



HASLEMERE TOWN COUNCIL

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Amenities, Infrastructure & CIL Committee

Minutes of the meeting held at 7pm on 29 August 2024
Council Chamber, Town Hall, High Street, Haslemere

Chairman	Cllr Banfield*
Vice Chairman	Cllr Waters*
Councillors	Arrick, Aslam*, Austin, Bridge, Carroll, Carter*, Davidson*, Keen*, Leach*, Matthes*, Nicholson*, Robini* & Weldon*.

*Present

Meeting clerked by: Pippa Auger, Deputy Town Clerk.
Also present: Dr Ridsdill Smith (Haslemere Health Centre)

1/24 Election of Chairman

Cllr Robini proposed Cllr Banfield and Cllr Nicholson seconded the nomination.
There were no other nominations so a vote was taken and Cllr Banfield was elected Chairman

2/24 Election of Vice-Chairman

Cllr Davidson proposed Cllr Waters and Cllr Keen seconded the nomination.
There were no other nominations so a vote was taken and Cllr Waters was elected Vice Chairman

7.01pm Cllr Leach arrives

3/24 Apologies for absence

The committee accepted the absences of Cllrs Arrick & Austin (prior engagement), Cllr Bridge (holiday) and Cllr Carroll (difficulty with childcare arrangements).

4/24 Declaration of Interests

(Disclosable Pecuniary, Other Registrable and Non-Registerable)

None.

5/24 Minutes of the last meeting

The minutes of the Amenities meeting held 20 June 2024 were agreed and signed as a true record.
The minutes of the Infrastructure & CIL meeting held 20 June 2024 were agreed and signed as a true record.

6/24 Matters arising from those minutes not otherwise stated in the agenda

Clerk's report was noted and no matters arising.

7/24 Representations by the public

None.

7.05pm Cllr Aslam arrives

The Chairman agreed to bring agenda item 18 forward so that Dr Ridsdill Smith could leave the meeting once Cllrs had asked any questions of him.

8/24 Haslemere Health Centre application

Dr Ridsdill Smith attended the meeting on behalf of the applicant and set out the background to the application. In brief, the project will look to relocate the existing administration office into void space in the hospital and transform the office into three new clinical rooms. The health centre has been able to employ two new doctors since the retirement of a senior partner.

Following members questioning of Dr Ridsdill Smith, the committee considered the application and agreed to support the project. There were significant community benefits to the project, not least that it would reduce the current waiting times at the surgery. It could be delivered quickly as all details were specified and agreed, and there was full support from the landlord NHS Property Services.

RECOMMENDATION: The sum of £36,000 of Neighbourhood CIL is committed to this project.

9/24 Terms of reference for the new committee

After some discussion about increasing the level of Neighbourhood CIL the committee could award under the proposed delegated authority limit of £10,000, it was agreed to retain this amount as a point of good governance.

RECOMMENDATION: The Terms of Reference are agreed as drafted.

10/24 Dates for the rest of the year

Meetings diarised for 24 October & 12 December 2024, and 10 April 2025 are cancelled.

New dates are 14 November 2024, 13 February 2025 and May 2025 date to be confirmed at the next meeting.

RECOMMENDATION: The dates are approved.

11/24 Amenities spending under Chair and Clerk's deleted authority

Noted.

Item	Spend	Budget total for the year £2,500
Repairs to bench at Lion Green	-£423.00	£2,077
Chestnut posts for dead hedging at the SANG	-£166.00	£1,911
Balance left until financial year end		£1,911

12/24 Tree inspections

There was a short discussion about whether felled trees would be replaced, and Councillors were informed there were no plans to do so.

ACTION: A record of felled trees to be retained with a view to Council replacing them at some point in the future, not necessarily in the same place. This can be looked at in conjunction with any action arising from the biodiversity audit review.

RESOLVED: The balance of £1,580 to be paid from the Amenities EMR (underspend of last year's budget of £1,176) with the balance paid from the current Amenities budget (£404).

RECOMMENDATION: The budget for tree inspections and maintenance is increased by £1,000 to £7,000 for the next financial year.

13/24 SANG update

Noted.

ACTION: Town Hall officers to investigate cost, material and placement for a new bench at the SANG.

ACTION: Cllrs and officers to keep an eye out for a suitable tree stump in the SANG, which could be carved/fashioned into a seat.

ACTION: Clerk to review memorial bench policy to see if it encompasses the SANG and report back at the next meeting.

14/24 Biodiversity audit report

RESOLVED: A working party be formed to take a recommendation to Council

ACTION: Clerk to email all Councillors, and Haslemere Biodiversity Group, to ask for volunteers to form the working party.

15/24 CIL Finances

Noted.

16/24 Waverley Strategic CIL bidding cycle 2024/25

Noted.

17/24 WBC Infrastructure Delivery Schedule update

Noted.

ACTION: The Clerk to invite WBC officer to next meeting on 14 November to discuss CIL spending.

18/24 CIL Strategy Document and project list

There was discussion about projects which could be added to the list. The Council has a working group involved in the proposed new youth centre, and there is an opportunity to partner with WBC and potential user groups.

There was also a suggestion of employing a consultant to review the High Street particularly looking at pedestrianisation and improvements of space.

Having heard about the Health Centre in a previous agenda item it was felt that improvements to the Health Centre should also be added.

ACTION: The Clerk to add these items to the CIL Strategy document and project list.

19/24 Next meeting

14 November 2024

Meeting closed at 8.53pm

Signed: _____ Date: _____

Chairman of CIL & Amenities Committee