



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
01428 654305 / deputy.clerk@haslemeretc.org

Infrastructure and CIL Committee

Minutes of the meeting held at 7pm on 20 June 2024
Town Hall, High Street, Haslemere GU27 2HG

Chairman	Cllr Lesley Banfield*
Vice Chairman	Cllr John Robini*
Councillors	Arrick*, Aslam, Davidson*, Matthes*, Nicholson*, Waters*, Weatherburn & Weldon*

*Present

Meeting clerked by: Pippa Auger, Deputy Town Clerk.

Members of the public: Debbie Peet and Cathy Moore, Martin Wellen Project and Amenities Officer also in attendance

20/24 Election of Chairman

Cllr Robini proposed Cllr Banfield and Cllr Nicholson seconded the nomination.
There were no other nominations so a vote was taken and Cllr Banfield was elected Chairman.

21/24 Election of Vice-Chairman

Cllr Banfield proposed Cllr Robini and Cllr Davidson seconded the nomination.
There were no other nominations so a vote was taken and Cllr Robini was elected Vice Chairman.

22/24 Apologies for absence

The committee accepted the absences of Cllrs Aslam (work commitment) and Weatherburn (holiday).

23/24 Declaration of Interests (Disclosable Pecuniary, Other Registrable and Non-Registrable)

Cllr Robini wanted to have it recorded that he has already supported the Link Community Hub project through his role as Surrey County Councillor and Your Fund Surrey and he sits on the Waverley Borough Council Strategic CIL committee, who has also supported this project.

Cllr Waters declared an ORI in relation to item 9 (National Trust car park at Golden Valley) as he is a member of the National Trust and he has put forward this proposal. He will speak to the committee but leave the room for the discussion and vote.

Other committee members belong to the National Trust but it was felt as membership does not include any position of influence that they could discuss and vote on the proposal.

24/24 Minutes of the last meeting

The minutes of the meeting held on 11 April 2024 were agreed.

25/24 Representations by the public

None.

26/24 CIL Finance Schedule

Noted.

27/24 CIL Strategy Document and project list

Noted and it was agreed that this document would be reviewed further at the August meeting.

Cllr Robini advised the committee that there are issues with his proposed project to link the footpath on Church Lane from the Health Centre to Beech Road. The Highways Officer who costed it has now left Surrey, and the new Highways Officer believes the cost will be closer to £500,000. Cllr Robini will put together a new paper for CIL funding of this project in due course.

ACTION: the clerk to remove the cost value of this project from the CIL committee strategy paper¹ and remove it from the committee expenditure on all financial statements².

The Chairman agreed to move the Town Meadow drainage item to be heard next so that Martin Wellen could leave once a recommendation had been made.

28/24 Town Meadow drainage

The Council has employed the services of a civil engineering consultancy to review the submitted tenders and scopes of work received from the contractors. On review of the scope of work he has made a recommendation to increase pipe sizes, which has resulted in revised quotes from the contractors. An uplift in budget is sought to cover the slight increase.

RECOMMENDED: A further £3,000 of Neighbourhood CIL is committed to this project.

29/24 National Trust car park at Golden Valley

Cllrs Waters outlined the proposal and then left the room.

Members considered the application and agreed to support the project. It would improve the amenity of the area for residents and visitors alike. There was support from residents, Councillors and the National Trust. It could be implemented and delivered very quickly by the National Trust and their contractors. Whilst the Council would be funding 100% of the project, the National Trust would project manage it and use their contractors. The National Trust will be asked to provide a definitive list of works, which will include an improved interface with the pavement.

Cllr Arrick proposed that the full sum of £5,000 be put towards the project. This was voted on by the committee and agreed.

RECOMMENDATION: The sum of £5,000 be spent on improving the parking facility at the Golden Valley.

ACTION: The National Trust be asked to contact Surrey Highways to ensure any work that crosses onto the pavement be approved.

Cllr Waters returned 7.41pm.

30/24 25% of April 2024 receipts for external applicants to apply for

It was noted that the fund for external applicants to apply for stood at £101,308.19.

The committee asked if this was a fixed amount or whether there was any underspend from previous receipts that could be put towards the pot for external applicants, given that the total being applied for at this meeting was £108,000. It was confirmed that 25% was a notional figure suggested at meeting held earlier in the year. Given there was approximately £100,00 in uncommitted funds (prior to the receipt in April) the clerk was confident that the committee could be flexible.

¹ done

² done

The Chairman agreed to move the Link Community Hub item to be heard next so that the representatives from the Link could leave once a recommendation had been made.

31/24 The Link Community Hub - £100,000

Debbie Peet and Cathy Moore attended and gave the committee the background to the project.

Funding for the £2.15m project has been secured from Your Fund Surrey, Waverley Borough Council Strategic CIL and Haslemere Fund. It is hoped the shortfall will come from an appeal to the congregation and other grant making bodies. It will be run on a not for profit basis. The Haslemere PCC is committed to continue paying the administration and running costs. Any income derived from rental to the CAB and Crossways Counselling will cover the outgoings. Hire of rooms to private individuals or businesses will be done at a commercial going rate, and support groups could be offered discounted rates.

Members discussed the application and Cllr Nicholson made a recommendation to award the full £100,000 of funding. This was voted on by the committee and agreed.

RECOMMENDATION: that Full Council approves the granting of £100,000 Neighbourhood CIL funds to the Link Community Hub.

ACTION: the applicant to provide the PCC minutes where it was agreed that the Link Community Hub would be run on a not for profit basis in time for the Full Council meeting in July 2024.

32/24 Shottermill Junior School - £3,000

The school were asking for a contribution towards new stage lighting and audio equipment, projector and screen. This will be used by the school, after school clubs and wider community groups who want to hold events there.

Cllr Davidson made a recommendation to award the full amount of £3,000 and members unanimously approved the award.

RECOMMENDATION: £3,000 of Neighbourhood CIL is awarded to Shottermill Junior School.

33/24 Grayshott Parish Council - £5,000

Members addressed the issue that part of Grayshott is within the parish of Haslemere. Many Haslemere and Hindhead residents use the facilities in Grayshott and the Council has supported other local parishes with small grants. The sum being requested is modest compared to the overall project costs and it will support the Council's strategy for youth provision.

Cllr Banfield made a recommendation to award the full amount of £5,000 and members unanimously approved the award.

RECOMMENDATION: £5,000 of Neighbourhood CIL is awarded to Grayshott Parish Council.

34/24 Next meeting

29 August 2024

Meeting closed at 8.34pm

Signed: _____ Date: _____

Chairman of Infrastructure and CIL Committee