contact Name	Becky Jeffrey
Position in Organisation	Chief Officer
Address	15-21 Haydon Place Guildford GU1 4LL
Telephone	01483 230865
Email	Becky.jeffrey@casws.org.uk

ORGANISATION DETAILS

Name of organisation	Citizens Advice South West Surrey
Amount applied for from HTC	£19,900 based on Bank of England inflation calculator from 2022 – July 23
What will the revenue grant money be used for – please be as specific as possible and use a separate sheet if necessary.	<p>The funds will be used to deliver an information and advice service in which people, including the most vulnerable, are supported with:</p> <ul style="list-style-type: none">• effective debt, budgeting and benefits advice,• are able to access benefits they are entitled to• consumer goods and services, employment, education, GVA and hate crime, health and community care, housing and homelessness. <p>The help will mean the impacts of poverty are actively mitigated and managed as far as possible, and the wider health and wellbeing and life chances for these individuals are enhanced.</p> <p>The funding would continue to support and accessible service available to the local community through:</p> <ul style="list-style-type: none">• face-to-face drop in and appointments• direct access to advice when calling and follow up appointment by phone• support through emails via a webform on our website <p>Attached are further details on the support provided to Haslemere residents which demonstrates this in 2022-23.</p> <p>We would welcome the opportunity to continue the discussions Citizens Advice Waverley had previously had with the council about establishing an SLA.</p>

<p>What specific benefits for the Haslemere community do you expect will result from the grant?</p>	<p>We know the significant impact our advice service will have on the Haslemere community from our existing expertise in advice delivery. This includes:</p> <ol style="list-style-type: none"> 1. Direct impact to those living in Haslemere accessing our services – this comes in the form of financial outcomes as well as non-financial outcomes such as Homelessness being averted or residents rehoused, barriers to employment being removed, financial planning for the future, and right to remain being secured. <p>In 2022-23, Citizens Advice achieved £446,879 of financial gains for residents of Haslemere.</p> <p>Through our advice and support, we:</p> <ul style="list-style-type: none"> • Improve people's financial security and stability. • Raise awareness and understanding of individual rights and entitlement. • Help to reduce the impacts of poverty and avoid crises such as preventing homelessness. • Help people to feel more empowered and supported. • Help people to help themselves. <p>We also know our support improves people's health with 62% said our help meant they were less stressed, depressed or anxious and 43% said our help improved their physical health.¹</p> <ol style="list-style-type: none"> 2. Wider Haslemere community impacts – the Citizens Advice Treasury approved model for understanding the impact of our service shows that our advice results in wider economic and social benefits too (public value). The conservative estimated financial value for this was £12,985,062 across Waverley last year.² As large proportion of this value comes from the impact of being strengthened by volunteers within our service. In Haslemere we currently have 29 volunteers contributing to their community – contributing to their individual wellbeing, as well as the wider community wellbeing. <p>Alongside this, we also provide information to support and act as a critical friend to the Town Council in order to shape improvements to social policies and services in the town.</p>
---	---

¹ Based on a survey of Citizens Advice South West Surrey clients in 2022-23

² Based on based on external Treasury-approved model for Citizens Advice Waverley Advice Services 2022-23

--	--

FUNDING DETAILS

Have you or will you be applying to other bodies for financial assistance?	Yes
If yes please state: To whom applied	WBC - We receive funding from WBC as part of the Thriving Communities fund for delivery of advice services across Waverley however this funding does not fully cover the costs of our existing service. Parish Councils - We also receive small donations from Parish Councils like Lurgashall and Northchapel.
Amount(s) applied for	
Amount(s) received	WBC – £150,000 Parish council – circa £200-300
What fundraising activities will your organisation be doing to fund this project?	We rely on volunteers in the main for our general advice services. When attending events, we have a donation box. We promote online donations on the website.

ORGANISATION DETAILS

Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	Yes Registration Number: 1061067
Is it affiliated to a National Body? If yes please specify.	Yes – paid membership to Citizens Advice
What are the aims and objectives of the organisation?	<p>Our purpose:</p> <p>Alongside Citizens Advice across England and Wales, we exist to shape a society where people face far fewer problems.</p> <p>Our identity:</p> <p>We're...</p> <ul style="list-style-type: none">• Led by people's needs• Rooted in the community• Strengthened by volunteers• Holistic in our methods• Trusted experts <p>Our methods:</p> <ul style="list-style-type: none">• We provide information, advice and advocacy• We offer a free, independent, confidential and impartial service• We provide a unique feedback loop, from frontline insights to policy change• We build partnerships• We work as one service with many leaders• We prioritise the needs of marginalised communities <p>Locally, our business plan for 2023/24 focuses on coming together as a newly merged organisation so we are resilient for the future & can continue to meet client need as best we can, all whilst continuing to deliver a great service for our clients and communities now.</p>
What is the geographical area covered by your organisation?	Waverley and Guildford Borough areas – however this request is only towards those we help in Haslemere
Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	Account Name: Citizens Advice Guildford Sort Code: 40-52-40 Account Number: 00031449


VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The revenue grant will be used to specifically benefit to residents of the Council's electoral area	✓
You hold a bank account in the name of the organisation applying, not an individual	✓
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	✓

The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	✓
You consent to acknowledge HTC's contribution in your marketing / promotional material	✓

DECLARATION

<p>In submitting this application on behalf of the stated organisation I certify that all statements made or enclosed to be true.</p> <p>This application and all supporting information may be made publically available</p>	<p>Signed: </p> <p>Print name: Rebecca Jeffrey</p>
Date	8 th September 2023

NOTES FOR APPLICANTS

Application procedure

Please note that no application can be considered unless delivered to the Town Clerk at Haslemere Town Council, Town Hall, High Street, Haslemere, Surrey, GU27 2HG at least **ten (10)** working days before the relevant Grant Committee or Council meeting.

No application will be considered by the Committee unless the applicant is able to confirm all of the Validity Checklist criteria. If in doubt contact the Town Clerk 01428 654305.

Consideration and notification

The application will be considered by the Grants Committee generally for capital expenditure only and on a matched funding basis.

The Committee meets every two [2] months. Successful applicants will be informed by letter/email as soon as possible thereafter.

Payment procedure

A grant payment will only be made by the Town Clerk against production of an original invoice or invoices for goods or services made out to the recipient organisation. Under no circumstances will payment be made to an individual.

Payments are made by cheque/BACS therefore the recipient organisation must hold a bank account in the name of the organisation.

Grants should normally be drawn down in one amount. The Grant Letter will state that the grant will automatically lapse if it is not claimed within the time specified.

As a courtesy, a reminder letter will be sent to the applicant organisation one [1] month before the expiry of the grant advising that the funds have not yet been claimed.

Data Protection

The information provided in this form will only be used by the Town Council in the administration of its Grants process and for no other reason. The information will be processed in accordance with the Council's data retention policy.

Key Statistics

01/04/2022 - 31/03/2023



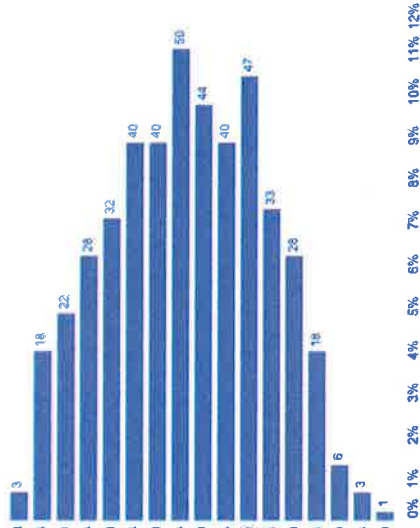
Summary

Clients	489
Quick client contacts	
Issues	2,198
Activities	2,707
Cases	645
Outcomes	
Income gain	£358,489
Re-imbursements, services, loans	£10,902
Debts written off	£53,044
Repayments rescheduled	£3,206
Other	£21,238

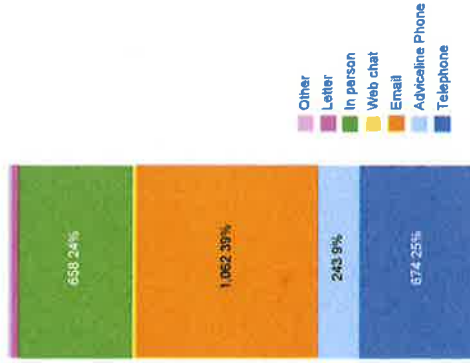
Issues

Issues	Clients
Benefits & tax credits	183
Benefits Universal Credit	81
Charitable Support & Food Ban..	59
Consumer goods & services	27
Debt	67
Education	16
Employment	75
Financial services & capability	136
GVA & Hate Crime	11
Health & community care	41
Housing	215
Immigration & asylum	38
Legal	80
Other	12
Relationships & family	115
Tax	25
Travel & transport	30
Utilities & communications	119
Grand Total	2,198

