



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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6th September 2024

To all Members of Council

Mayor	Cllr Oliver Leach
Deputy Mayor	Cllr Jean Arrick
Councillors	Aslam, Austin, Banfield, Bayliss, Bridge, Carroll, Carter, Davidson, Leach, Matthes, Miller, Nicholson, Robini, Waters, Weatherburn, Weldon

I give notice that a meeting of Full Council will be held on Thursday 12th September 2024 at 7pm in the Town Hall, High Street, Haslemere and you are hereby summoned to attend such meeting.

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

LISA O'SULLIVAN
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Council to decide whether to accept apologies for absence.

RECOMMENDED: That where Members give reasons they are approved.

2. DISCLOSURE OF INTERESTS

To receive from members, declarations of interest in relation to any items included on the agenda, in accordance with the Haslemere Town Council Code of Conduct and the Localism Act 2011.

3. REPRESENTATIONS BY THE PUBLIC

Any resident of the area covered by the Town Council and present at the meeting may make a statement, ask a question or present a petition relating to the business of the Town Council. Four minutes maximum per person. Maximum 15 minutes in total allowed for this item.

4. REPRESENTATIONS BY EXTERNAL BODIES

To be agreed in advance with the Clerk. None expected.

5. MINUTES OF THE LAST MEETING

APPENDIX 1

RECOMMENDED: That the minutes of the meeting held 11th July 2024 are adopted as a true record.

6. MAYOR'S UPDATE

To Follow

To note the update from the Mayor

7. CLERK'S UPDATE

To receive an update from the Town Clerk. This will include an update on possible transfers of the Haslemere War memorial recreation ground and Beacon Hill recreation ground from WBC and councillors will be asked to approve the Clerk making an initial expression of interest in taking on the freehold of both these pieces of land.

8. FINANCIAL MATTERS

APPENDIX 2

The following documents are attached:

Cash and Investment reconciliation for month 5 showing that the Council's bank statements agree with its accounting system.

Cashbook Payments for months 4&5. These list all the payments and receipts to and from the Council's bank accounts since the last meeting.

Cashbook 1 (current account)

Month 4 payments totalling £559,818.12	Month 4 receipts totalling £568,534.79
Month 5 payments totalling £25,268.08	Month 5 receipts totalling £4,203.93

Cashbook 10 (Nationwide)

Month 4 payments totalling £108,746	Month 4 receipts totalling £0
Month 5 payments totalling £0	Month 5 receipts totalling £0

Cashbook 15 (CCLA)

Month 4 payments totalling £445,745	Month 4 receipts totalling £0
Month 5 payments totalling £0	Month 5 receipts totalling £0

Cashbook 16 (Lloyds - SANG)

Month 4 payments totalling £0	Month 4 receipts totalling £287,000
Month 5 payments totalling £0	Month 5 receipts totalling £0

Cashbook 17 (NatWest - PWLB)

Month 4 payments totalling £0	Month 4 receipts totalling £207,183.94
Month 5 payments totalling £0	Month 5 receipts totalling £0

Summary Income and Expenditure by Budget Heading for months 4&5

This shows how much actual money has been spent to date against each of the Council's budget headings and what percentage of the total budget for each heading has been spent.

RECOMMENDED:

That the schedule of payments as detailed in the Cashbook printouts for months 4&5 are approved.

9. CONCLUSION OF EXTERNAL AUDIT 2023-24

APPENDIX 3

Once again, the Council's accounts have been scrutinised by the nominated External Auditor who found no matters requiring attention.

RECOMMENDED: Council notes sections 1-3 of the Annual Return (attached) and agrees no further action to be taken in relation to 2023-24 external audit of accounts.

10. YOUTH CENTRE WORKING PARTY

APPENDIX 4

Council to note the minutes of the working party meeting attached.

RECOMMENDED: That Full Council agrees the following:

1. HTC should be a key partner with Waverley on this project.
2. Subject to satisfactory arrangements being agreed with WBC, HTC would like to manage building on a long lease.
3. The CiL committee is asked to ringfence £250k towards this project in the 2024-25 financial year (Council to agree exact amount once figures are known).
4. The working party should consult locally, is authorised to discuss on behalf of Council with WBC then bring a full recommendation back to Full Council once that work is complete.

11. TOWN MEADOW DRAINAGE

APPENDIX 5

Please see the report attached.

RECOMMENDED: That the additional work at Option 3 in the attached paper is agreed approved at a cost of £ £5,994.50 plus VAT as per the recommendation in that paper.

12. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of Committee meetings held since last full Council.

1. Committees with delegated decision making:

- Planning and Highways 18th July and 8th August 2024 **APPENDICES 6 & 7**

RECOMMENDED: that the minutes of the meetings, where committees hold delegated decision making powers, are noted.

2. Committees with no or limited delegated decision making:

Please read all the minutes before approving them, they may contain recommendations that you are agreeing to by approving the minutes.

- Amenities and CIL 29th August 2024 **APPENDIX 8**
(this contains a recommendation for £36k of CIL money to be given to the Haslemere Health Centre project).

RECOMMENDED: that the minutes of the meetings where committees do not hold delegating decision making powers and any recommendations therein be adopted.

13. COMMUNITY INFRASTRUCTURE LEVY UPDATE

APPENDIX 9

Council to note the update attached.

14. REPORTS FROM WARD WORKING PARTIES

At the last Update and Participate session it was decided that each ward would form a small working party to:

- Draw up a list of top 10 items in their wards that need attention.
- Consider how best to engage with residents on local issues.
- Consider holding a regular ward working group meeting.

Ward councillors to report back to Full Council.

15. REPORTS FROM REPRESENTATIVES

To receive any updates from Councillors.

16. EXCLUSION OF THE PUBLIC

RECOMMENDED "That in accordance with the provisions of section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted".

17. STAFFING – ANNUAL APPRAISALS AND PAYRISES

To Follow

Council is to note the content of the Staffing minutes from the meeting held 6th September 2024, since the Staffing Committee holds full delegated powers to act on behalf of Council in respect of all personnel decisions. Cllr Arrick to report.

**** End of Agenda ****