



HASLEMERE TOWN COUNCIL

CIL FUNDING APPLICATION FORM

PLEASE USE THE CIL POLICY AND FUNDING APPLICATION FORM GUIDE TO ASSIST YOU IN COMPLETING THIS DOCUMENT AND ENSURE YOU COMPLETE THE VALIDITY CHECKLIST ON PAGE 4

Contact and organisation details

1. Applicant organisation	Haslemere Community Rugby Club
2. Name and position of main contact	[REDACTED]
3. Applicant contact details (phone no, email and address)	[REDACTED] [REDACTED] [REDACTED]
4. Type of organisation If a charity, please provide registration number	Not for Profit - Company Limited by Guarantee. Company Number 05553736.
5. Is the organisation able to reclaim VAT?	No
6. If the organisation is not in the public sector please provide details of the organisation's finances Please include a copy of the most recently audited accounts, including details of unrestricted reserves	Most Recent Accounts attached. Current Cash projections for this financial year (2022-23) estimate a £20-25,000 net cash loss due to cost rises, lease legal costs and capital expenditure on facility improvements.

PROJECT DETAILS

7. Location of project	The field next to the Woolmer Hill Sports Pavilion GU27 1QA
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<p>8. Summary of the project proposal</p>	<p>The Haslemere Community Rugby Club is soon to sign a 30-year lease with Waverley Borough Council for the two rugby pitches behind the Woolmer Hill Clubhouse. Once the lease is completed (estimate June 2023). The club intends (with Waverley permission) to engage a contractor approved by the RFU to install floodlights on pitch 1 (the pitch nearest the clubhouse). The contractor will conduct the planning process then supply and install the floodlights. The contractor's details can be viewed at www.directsportslighting.co.uk.</p> <p>The CIL award would be conditional on Planning Permission being granted by Waverley Borough Council.</p>
<p>9. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>There are a number of ways the project will support local and Borough-wide development.</p> <ol style="list-style-type: none"> 1. Increased opportunities for sports and physical activity: A floodlit rugby pitch will provide an additional venue for residents to engage in physical activity and team sports. This can help promote a healthier lifestyle and improve overall wellbeing. 2. Boost to the local economy: The presence of a new floodlit rugby pitch will attract visitors and generate revenue for the town. This could come in the form of increased tourism, local business development and job creation. 3. Community building: The establishment of a new floodlit rugby pitch will provide a space for residents to come together and build social connections through shared interests and activities. 4. Positive impact on local sports clubs: The availability of a new floodlit pitch will benefit local sports clubs and organizations by providing them with a modern facility to train and compete on. This will help improve the quality of sports in the town and attract new players and supporters. 5. Improved night-time activities: The installation of floodlights will enable evening and night-time use of the rugby pitch, expanding opportunities for sports and recreation after dark. 6. Hosting more events – The addition of a floodlit Rugby Pitch will enable a larger number of tournaments and festivals which can be played later in the day during the winter months.

<p>10. What evidence is there of support from the community</p>	<p>It is our expectation, having canvassed opinions locally, that the project will receive wide-spread support. Local support will be essential for achieving planning permission during the first stage of the project.</p> <p>We will be asking for letters of support from: The Haslemere Community Rugby Club, The Haslemere Hockey Club, The Haslemere Border Athletics Club, Beacon Hill Football Club, The Haslemere Town Council, The Haslemere Youth Hub, Waverley Borough Council, Woolmer Hill School, The Woolmer Hill Sports Association, Local County Councillors, Local Borough Councillors, and local residents.</p>
<p>11. Proposed timescales for the project, to include any deadline or circumstance which would require funding within a specific period of time</p>	<p>We anticipate planning permission will take around 3-4 months to achieve and installation time is indicated to be 6-8 weeks.</p>
<p>12. Do you need planning permission to carry out the works?</p>	<p>Yes – The contractor will undertake the planning process once the club has secured conditional monies to undertake the project. Both the contractor and our independent planning consultant (Mr Steven Thwaites of Cogito Consulting Ltd) are both highly confident planning permission will be granted.</p>
<p>13. If planning permission is required is it in place to carry out the works?</p> <p>If so, please provide the application number</p>	<p>No. Planning is included in the overall project to be undertaken by the contractor therefore, we first need to secure a source of funds prior to initiating the planning or project process.</p>