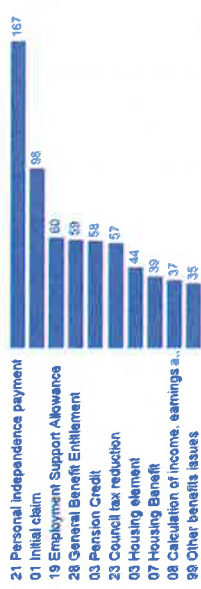
Age



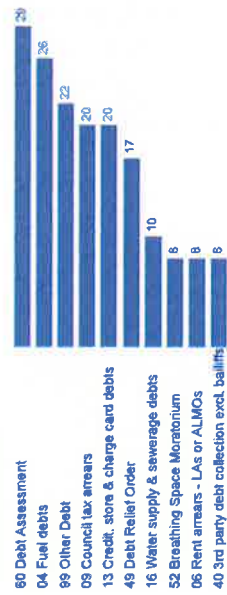
Channel



Top benefit issues



Top debt issues



Gender



Disability / Long-term health



Ethnicity





HASLEMERE TOWN COUNCIL

Revenue Grant Application Form¹

CONTACT DETAILS

Name of Organisation	Crossways Counselling Service
Contact Name	Abi White
Position in Organisation	Trustee
Address	15 Blue Timbers Close, Bordon, Hampshire GU35 0XL
Telephone	07961 839762
Email	AbiWhite80@gmail.com

ORGANISATION DETAILS

Name of organisation	Crossways Counselling Service
Amount applied for from HTC	£4,980
What will the revenue grant money be used for – please be as specific as possible and use a separate sheet if necessary.	<p>We currently offer around 1,600 counselling and psychotherapy sessions per year to clients in need of support across a range of areas. Traditionally, this support has been only available to adults, but we are currently expanding our service to young people aged 11-18 from the local area.</p> <p>This revenue grant would support this expansion at a time when the pandemic has exacerbated mental health problems experienced by this younger age group as a consequence of social isolation and schooling disruption.</p> <p>Please see the separate sheet provided for further details.</p> <p>The elements of our revenue costs related to the expansion of our service to work with young people are:</p> <ol style="list-style-type: none">1. Training and supervision costs for a counsellor to receive a full qualification that will enable them to work with under 18s: Staff training: £1,600 Supervision costs (over 2 years): £1,300 TOTAL requested: £2,9002. Rental costs for an additional room for 2 years to hold supervised counselling sessions for 11-18 year-olds: TOTAL requested: £2,080

¹ Delete as appropriate

What specific benefits for the Haslemere community do you expect will result from the grant? ²	<p>Whilst we will continue to offer our vital counselling services to adults in need, one of the key specific new benefits that this grant will help enable is the provision of mental health care support to 11-18 year-olds in the Haslemere area via funding for one of our existing, qualified counsellors to study for a formal qualification to deliver professional psychotherapy to under 18s.</p> <p>The current provision for young people is extremely limited and difficult to access locally – with the focus being on crisis care, helping those at greatest risk. By providing this counselling service at Crossways, we aim to prevent mental health issues in young people from becoming more acute, requiring psychiatric or hospital intervention.</p> <p>Quite simply, we want to help meet the big increase in demand post-pandemic for mental health counselling for 11-18 year-olds, which we have been unable to deliver thus far, and which represents a huge gap in the service offering within Haslemere and the local area.</p> <p>We hope this service will be of particular benefit to local families who are struggling financially and cannot afford to pay for counselling services. It will also help to inform parenting courses, support groups and seminars, which Crossways would like to offer to our local community in future.</p> <p>In addition, we work extensively with other health care organisations such as local GPs, CAMHS, CMHT and Macmillan Cancer Care, as well as local schools, churches, the CAB, food banks, Haslemere for Ukraine and Age Concern.</p> <p>During the pandemic, Crossways was part of the Haslemere Town Council Covid Response Group – meeting fortnightly online to ensure a joined up approach to those most affected by the crisis.</p>
---	---

FUNDING DETAILS

Have you or will you be applying to other bodies for financial assistance?	Yes / No
<p>If yes please state:</p> <p>To whom applied</p>	<p>All of these grants have been sought and received within the F/Y 2022-23 to help cover the core costs of Crossways:</p> <ol style="list-style-type: none"> 1. East Court Charitable Trust 2. Shottermill War Memorial Trust 3. William Brake Memorial Trust 4. Hazlehurst Trust 5. Churt Welfare Trust <p>Donations were also sought and received from various churches within the Haslemere, Hindhead, Chiddingfold and Grayswood areas.</p> <p>We also submitted an application for £5,000 to the Community Foundation for Surrey but were unsuccessful in our bid.</p>

² Use a separate sheet if required

Amount(s) applied for	1. £5,000 2. £5,000 3. £2,000 4. £400 5. £1,000
Amount(s) received	1. £5,000 2. £5,000 3. £2,000 4. £400 5. £1,000
What fundraising activities will your organisation be doing to fund this project?	<p>We are one of the Mayor of Haslemere's charities this year so plan to work with The Mayor to organise a range of fundraising events with the aim of generating unrestricted funds towards our core revenue costs, including delivering the expanded service for young people.</p> <p>We will also be reviewing and renewing our approach to requesting donations from churches in the area, as well as undertaking more active promotion of the support that individuals can provide – e.g. via monthly Direct Debit payments, payroll giving or gifts in Wills.</p>

