



# HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG  
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Minutes of the Finance and Governance Committee Meeting held at 7pm on  
Monday 6<sup>th</sup> February 2023  
Town Hall, High St, Haslemere, GU27 2HG

<b>Chairman</b>	*Cllr David Round
<b>Deputy Chair</b>	Cllr G Lloyd
<b>Councillors</b>	*Arrick, *Davidson, *Dear, Dullaway, *Hewett, *Robini, *Waters, *Weldon, Whitby

\* present

The meeting was clerked by the Town Clerk, Lisa O'Sullivan, no press or public attended.

## **1/23 APOLOGIES FOR ABSENCE**

Apologies were accepted from the following:

Cllr Lloyd – work commitment

Cllr Dullaway – holiday

Cllr Whitby – prior engagement

## **2/23 DISCLOSURE OF INTERESTS**

No interests disclosed.

## **3/23 METHOD OF TRANSPORT TO MEETING**

None different to that already stated.

## **4/23 MINUTES OF THE LAST MEETING**

The minutes of the meeting held 24<sup>th</sup> October 2022 were agreed by the committee and signed by the Chairman as a true record.

Cllr Arrick joined the meeting.

## **5/23 CHANGE TO INTERNAL AUDITOR**

**RECOMMENDED:** That Mulberry & Co, is appointed at the Council's Internal Auditor for 2023-24 financial year. The Clerk is authorised to renew this appointment up to a maximum of four years.

## **6/23 REVIEW OF GOVERNANCE DOCUMENTS**

The committee considered the comments from Cllr Lloyd, submitted previously via email. It was felt that where NALC standard wording was being used this should be retained. In regard to Cllr Lloyd's comments on amendments to motions, it was accepted that an amendment, by definition, would not change the meaning of a motion. The committee agreed that the standard wording used should remain without change although Cllr Lloyd's comments were noted.

**RECOMMENDED:** That the documents previously circulated to the committee are adopted without further change.

Standing Orders

Financial Regs

Clerk's delegation schedule

Broadcast and social media

Equal opportunities  
Public speaking at meetings

**7/23 COUNCIL INVESTMENT STRATEGY**

The Clerk advised the committee that since they now held an investment bond, the internal auditor has asked that the Council devise an investment strategy. She had received those used by Farnham and Godalming Town Councils and would create a draft to be circulated the committee.

**RECOMMENDED:** that the Town Clerk produces a draft investment strategy, to be reviewed by email before going to Full Council in March

**8/23 SURREY PENSION FUND TRIANNUAL VALUATION**

**RECOMMENDED:** That Council notes the change in employer contributions for the next three financial years from 18.4% to 17.7%.

Meeting finished 7.15 pm.

Signed.....  
Chairman of Meeting

Date.....

NB – after the meeting the Clerk asked members whether they would consider attending short F&G meetings on the same night as another committee meeting to prevent them having to travel to the town hall for such a short duration. This idea was generally agreed, Clerk to look at options.