FUNDING DETAILS

<p>14. Estimated project cost</p>	<p>£60,000</p>	
<p>15. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme</p>		
	<p>Amount</p>	<p>Detail</p>
<p>CIL funding sought</p>	<p>£50,000</p>	<p>Lights and Installation</p>
<p>Any other Local authority contribution eg EBC and/or SCC</p>	<p>£2,000</p>	<p>Fund Surrey (Pending)</p>
<p>Third party contribution</p>	<p>£8,000</p>	<p>From Rugby Club Funds for planning.</p>
<p>Total cost</p>	<p>£60,000</p>	

16. Detail of additional sources of funding available	There is the possibility of borrowing the funds but at current interest rates this has been deemed too expensive given the club's finances.
17. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding	<p>The club considered an application to Waverley for CIL funding, but the timescales would be c1 year + from now before the project (including planning) could begin at best case we estimate this would mean a delay of 18 months. Additionally, Waverley prefer planning permission to be already granted prior to a CIL application which is difficult as it is not separate from overall project.</p> <p>The first stage has been completed with Fund Surrey – awaiting response from Surrey Councillor.</p>
18. Please indicate whether the organisation has previously received CIL or other funding sources from either Haslemere Town Council and/or Waverley Borough Council. If yes, provide amounts and timings	<p>Haslemere Town Council awarded the Rugby Club a Small Grant to part pay for a pitch-side shelter Jan 2016 – £750</p> <p>Waverley Borough Council award the Rugby Club a S106 Grant to install drainage on a permanently waterlogged pitch in Sept 2016 - £24,816</p>
19. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed? And who will be responsible for it?	<p>Annual running costs are:</p> <p>Electricity – c£1,000 Annual Maintenance - c£500</p> <p>Both costs will be the responsibility of Haslemere Community Rugby Club and will be budgeted accordingly.</p>

VALIDITY CHECKLIST

Criteria	Tick to confirm
The project is of benefit to residents of the Council's electoral area	Yes
You hold a bank account in the name of the organisation applying, not an individual	Yes
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	Yes
The application is not for a project already completed	Yes
The application is not for ongoing costs for a project	Yes
The application is not for annual maintenance or repair	Yes

The application is not a project promoting a political party	Yes
The application is not for a project that conflicts with existing Town Council policies	Yes
The application is not for VAT that you can recover	Yes
The funds are not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	Yes
You consent to acknowledge HTC's contribution in your marketing / promotional material	Yes

Section E: Declaration

When you have completed the application please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Haslemere Town Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Haslemere Town Council via the Deputy Town Clerk of any material changes to the proposals set out above. When requested, I agree to provide Haslemere Town Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise Haslemere Town Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Haslemere Town Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Town Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on Haslemere Town Council's website and in public material for publicity purposes. Personal data will not be disclosed without prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see: www.haslemeretc.org

Signed: 

Organisation: Haslemere Community Rugby Club

Date: 10th May 2023

All organisations involved with the application will need to sign and date the form.

**REPORT OF THE DIRECTORS AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022
FOR
HASLEMERE COMMUNITY RUGBY CLUB LIMITED**

A company limited by guarantee

HASLEMERE COMMUNITY RUGBY CLUB LIMITED

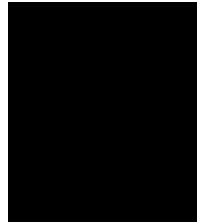
**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022**

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HASLEMERE COMMUNITY RUGBY CLUB LIMITED

**COMPANY INFORMATION
FOR THE YEAR ENDED 30 JUNE 2022**

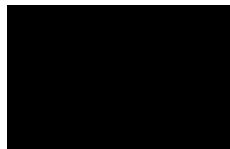
DIRECTORS:



SECRETARY:



REGISTERED OFFICE:



REGISTERED NUMBER:

5553736 (England and Wales)

HASLEMERE COMMUNITY RUGBY CLUB LIMITED

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 30 JUNE 2022

The directors present their report with the financial statements of the company for the year ended 30 June 2022.