ORGANISATION DETAILS


Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	Yes / No Registration Number: 275053
Is it affiliated to a National Body? If yes please specify.	Yes / No We are members of the British Association for Counselling and Psychotherapy
What are the aims and objectives of the organisation?	<p>Crossways provides a professional, confidential counselling and psychotherapy service in Haslemere and the surrounding area for people who would otherwise be unable afford private counselling sessions.</p> <p>We offer support to clients facing bereavement and loss, relationship difficulties, abuse, redundancy and workplace issues, gender and sexual identity issues, stress, depression, anxiety and confusion, social isolation and health-related concerns.</p> <p>We have a team of 10 counsellors offering over 1,600 sessions per year and we offer services over and above those available via NHS providers – e.g. evening sessions and long-term therapy for our clients, where appropriate.</p> <p>We do not turn anyone away through lack of money and our clients only contribute what they can afford. However, this means that we have to raise funds to cover the large gap between client contributions and our costs.</p>
What is the geographical area covered by your organisation?	Haslemere and the surrounding villages. Our counselling service is currently based out of Three Counties Church.
Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	Account Name: Crossways Counselling Service Sort Code: 30-93-94 Account Number: 01489450

VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The revenue grant will be used to specifically benefit to residents of the Council's electoral area	<input checked="" type="checkbox"/>
You hold a bank account in the name of the organisation applying, not an individual	<input checked="" type="checkbox"/>
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	<input checked="" type="checkbox"/>
The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	<input checked="" type="checkbox"/>
You consent to acknowledge HTC's contribution in your marketing / promotional material	<input checked="" type="checkbox"/>

DECLARATION

In submitting this application on behalf of the stated organisation I certify that all statements made or enclosed to be true. This application and all supporting information may be made publically available	Signed:  Print name: ABI WHITE
Date 13/09/23	

NOTES FOR APPLICANTS

Application procedure

Please note that no application can be considered unless delivered to the Town Clerk at Haslemere Town Council, Town Hall, High Street, Haslemere, Surrey, GU27 2HG at least **ten (10)** working days before the relevant Grant Committee or Council meeting.

No application will be considered by the Committee unless the applicant is able to confirm all of the Validity Checklist criteria. If in doubt contact the Town Clerk 01428 654305.

Consideration and notification

The application will be considered by the Grants Committee generally for capital expenditure only and on a matched funding basis.

The Committee meets every two [2] months. Successful applicants will be informed by letter/email as soon as possible thereafter.

Payment procedure

A grant payment will only be made by the Town Clerk against production of an original invoice or invoices for goods or services made out to the recipient organisation. Under no circumstances will payment be made to an individual.

Payments are made by cheque/BACS therefore the recipient organisation must hold a bank account in the name of the organisation.

Grants should normally be drawn down in one amount. The Grant Letter will state that the grant will automatically lapse if it is not claimed within the time specified.

As a courtesy, a reminder letter will be sent to the applicant organisation one [1] month before the expiry of the grant advising that the funds have not yet been claimed.

Data Protection

The information provided in this form will only be used by the Town Council in the administration of its Grants process and for no other reason. The information will be processed in accordance with the Council's data retention policy.

Additional Information Relating to Revenue Grant Application

From Crossways Counselling

September 2023

What will the revenue grant be used for?

Crossways provides a professional, confidential counselling and psychotherapy service for those aged 18+ years in Haslemere and the surrounding areas, who would otherwise be unable to access or afford it.

We now want to extend this service to offer support to 11-18 year-olds, especially as the pandemic has exacerbated mental health problems experienced by this younger age group as a consequence of social isolation and schooling disruption.

This has resulted in a marked increase in anxiety, depression, eating disorders, feelings of hopelessness and failure, loneliness, substance abuse, gender identity, relationship and family issues, and arrested social and emotional development.

The latest Prince's Trust NatWest Youth Index report (January 2023) finds that the overall wellbeing of 16-25 year-olds remains at the lowest point in the 14-year history of the research, with young people least happy and confident in their money and mental health.

The cost of living crisis is one of young people's biggest worries for the future and more than two-fifths of the young people interviewed said that economic uncertainty makes them feel hopeless about the future.

We believe that it is important to offer early, preventative support before mental health issues reach crisis level, resulting in far more disruption to the lives of young people, their schooling and their families.

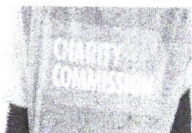
To do this, one of our existing, qualified counsellors has been selected to receive specialist training, and will be dedicated to working with this age group in the future. This counsellor already has a background in working with young people but needs a formal qualification to deliver professional psychotherapy to under 18s.

We will deliver this new service at our existing premises in Three Counties Church in Haslemere, but we will need to rent an additional room – hence the request for revenue funding to facilitate this.

From January 2024, we intend to offer 3 sessions per week, 45 weeks per year (i.e. 135 sessions in total), providing mental health support to approximately 34 young people per year. We will also need to cover the supervision costs for the counsellor's work (as required by the British Association for Counselling & Psychotherapy) – with a supervisor qualified in this area of therapy.

