



HASLEMERE TOWN COUNCIL

CIL FUNDING APPLICATION FORM

PLEASE USE THE CIL POLICY AND FUNDING APPLICATION FORM GUIDE TO ASSIST YOU IN COMPLETING THIS DOCUMENT

1. Applicant organisation	Haslemere Lawn Tennis Club
2. Name and position of main contact	
3. Applicant contact details (phone no, email and address)	
4. Type of organisation If a charity, please provide registration number	Tennis Club; the club operates under a company limited by guarantee, Haslemere Lawn Tennis Club Ltd
5. Is the organisation able to reclaim VAT?	No
6. Location of project	Haslemere Tennis Club, Recreation Ground, Old Haslemere Road, Haslemere, GU27 2NN

7. Summary of the project proposal	We are planning to replace the floodlights which cover all four of the club's courts at the Recreation Ground. Some of the existing metal halide light heads are obsolete (and starting to fail) and we are proposing to replace them with new, energy efficient, and more environmentally friendly LED lights. These new lights will be fitted to the existing columns and are expected to approximately halve our energy consumption, providing a significant environmental benefit. The current lights were originally installed in 1995 (2 courts) and 2001 (remaining 2 courts) and have not been upgraded since 2012, hence the existing bulbs (which are being phased out by the manufacturers anyway) are starting to fail. Rather than maintain an obsolete lighting system that will have no environmental benefit, we plan to upgrade to LEDs, in line with LTA guidance and the "pro-eco-friendly" advice of the various environmental bodies in the UK, and indeed globally. Our proposed lighting supplier, LTL, has confirmed that the new LED system will have better light spill control than that originally specified and granted planning permission.																
8. Estimated project cost	£40,000: base quote from LTL £33,600 including VAT, plus £2,500 for remediation to one of the light columns, plus 10% contingency																
9. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme																	
<table border="1"> <thead> <tr> <th data-bbox="165 943 560 981"></th> <th data-bbox="560 943 951 981">Amount</th> <th data-bbox="951 943 1425 981">Detail</th> </tr> </thead> <tbody> <tr> <td data-bbox="165 981 560 1037">CIL funding sought</td> <td data-bbox="560 981 951 1037">£10,000</td> <td data-bbox="951 981 1425 1037">The subject of this request</td> </tr> <tr> <td data-bbox="165 1037 560 1151">Any other Local authority contribution eg EBC and/or SCC</td> <td data-bbox="560 1037 951 1151"></td> <td data-bbox="951 1037 1425 1151"></td> </tr> <tr> <td data-bbox="165 1151 560 1225">Third party contribution</td> <td data-bbox="560 1151 951 1225">£30,000</td> <td data-bbox="951 1151 1425 1225">Self-funded if further grants not available</td> </tr> <tr> <td data-bbox="165 1225 560 1279">Total cost</td> <td data-bbox="560 1225 951 1279">£40,000</td> <td data-bbox="951 1225 1425 1279"></td> </tr> </tbody> </table>				Amount	Detail	CIL funding sought	£10,000	The subject of this request	Any other Local authority contribution eg EBC and/or SCC			Third party contribution	£30,000	Self-funded if further grants not available	Total cost	£40,000	
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10. Detail of additional sources of funding available	The club has certain cash resources to contribute to a project of this magnitude, but full self-funding would put some pressure on our overall financial position and limit our ability to continue investing in the club's facilities for the benefit of members and the wider community																
11. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding	We are at the beginning of the process and have not so far approached other organisations. We are planning to approach Surrey County Council under their "Your Fund Surrey" scheme.																

<p>12. Please indicate whether the organisation has previously received CIL or other funding sources from either Haslemere Town Council and/or Waverley Borough Council. If yes, provide amounts and timings</p>	<p>We received £5,000 on 22/2/22 from CIL funding to support our clubhouse redevelopment project.</p>
<p>13. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>Floodlights are a vital part of the club infrastructure if we are to continue to provide a year round tennis offering, into the evenings. Our adult and junior membership has grown tremendously over the past few years, to a combined 472 at the end of February 2023, reflecting higher demand for the sport of tennis in the Haslemere area and it is critical that we maintain the hours available to play, in order to support our current and future membership.</p> <p>With reference to the proposed Broad Priorities for Haslemere, and with reference also to the information provided in paragraphs 13 and 14, we believe this project contributes to a. The improvement of recreational facilities and b. Youth provision.</p>
<p>14. What evidence is there of support from the community</p>	<p>The growth in membership is a clear factor – in February 2019, pre-COVID, our membership was 347 and has grown by 125/36% since then. We have had a significant influx of younger adult members and families over this period, attracted by the facilities and friendliness of the club and it is vital that facilities are kept up in order to sustain this momentum. As a club, we also support local community organisations through free or subsidised use of the facilities for organisation such as U3A, local cubs/scouts/brownie and guide groups. We are also starting a programme with Sport in Mind to help those with mental health issues. The club is also funding a free coaching programme for students of Woolmer Hill School.</p>
<p>15. Proposed timescales for the project</p>	<p>Subject to planning resolution, May 2023-Jul 2023</p>

<p>16. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed?</p>	<p>The running costs of the lights will be self-funded as is currently the case.</p>
<p>17. If the organisation is not in the public sector please provide details of the organisation's finances Please include a copy of the most recently audited accounts, including details of unrestricted reserves</p>	<p>Attached is a copy of the most recent audited accounts.</p> <p>We reviewed several potential providers, and also attached is a summary of the quotes received for the project from the final shortlist of three selected. LTL provided the best all round proposal at a cost in line with Lawn Tennis Association guidelines. SK Electrical's initial quote was below that of LTL but on detailed review, their experience with this type of project was limited and in the end they withdrew themselves from consideration anyway.</p>
<p>18. Do you need planning permission to carry out the works?</p>	<p>We have erred on the side of caution by approaching WBC for a non-material amendment to the existing permissions, even though we are aware that clubs in other boroughs have not needed or applied for such permission</p>
<p>19. If planning permission is required is it in place to carry out the works? If so, please provide the application number</p>	<p>To our surprise, our NMAs were rejected, on the grounds that we provided no proof that the light spill would not be worse. We now have written confirmation from LTL on this point and we are liaising with Waverley Borough Council, whose planning team are currently reviewing this.</p>

Section E: Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Haslemere Town Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Haslemere Town Council via the Deputy Town Clerk of any material changes to the proposals set out above. When requested, I agree to provide Haslemere Town Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise Haslemere Town Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Haslemere Town Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Town Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on Haslemere Town Council's website and in public material for publicity purposes. Personal data will not be disclosed without prior agreement of those concerned, unless required on the Council's privacy policy, please see: www.haslemeretc.org

Signed: _____

Organisation: Haslemere_Lawn_Tennis_Club _____

Date: 25/3/23 _____

All organisations involved with the application will need to sign and date the form.

Signed: _____

Organisation: _____

Date: _____