STATUS OF COMPANY

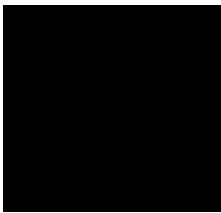
The company is a company limited by guarantee not having any share capital and accordingly no portion of the income or property of the company shall be paid or transferred directly or indirectly by way of dividend, bonus or profit share to any Member.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review continues to be that of the provision of facilities for, and promoting participation in Rugby Union.

DIRECTORS

The directors during the period under review were:



REPORT ON ACTIVITIES FOR THE YEAR

Haslemere Community Rugby Club take seriously the word community in our name and demonstrates this across a wide range of rugby activities on and off the field. A £10,000 contribution was made to refurbish and expand the kitchen of our shared clubhouse resource, which contributed to the small loss the Club made.

Our Tri Counties Mini Festival returned with a bang, 776 players from our neighboring counties. It was another considerable success with positive feedback from the attending clubs. Thanks go to the volunteer army of car parkers, caterers, pitch marshals, referees and coaches.

The second half of the season saw the Waterfall Cup conclude and the Surrey Mini festivals. Our seniors continue to grow and succeed playing attractive rugby. It is really heartening to see so many younger players who have risen through the age groups of our Club join and add significant value to our seniors.

Our women's rugby is to enjoy a new initiative in conjunction with local schools to encourage women and girls playing rugby at Haslemere.

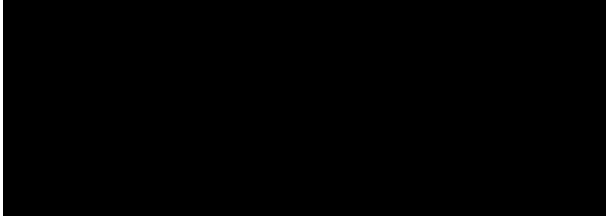
We are a volunteer Club. Without the tremendous efforts of the coaches, first aiders, admins, car parkers, caterers and the Executive Committee we wouldn't have a Club. A huge thank you for the time and effort contributed by all.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

HASLEMERE COMMUNITY RUGBY CLUB LIMITED

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 30 JUNE 2022**

ON BEHALF OF THE BOARD:



Date: 31st March 2023

HASLEMERE COMMUNITY RUGBY CLUB LIMITED

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2022**

	Notes	Year ended 30 June 2022 £	Year ended 30 June 2021 £
INCOME		70,100	50,366
Administrative expenses		<u>75,943</u>	<u>37,284</u>
OPERATING SURPLUS/(DEFICIT)	2	(5,843)	13,082
Interest receivable and similar income		<u>7</u>	<u>11</u>
SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES BEFORE TAXATION		(5,836)	13,093
Tax on surplus on ordinary activities	3	<u>2</u>	<u>2</u>
SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR AFTER TAXATION		<u>(5,838)</u>	<u>13,091</u>

The notes form part of these financial statements

HASLEMERE COMMUNITY RUGBY CLUB LIMITED

**BALANCE SHEET
30 JUNE 2022**

	Notes	2022 £	£	2021 £	£
FIXED ASSETS					
Land	4		148,867		148,867
Tangible assets	4		<u>16,801</u>		<u>21,583</u>
Total			165,668		170,450
CURRENT ASSETS					
Debtors & prepayments	5	-		5,676	
Cash in hand		<u>67,936</u>		<u>61,980</u>	
		67,936		67,656	
CREDITORS					
Amounts falling due within one year	6	<u>2,607</u>		<u>28</u>	
NET CURRENT ASSETS			<u>65,329</u>		<u>67,628</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>230,997</u>		<u>238,078</u>
NET ASSETS			<u>230,997</u>		<u>238,078</u>
RESERVES					
Other reserves	7		47,879		47,879
Accumulated surplus	7		<u>183,118</u>		<u>190,199</u>
			<u>230,997</u>		<u>238,078</u>

The notes form part of these financial statements

HASLEMERE COMMUNITY RUGBY CLUB LIMITED

BALANCE SHEET - continued
30 JUNE 2022

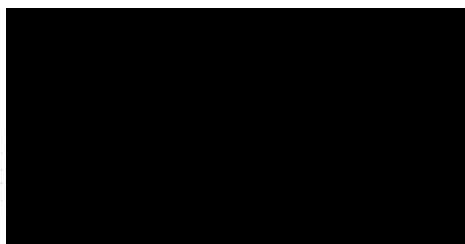
For the year ending 30 June 2022 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the directors on 31 March 2023 and were signed by:



HASLEMERE COMMUNITY RUGBY CLUB LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2011).

Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Floodlights	10 years.
Rugby posts	10 years
Tea Hut	10 years

Government and other grants

Where capital expenditure is directly supported by a grant from a government or other body, the amount of the grant is deducted from the capital cost of that asset.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

2. OPERATING SURPLUS/(DEFICIT)

The operating surplus/(deficit) is stated after charging:

	Year ended 30.6.22 £	Year ended 30.6.21 £
Depreciation - owned assets	<u>4,782</u>	<u>4,408</u>
Directors' emoluments and other benefits etc	<u>-</u>	<u>-</u>

3. TAXATION

Analysis of the tax charge

The tax charge arising from interest received in the year was as follows:

	Year ended 30.6.22 £	Year ended 30.6.21 £
Current tax: UK Corporation Tax	<u>2</u>	<u>2</u>
Tax on interest received	<u>2</u>	<u>2</u>

HASLEMERE COMMUNITY RUGBY CLUB LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2022**

4. TANGIBLE FIXED ASSETS

	Land and buildings £	Tangible assets £	Totals £
COST			
At 1 July 2021	148,867	47,817	196,684
Additions	-	-	-
Disposals	-	-	-
At 30 June 2022	<u>148,867</u>	<u>47,817</u>	<u>196,684</u>
DEPRECIATION			
At 1 July 2021	-	26,234	26,234
Charge for year	-	4,782	4,782
Disposals	-	-	-
At 30 June 2022	<u>-</u>	<u>31,016</u>	<u>31,016</u>
NET BOOK VALUE			
At 30 June 2022	<u>148,867</u>	<u>16,801</u>	<u>165,668</u>
At 30 June 2021	<u>148,867</u>	<u>21,583</u>	<u>170,450</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Rugby Football Foundation	-	-
Accrued income	-	1,243
Prepayment – grounds rent	-	4,433
	<u>-</u>	<u>5,676</u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors & accruals	2,577	-
Corporation tax payable	30	28
	<u>2,607</u>	<u>28</u>

HASLEMERE COMMUNITY RUGBY CLUB LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2022

7. RESERVES

	Retained surplus £	Other reserves £	Totals £
At 1 July 2021	190,199	47,879	238,078
Prior year adjustment	(1,243)	-	(1,243)
Surplus/(Deficit) for the year	<u>(5,838)</u>	<u>-</u>	<u>(5,838)</u>
At 30 June 2022	<u>183,118</u>	<u>47,879</u>	<u>230,997</u>

HASLEMERE COMMUNITY RUGBY CLUB LIMITED

**OPERATING ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2022**

	Year ended 30 June 2022		Year ended 30 June 2021	
	£	£	£	£
Income				
Subscriptions	44,683		43,478	
Benefactors Scheme	7,400		1,600	
Sponsorship	-		-	
Festival income	9,345		-	
Match day ticket fund	2,207		-	
Summer Camp	-		-	
70 th Anniversary shirt sales	-		1,424	
Dinner dance surplus	4,829		-	
Kit sales	<u>1,636</u>		<u>3,864</u>	
		70,100		50,366
Other income				
Deposit account interest		<u>7</u>		<u>11</u>
		70,107		50,377
Expenditure				
<i>Rugby costs:</i>				
Tournament & match fees	4,083		-	
Match day expenses	8,877		3,027	
Coaching fees	5,240		4,210	
Women's rugby	2,112		-	
Tour costs	1,275		-	
Kit	10,937		4,049	
Pitch hire & maintenance	21,034		10,430	
Courses	-		541	
Rent	-		1,555	
<i>Administrative and other costs:</i>				
Insurance	1,949		3,560	
Subscriptions	1,153		-	
Social events	292		-	
Tour	-		-	
Depreciation of fixed assets	4,782		4,408	
Publicity & signage	84		-	
Community projects – catering donation	10,000		-	
Administration costs	4,125		5,143	
Covid cleaning kit	<u>-</u>		<u>361</u>	
Carried forward		<u>75,943</u>		<u>37,284</u>
NET SURPLUS/(DEFICIT)		<u><u>(5,836)</u></u>		<u><u>13,093</u></u>

This page does not form part of these financial statements