There is a huge and unmet need for mental health support amongst the young people of Haslemere and the surrounding area, and we are requesting this revenue grant to help us expand our service to offer our youngsters the support they greatly need.

The charity YoungMinds reports that just over 1 in 3 children and young people with a diagnosable mental health condition get access to NHS care and treatment (*NHS Five Year Forward View for Mental Health dashboard*) and the charity's own survey from summer 2020 found that 76% of parents said that their child's mental health had deteriorated while waiting for support from CAMHS.



Trustees' Annual Report for the period

From

Period start date

Day Month Year
01 June 2021

To

Period end date

Day Month Year
31 May 2022

Charity name Crossways Counselling Service

Other names charity is known by

Registered charity number (if any) 275053

Charity's principal address

PO Box 160

Haslemere

Surrey

Postcode

GU26 6YE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr S Dunbar			
2	Mrs C Keith		From 15 th December 2021	
3	Rev J Manley-Cooper		From 1 st March 2022	
4	Dr L Mason		(Resigned 7 th August 2022)	
5	Mr J Robson		(From 9 th June 2022)	
6	Mrs T Trollope			
7	Rev Canon David Wilbraham	Chair		
8				
9				
10				
11				
Name			Dates acted if not for whole year	

Name of chief executive or names of senior staff members (Optional information)

Jane Saunders – Managing Director

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted

Association

(eg. trust, association, company)

Trustee selection methods

(eg. appointed by, elected by)

Appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To address the need for an affordable counselling service in Haslemere and the surrounding areas. To provide professional confidential counselling services for adults over the age of 18 who are living with stress, redundancy or work related issues, relationship difficulties, bereavement and loss, depression, anxiety or confusion and abuse. To offer ongoing training to its own counsellors and to others in the area and to provide advice and training to pastoral care teams locally.

Crossways counselling service provides over 1600 counselling sessions per year with qualified and trained counsellors for adults over the age of 18, as well as offering advice on appropriate referrals where necessary

Crossways provides ongoing training and fortnightly clinical supervision for its counsellors who are all trained professionals.

Undertaking Fundraising events and activities to raise money for and awareness of our service.

Fostering a close working relationship with local GP surgeries and other agencies.

Active member of the British Association for Counselling and Psychotherapy – we adhere to and abide by its ethical framework for good practice.

Additional details of objectives and activities (Optional information)

Many of our staff, including our counsellors, work without payment in order to support and reduce the running costs of this service.

-
-

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The provision of over 1600 counselling sessions

Successful fundraising activities ensuring we can continue to operate for a further year including the receipt of several grants

Training and teaching sessions on a variety of subjects including mental illness and attachment and shame

S. P. Verba

23 - 03 - 2023.

CROSSWAYS COUNSELLING SERVICE
Registered Charity No. 275053
Accounts
for the Year Ended 31 May 2022

CROSSWAYS COUNSELLING SERVICE

Registered Charity No. 275053

Trustees

Dr S Dunbar
Mrs C Keith (from 15th December 2021)
Rev J Manley-Cooper (from 1st March 2022)
Dr L Mason (until 7th August 2022)
Mr J Robson (From 9th June 2022)
Mrs T Trollope
Canon D Wilbraham

Address:

Crossways Counselling Service
PO Box 160
Haslemere
GU26 6YE

Accountants:

Anthony Kelly FCA
Independent Examiner
2 Woodberry Close
Chiddingfold
Godalming
Surrey
GU8 4SF

CROSSWAYS COUNSELLING SERVICE

Registered Charity No. 275053
Income & Expenditure Account - Year Ended 31 May 2022

	<u>2022</u>		<u>2021</u>
	Operating Account	Trust Fund	Total
RECEIPTS			Total
Grants and donations:			
Churches	1,714	-	1,714
Grant Making Trusts	8,500	-	8,500
Miscellaneous	6,490	-	6,490
	<hr/>	<hr/>	<hr/>
	16,704	-	16,704
	<hr/>	<hr/>	<hr/>
Other receipts:			
Client Fees	10,529	-	10,529
Dividends	-	1,900	1,900
Bank interest	4	10	14
Training income	-	-	-
	<hr/>	<hr/>	<hr/>
	10,533	1,910	12,443
	<hr/>	<hr/>	<hr/>
Total income	27,237	1,910	29,147
	<hr/>	<hr/>	<hr/>
EXPENDITURE			
Direct charitable expenditure:			
Supervision fees and intakes	4,724	-	4,724
Travel costs	16	-	16
Insurance	702	-	702
Professional Subscriptions	240	-	240
	<hr/>	<hr/>	<hr/>
	5,682	-	5,682
	<hr/>	<hr/>	<hr/>
Other expenditure			
Directors' fees	9,150	-	9,150
Accountancy fees	1,665	-	1,665
Staff training	-	-	-
Rent	3,940	-	3,940
Publicity	-	-	-
Postage and stationery	18	-	18
Telephone	703	-	703
Independent examiner's fees	236	-	236
Miscellaneous costs	468	-	468
	<hr/>	<hr/>	<hr/>
	16,180	-	16,180
	<hr/>	<hr/>	<hr/>
Total expenditure	21,862	-	21,862
	<hr/>	<hr/>	<hr/>
Net surplus for the year	5,375	1,910	7,285
	<hr/>	<hr/>	<hr/>

