



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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30th August 2024

To all Members of Staffing Committee

Chairman	Cllr J Arrick
Deputy Chair	Cllr J Keen
Councillors	Bayliss, Carroll, Carter, Nicholson

I give notice that a meeting of Staffing Committee will be held Friday 6th September 2024 at 9.30am in the Council Chamber, Town Hall, High St, Haslemere and you are hereby summoned to attend such meeting.

Yours sincerely,

Mrs Lisa O'Sullivan
Town Clerk

AGENDA

1) APOLOGIES FOR ABSENCE

To receive apologies for absence.

2) DECLARATION OF INTERESTS

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Haslemere Town Council Code of Conduct and the Localism Act 2011.

3) MINUTES OF THE LAST MEETING

The minutes of the meeting held 21st June 2024 were noted by Full Council on 11th July, Chairman to sign.

APPENDIX 1

4) EXCLUSION OF THE PUBLIC

RECOMMENDED: "That in accordance with the provisions of section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.

5) STAFF APPRAISALS

TO FOLLOW

Staff appraisals will be conducted over the period 29th August to 2nd September and will be circulated as soon as possible. The Clerk will also circulate a report for discussion to include:

- Review of staff appraisals
- Recommendations for staffing changes
- Recommendations for staff pay awards

** End of Agenda **