



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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5th February 2025

To all Members of Finance and Governance Committee (all other councillors for information)

Chairman	Conrad Waters
Vice-Chairman	Farzana Aslam
Councillors	Bayliss, Carroll, Carter, Davidson, Leach, Nicholson

Dear Councillor,

I hereby give notice that a meeting of the Finance and Governance Committee will be held at the Town Hall, High St, Haslemere, on Tuesday 11th February 2025, commencing at 7pm, and that you are hereby summoned to attend such meeting.

The press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

Mrs Lisa O'Sullivan
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies from Members.

2. DISCLOSURE OF INTERESTS

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Haslemere Town Council Code of Conduct and the Localism Act 2011.

3. MINUTES OF THE LAST MEETING

APPENDIX 1

RECOMMENDED: That the minutes of the Finance and Governance Committee meeting held 8th October 2024 are agreed. Chairman to sign.

4. COUNCIL DEPOSITS

APPENDIX 2

Committee to consider the report showing the council's current deposits, accounts and agreed deposit limits and make any recommendations for changes.

5. REVIEW OF DIRECT DEBITS

APPENDIX 3

Committee to review the list of Direct Debits currently active on the council's current account. Regular may be made by variable direct debit, provided that the instructions are approved online by two authorised members. The approval of the use of each variable direct debit shall be reviewed by the council at least every two years.

RECOMMENDED: That the list of direct debits from the council's current account as circulated with the agenda are approved.

6. SMALL GRANTS FOR CONSIDERATION

APPENDICES 4 & 5

The following small grants have been awarded from the £5,000 budget for 2024-25.

Organisation	Project	Amount
St Christopher's Church	D-Day Event	£500
3 Counties Money Advice	Support for meeting room	£1,000
F6it disability support	Boccia Club equipment	£750
Haslemere Educational Museum	Purchase of watercolour	£250
Haslemere Swimming Club	Swimming equipment	£500
Churt & Hindhead CC	Roller project	£1,000
St Stephen's Church	Roaming Nativity	£300
Budget remaining - £700		

I. **Small grant applications.**

The committee will consider awarding the following grant:

i. **GREEN AND BLUE STUDIOS - £1,100**

Project description: Fitness classes for cancer patients

Previous grants from HTC: None.

ii. **HASLEMERE FESTIVAL - £1,000**

Project description: Classical concerts

Previous grants from HTC: HTC has in the past donated £1k to this event, last time 2023.

7. FINANCIAL YEAR END PROCESS

To receive an overview of the process from the Town Clerk.

8. GOVERNANCE DOCUMENTS

None for review.

** End of Agenda **