CROSSWAYS COUNSELLING SERVICE
Registered Charity No. 275053
Balance Sheet – 31 May 2022

	<u>2022</u>	<u>2021</u>
TRUST INVESTMENTS		
3,536.17 Charities Official Investment Fund –		
Income shares at cost (market value at 31.05.22-£ 66,585)	5,045	5,045
	<hr/>	<hr/>
CURRENT ASSETS		
Trust Instant Savings account	15,058	13,156
Trust COIF deposit account	7,147	7,139
Bank current account	19,638	14,325
32 day notice account	10,131	10,128
COIF deposit account – ordinary fund	15	15
	<hr/>	<hr/>
	51,989	44,763
CURRENT LIABILITIES		
Accrued expenses	(295)	(354)
	<hr/>	<hr/>
	51,694	44,409
	<hr/>	<hr/>
	56,739	49,454
	<hr/>	<hr/>
REPRESENTED BY:		
TRUST CAPITAL ACCOUNT	5,000	5,000
	<hr/>	<hr/>
TRUST INCOME ACCOUNT		
Balance at 1 June 2021	26,283	24,419
Surplus for the year	1,910	1,864
	<hr/>	<hr/>
	28,193	26,283
	<hr/>	<hr/>
TRUST FUND at 31 May 2022	33,193	31,283
	<hr/>	<hr/>
OPERATING ACCOUNT		
Balance at 1 June 2021	17,991	15,271
Surplus for the year	5,375	2,720
	<hr/>	<hr/>
Balance at 31 May 2022	23,366	17,991
	<hr/>	<hr/>
ORDINARY FUND		
Balance at 1 June 2021 & 31 May 2022	180	180
	<hr/>	<hr/>
	56,739	49,454
	<hr/>	<hr/>

Signed on behalf of the Trustees:



Canon D Wilbraham (Chair of Trustees)

Signed by Treasurer:



Helen Mitchell ACA (Treasurer)

**Independent Examiner's Report to the Trustees of
CROSSWAYS COUNSELLING SERVICE**

I report on the accounts of the Service for the year ended 31 May 2022, which are set out on pages 2 to 3.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 (2) of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts (under section 145 of the Act), to follow procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Anthony Kelly FCA
Independent Examiner
2 Woodberry Close
Chiddingfold
Godalming
Surrey
GU8 4SF

Date: 20/3/23

**Independent Examiner's Report to the Trustees of
CROSSWAYS COUNSELLING SERVICE**

I report on the accounts of the Service for the year ended 31 May 2022, which are set out on pages 2 to 3.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 (2) of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed. It is my responsibility to examine the accounts (under section 145 of the Act), to follow procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Anthony Kelly FCA
Independent Examiner
2 Woodberry Close
Chiddingfold
Godalming
Surrey
GU8 4SF

Date: 20/3/23



HASLEMERE TOWN COUNCIL

Revenue Grant Application Form¹

CONTACT DETAILS

Name of Organisation	Haslemere Biodiversity Group (part of Haslemere Vision)	
Contact Name	Philippa Guest.	Diane Moses
Position in Organisation	Chair of HBG, Director of HV	Treasurer HV
Address	Haslemere Town Hall High Street Haslemere GU27 2HG	
Telephone	07884115919	07950237715
Email	pjguest@clara.co.uk	diane.moses@gmail.com

ORGANISATION DETAILS

Name of organisation	Haslemere Vision
Amount applied for from HTC	£10,000
What will the revenue grant money be used for – please be as specific as possible and use a separate sheet if necessary.	Completion and delivery of the Haslemere Nature Recovery Strategy (HNRS) Ground-truthing, mini-projects, outreach and communications activities. see attachment for further details
What specific benefits for the Haslemere community do you expect will result from the grant? ²	A solid and detailed information base on Haslemere's rich and special biodiversity assets. Identification of opportunities, priorities and actions to support nature recovery in Haslemere that can be carried out by local landowners/managers, other community groups and the wider public. Mini-projects on rare and endangered species will boost local populations and improve species diversity. Measurable improvements in the condition and management of our local green spaces for nature with wider environmental benefits (e.g. better water quality, flood management, improved resilience to climate change, pollution, development and non-native species, etc.). Support for HTC in meeting its Biodiversity Duty as set out in the Environment Act 2021 as well as its Climate and Biodiversity Emergency commitments. Increased awareness of nature recovery issues and activities in our town and enhanced community engagement.

