



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
01428 654305 / town.clerk@haslemeretc.org

15th November 2024

To all Members of Council

Mayor	Cllr Oliver Leach
Deputy Mayor	Cllr Jean Arrick
Councillors	Aslam, Austin, Banfield, Bayliss, Bridge, Carroll, Carter, Davidson, Leach, Matthes, Miller, Nicholson, Robini, Waters, Weatherburn, Weldon

I give notice that a meeting of Full Council will be held on Thursday 21st November 2024 at 7pm in the Town Hall, High Street, Haslemere and you are hereby summoned to attend such meeting.

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

LISA O'SULLIVAN
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Council to decide whether to accept apologies for absence.

RECOMMENDED: That where Members give reasons they are approved.

2. DISCLOSURE OF INTERESTS

To receive from members, declarations of interest in relation to any items included on the agenda, in accordance with the Haslemere Town Council Code of Conduct and the Localism Act 2011.

3. REPRESENTATIONS BY THE PUBLIC

Any resident of the area covered by the Town Council and present at the meeting may make a statement, ask a question or present a petition relating to the business of the Town Council. Four minutes maximum per person. Maximum 15 minutes in total allowed for this item.

4. REPRESENTATIONS BY EXTERNAL BODIES

A representative from Surrey Police will be attending.

5. MINUTES OF THE LAST MEETING

APPENDIX 1

RECOMMENDED: That the minutes of the meeting held 12th September 2024 are adopted as a true record.

6. MAYOR'S UPDATE

APPENDIX 2

To note the update from the Mayor.

7. CLERK'S UPDATE

APPENDIX 3

To note the update from the Clerk.

8. FINANCIAL MATTERS

APPENDIX 4

The following documents are attached:

Cash and Investment reconciliation for month 7 showing that the Council's bank statements agree with its accounting system.

Cashbook Payments for months 6&7. These list all the payments and receipts to and from the Council's bank accounts since the last meeting.

Cashbook 1 (current account)

Month 6 payments totalling £131,739.74	Month 6 receipts totalling £78,235.69
Month 7 payments totalling £155,642.12	Month 7 receipts totalling £661,820.04

Cashbook 15 (CCLA)

Month 6 payments totalling £75,000	Month 6 receipts totalling £135.41
Month 7 payments totalling £0	Month 7 receipts totalling £107,000

Cashbook 16 (Lloyds - SANG)

Month 6 payments totalling £0	Month 6 receipts totalling £0
Month 7 payments totalling £0	Month 7 receipts totalling £480.07

Cashbook 17 (NatWest - PWLB)

Month 6 payments totalling £0	Month 6 receipts totalling £0
Month 7 payments totalling £0	Month 7 receipts totalling £628.36

No other cashbook transactions reported in months 6 & 7

Summary Income and Expenditure by Budget Heading for months 6&7

This shows how much actual money has been spent to date against each of the Council's budget headings and what percentage of the total budget for each heading has been spent.

RECOMMENDED:

That the schedule of payments as detailed in the Cashbook printouts for months 6&7 are approved.

9. REQUEST TO JOIN RULE 6 PARTY

The Town Council has had a request from Haslemere South Residents association to support the creation of a local Rule 6 group and agree to join as one of its members. All councillors have previously been supplied with the full email and advice from the gov.uk website. Council to consider whether it agrees to join a Rule 6 group, and if it wishes to place a limit on any financial commitment. For reference, last time this was considered in 2021, the council capped its financial commitment at £2,500.

10. 20mph ZONES IN HASLEMERE

APPENDIX 5

Council to consider the recommendations in the attached paper.

11. INTERNAL AUDIT 2024-25 – INTERIM REPORT

APPENDIX 6

In November the Council has undergone an interim internal audit by Mulberry & Co. Whilst no significant issues were raised, the IA has suggested that the Council considers whether its fidelity insurance (currently £1m) is enough to cover the funds that it holds.

RECOMMENDED: That the Interim Audit report for November 2024 is noted. The Town Clerk, in consultation with the Chair of Finance and Governance is delegated to make a decision regarding any increase before the Council's insurance is renewed in April 2025.

12. BUDGET 2025-26

APPENDICES 7 & 8

The Budget working party has met twice to produce a draft budget and report for Council, both of which are attached. Council to consider the initial budget working party recommendations and direct the working party to make any changes before the final draft is brought to Full Council in January.

13. COUNCIL CHAMBER REPLACEMENT WINDOW

APPENDIX 9

When recent works were undertaken to the outside of the Town Hall, it was found that the window to the south, which contains the stained glass window, is severely rotted and needs urgent replacement. Council to consider the recommendation in the attached report.

14. LOVE HASLEMERE, HATE WASTE GRANT APPLICATION

APPENDIX 10

The application was received too late for consideration at the last F&G committee meeting, but funding is required before the next one. This item must therefore be considered by Full Council, and an award agreed. Any award would be paid from the Green Grant fund which currently stands at £5,000.

15. MINUTES OF COMMITTEE MEETINGS

To receive the minutes of Committee meetings held since last full Council.

1. Committees with delegated decision making:

- Planning and Highways 3rd and 31st October 2024 **APPENDICES 11 & 12**

RECOMMENDED: that the minutes of the meetings, where committees hold delegated decision making powers, are noted.

2. Committees with no or limited delegated decision making:

Please read all the minutes before approving them, they may contain recommendations that you are agreeing to by approving the minutes.

- Amenities and CIL 14th November 2024 **APPENDIX 13**
- CBEC 1st October 2024 **APPENDIX 14**
- Finance and Governance 8th October 2024 **APPENDIX 15**

RECOMMENDED: that the minutes of the meetings where committees do not hold delegating decision making powers and any recommendations therein be adopted.

16. COMMUNITY INFRASTRUCTURE LEVY UPDATE

APPENDIX 16

Council to note the update attached.

17. REPORTS FROM WARD WORKING PARTIES

At the last Council meeting it was decided that each ward would form a small working party to draw up a list of top 10 items in their wards that need attention.

The following has been received:

- Beacon Hill & Hindhead incl. Nutcombe **APPENDIX 17**
- Haslemere South **APPENDIX 18**
- Haslemere North **APPENDIX 19**
- Haslemere West **APPENDIX 20**

RECOMMENDED: That a collated list of issues is produced from the information provided. Town hall officers will then:

- report issues which are the responsibility of other councils to the relevant authorities
- seek to resolve issues which are the responsibility of the town council
- contact the lead ward councillor if new projects have been identified which need further scope / funding etc.

This item will be left on the Council agenda with progress reported at each subsequent meeting.

18. REPORTS FROM REPRESENTATIVES

Please see the attached update from the Beacon Hill working party.

APPENDIX 21

**** End of Agenda ****