¹ Delete as appropriate

² Use a separate sheet if required

	see attachment for further details
--	------------------------------------

FUNDING DETAILS

Have you or will you be applying to other bodies for financial assistance?	Yes
If yes please state: To whom applied	The LOBs Charity Surrey Climate Commission Waitrose Bug-Life
Amount(s) applied for	The LOBs charity - £50,000 for 2022 - 2024 Surrey Climate Commission - £877 Waitrose - £400 Bug-Life - initial meetings to scope out potential for funding for creation of wildflower habitats within the Haslemere B-Lines to support pollinating insects and other wildlife.
Amount(s) received	The LOBs charity - £17,000 (June 2022) expect to receive £17,000 for 2023 shortly with a further £16,000 in 2024. Surrey Climate Commission - £727 (March 2023) Waitrose - £400
What fundraising activities will your organisation be doing to fund this project?	We will continue to seek funding from other organisations. Past funders, in addition to the ones detailed above, include CPRE and Haslemere Society.

ORGANISATION DETAILS

Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	No - company limited by guarantee with asset lock. Registration Number:
Is it affiliated to a National Body? If yes please specify.	No
What are the aims and objectives of the organisation?	The Company is established for the purposes of a) assisting and enabling those who live or work in Haslemere and neighbouring villages to create a vision of how they wish the town and the villages to develop and to prepare plans for the realisation of that vision, b) assisting those who live or work in Haslemere and neighbouring villages to address issues of interest or concern in order to secure the long term viability of Haslemere and neighbouring villages as a centre for social, business and cultural activities and to maintain its particular character and heritage. c) undertaking and delivering projects that preserve and enhance the well-being of those who live and/or work and/or play in Haslemere and neighbouring villages, d) seeking to ensure that Haslemere and neighbouring villages are and continue to be places in which residents of all ages are free to live fulfilling lives within a community which welcomes diversity.
What is the geographical area covered by your organisation?	Haslemere and neighbouring villages
Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	Account Name: Haslemere Vision Limited Sort Code: 20-31-06 Account Number: 63704491

VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The revenue grant will be used to specifically benefit to residents of the Council's electoral area	X
You hold a bank account in the name of the organisation applying, not an individual	X
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	X
The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	X
You consent to acknowledge HTC's contribution in your marketing / promotional material	X

DECLARATION

<p>In submitting this application on behalf of the stated organisation I certify that all statements made or enclosed to be true. This application and all supporting information may be made publically available</p>	<p>Signed: <i>P. J. Guest</i> Print name: <i>P. J. GUEST</i></p>
<p>Date <i>14/9/23</i></p>	

September 2023

Application to HTC for funding to support the Haslemere Biodiversity Project Phase 2

Background

- Haslemere has a rich natural environment with 45 designated wildlife sites lying wholly or partly within the Neighbourhood Plan area. Haslemere also sits within Surrey's network of Biodiversity Opportunity Areas (BOAs) where targeted conservation action is expected to deliver the greatest benefit. It borders the northern edge of the South Downs National Park and lies partly within the Surrey Hills Area of Outstanding Natural Beauty.
- The green spaces surrounding the town are an essential part of its overall character and an expanding visitor economy.
- The Haslemere Biodiversity Project (HBP) was set up to conserve and enhance these special biodiversity assets at a time when wildlife across Surrey is disappearing at alarming rates. It seeks to protect, maintain, restore and enhance important wildlife sites and the vital wildlife corridors that connect them. It also aims to boost resilience to future pressures such as climate change, development, pollution and invasion by non-native species.
- The HBP currently operates under the auspices of Haslemere Vision but a separate legal entity will be formed in the coming year retaining key volunteers including the project chair, Dr Philippa Guest and treasurer, Diane Moses.

What have we achieved so far?

- Phase 1 began in April 2020 with the primary goal of establishing the biodiversity baseline for the Neighbourhood Plan area. The resulting Haslemere Ecological Network (HEN) maps were incorporated into the Neighbourhood Plan and underpin policy that seeks to guide location, layout and design of new housing development while protecting/enhancing essential elements of the HEN and delivering net biodiversity gain. They are also now part of Waverley Borough Council's decision-making process for planning and development applications.
- Three 'mini-projects' were set up to help assess the prevalence of dormice, riparian mammals and newts in the Plan area and to identify habitat management practices that can boost local populations of protected species. These are ongoing and have proved an effective way of raising awareness of conservation issues with local landowners and the wider community.
- We are currently preparing a Haslemere Nature Recovery Strategy (HNRS) with assistance from professional ecologists and extensive consultation with local stakeholders. This will identify opportunities and priorities for nature recovery along with practical and achievable action plans that can be used by local landowners, managers, other key stakeholders and the wider public.

What are we asking for now?

- We are budgeting expenditure totaling £35K for 2024 followed by a further £27K per annum from 2025-2026. We are requesting £10K from HTC for 2024.
- A detailed breakdown of the Phase 2 work program and budget for 2024 is provided in the Appendix.

What will the community get for this funding?

- A solid and detailed information base on Haslemere's rich and special biodiversity assets.
- A detailed Nature Recovery Strategy and Action Plan which will set out practical and cost-effective measures to conserve, restore and enhance Haslemere's Ecological Network. Delivery of actions will be monitored and reported. There will be a review and update of the HNRS every 5 years.
- Mini-projects on rare and endangered species will boost local populations and improve species diversity.
- The Action Plan will deliver measurable improvements for nature across the HEN and contribute to wider environmental goals (e.g. better water quality, flood management, improved resilience to climate change, pollution, development and non-native species, etc.).
- The HNRS will support HTC in meeting its Biodiversity Duty as set out in the Environment Act 2021 as well as its Climate and Biodiversity Emergency Motion commitments. It will also make an important contribution to the Surrey Nature Recovery Strategy that is being led by Surrey County Council and the Surrey Nature Partnership.
- The project will raise awareness of nature recovery work in our town and increase participation through creation of a dedicated website, continuing engagement activities such as fayres, social media, specific training events and "thought leadership" articles.
- It will deliver tools and resources to help:
 - Inform local planning/development decisions and help small and medium-size developers find ways to meet the expected requirement for 10% biodiversity net gain in the Environment Act 2021;
 - Support improvements in the condition and management of local green spaces;
 - Support the creation of a trained group of local conservation volunteers.

Other sources of funding

- The LOBs charity have committed £17,000 for this year and a further £16K for 2024 and the Surrey Climate Commission has funded community engagement and training materials.

APPENDIX - Biodiversity Project Phase 2: Overview of key tasks and proposed budget - 2024

Task	What, Why and How	Est Cost
T1 Haslemere Local Nature Recovery Strategy	<ul style="list-style-type: none"> Develop & deliver Haslemere Nature Recovery Strategy (HNRS) which sets out local opportunities & priorities for nature recovery, maps the most valuable existing areas for nature and defines specific action plans for creating or improving habitat for nature and wider environmental goals. Led by 2 consultant ecologists in consultation with local stakeholders Will be formally integrated into the Surrey Local Nature Recovery Strategy. Will be reviewed/updated every 5 years. Will support HTC in meeting its Biodiversity Duty as set out in Environment Act 2021 as well as its own Climate & Biodiversity Emergency commitments. 	£7K
T2 'Ground-truthing' the HEN	<ul style="list-style-type: none"> More detailed surveying of key sites and wildlife corridors to validate/strengthen HEN maps & identify priority areas for protection, restoration or enhancement through the HNRS. Covers survey work on up to 150 corridors & up to 18 Local Wildlife sites with incorporation of data into the HEN GIS maps over 2-3 year period. Led by consultant ecologists supported by trained volunteers. 	Corridors £30K (over 2-3 years) LWS Sites £15K (over 2-3 years)
T3 Existing and new mini-projects	<ul style="list-style-type: none"> Continue & expand existing projects on rare and endangered species (dormice, riparian mammals) to boost local populations & develop better habitat management practices. Set up 2-3 new projects (e.g.B-lines wildflower meadows, Haslemere Tree survey) Led by consultant ecologist with support from trained local volunteers & other specialist consultants in close co-operation with local landowners and other key partners. 	£8.5K
T4 Biodiversity policy development and support	<ul style="list-style-type: none"> Develop tools & resources to support development & implementation of biodiversity policy including monitoring & enforcement. Undertake biodiversity audits of selected HTC-owned or managed green spaces, identify opportunities for improving biodiversity through better management practices. Develop new biodiversity policy for town's open green spaces + trees and hedgerows. Working with key local partners including HTC and WBC. 	£3.5K
T5 Develop Communications platform	<ul style="list-style-type: none"> Develop communication tools to raise awareness of local biodiversity issues & activities, build new & strengthen existing partnerships and promote community engagement. Including development & maintenance of website & social media, articles in local newsletters, e-mail campaigns & surveys with local community groups, stands at local community events. 	£3K
T6 Develop outreach platform	<ul style="list-style-type: none"> Develop portfolio of education and training tools to build biodiversity knowledge and skills across the wider community. Establish training courses + series of community events (e.g. BioBlitzes) to help create a core team of trained volunteers. Working with key local partners in SWT, HNHS, National Trust, South Downs National Park and CPRE Surrey. 	£3K
Total		£35K¹

¹Assumes T2 (Ground-truthing) includes corridors only and spread over 3 years, ie no LWS sites surveyed