



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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7th March 2025

To all Members of Council

Mayor	Cllr Oliver Leach
Deputy Mayor	Cllr Jean Arrick
Councillors	Aslam, Austin, Banfield, Bayliss, Bridge, Carroll, Carter, Davidson, Keen, Matthes, Miller, Nicholson, Robini, Waters, Weatherburn, Weldon

I give notice that a meeting of Full Council will be held on Thursday 13th March 2025 at 7pm in the Town Hall, High Street, Haslemere and you are hereby summoned to attend such meeting.

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

Mrs Lisa O'Sullivan
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Council to decide whether to accept apologies for absence.

RECOMMENDED: That where Members give reasons they are approved. It is further recommended that Cllr Lesley Banfield be excused from attending Council meetings for three months due to ill health.

2. DISCLOSURE OF INTERESTS

To receive from members, declarations of interest in relation to any items included on the agenda, in accordance with the Haslemere Town Council Code of Conduct and the Localism Act 2011.

3. MINUTES OF THE LAST MEETING

APPENDIX 1

RECOMMENDED: That the minutes of the meeting held 23rd January 2025 are adopted as a true record.

4. REPRESENTATIONS BY THE PUBLIC

Any resident of the area covered by the Town Council and present at the meeting may make a statement, ask a question or present a petition relating to the business of the Town Council. Four minutes maximum per person. Maximum 15 minutes in total allowed for this item.

5. UPDATES FROM DISTRICT AND COUNTY COUNCILLORS

District Councillors are invited to update the Council on matters relevant to Haslemere.

Surrey County Councillors are invited to update the Council on matters relevant to Haslemere.

6. MAYOR'S UPDATE

APPENDIX 2

To note the update from the Mayor.

7. CLERK'S UPDATE

APPENDIX 3

To note the update from the Town Clerk.

8. **FINANCIAL MATTERS**

APPENDIX 4

The following documents are attached:

Cash and Investment reconciliation for month 11 showing that the Council's bank statements agree with its accounting system.

Cashbook Payments for months 10&11. These list all the payments and receipts to and from the Council's bank accounts since the last meeting.

Cashbook 1 (current account)

Month 10 payments totalling £47,325.62	Month 10 receipts totalling £19,648.86
Month 11 payments totalling £24,469.45	Month 11 receipts totalling £72,503.72

Cashbook 15 (CCLA)

Month 10 payments totalling £0	Month 10 receipts totalling £0
Month 11 payments totalling £65,000	Month 11 receipts totalling £0

Cashbook 16 (Lloyds - SANG)

Month 10 payments totalling £504.72	Month 10 receipts totalling £260.04
Month 11 payments totalling £0	Month 11 receipts totalling £252.79

No other cashbook transactions reported in months 10&11

Summary Income and Expenditure by Budget Heading for month 11

This shows how much actual money has been spent to date against each of the Council's budget headings and what percentage of the total budget for each heading has been spent.

Recommended actions for year end

APPENDIX 5

Council to consider the attached report.

RECOMMENDED:

- I. That the schedule of payments as detailed in the Cashbook printouts for months 10 & 11 and any variances in the Council's accounts and any reported overspends and virements are approved.
- II. That the recommendations in the report at Appendix 5 are approved.

9. **MINUTES OF COMMITTEE MEETINGS**

To receive the minutes of Committee meetings held since last full Council.

1. Committees with delegated decision making:

- CBEC 4th February
- Planning and Highways – 6th Feb and 6th March

APPENDIX 6

APPENDIX 7 (March to follow)

RECOMMENDED: that the minutes of the meetings, where committees hold delegated decision making powers, are noted.

2. Committees with no or limited delegated decision making:

Please read all the minutes before approving them as they may contain recommendations needs Full Council consideration.

Amenities and CIL committee 13th February

APPENDIX 8

*Note the request from the playground working party for an additional £80k

Finance and Governance committee – 11th February

APPENDIX 9

*Note the request from the F&G committee for payment to Haslemere Festival from general reserve.

10. GREEN GRANTS FOR CONSIDERATION

Council to consider the following applications which have been brought to Full Council as they need to be decided before year end, and there is no CBEC committee meeting before then. There is currently £2,850 left in the budget for the remainder of the financial year (to 31st March).

I. Transition Haslemere - £1,000 – Tree Survey

APPENDIX 10

The survey will create a database and gather existing data on local trees as a first step towards a comprehensive database of Haslemere trees.

II. River Wey Trust - £1,000 – Testing Kits

APPENDIX 11

Following the successful programme of water testing using the kits supported by the Council in 2022/23 the group would like to be able to expand their activities with further testing

11. COUNCIL INSURANCE RENEWAL

TO FOLLOW

Council to agree which supplier to use for the renewal of the council's insurance for the next three years. At the time the agenda is published, we are awaiting one more quote. Report and recommendation to follow.

12. COUNCIL ASSET REGISTER REVIEW

APPENDIX 12

The Council's asset register has been reviewed and updated by the Deputy Clerk.

RECOMMENDED: That the asset register as attached to the Agenda is approved.

13. COMMUNITY INFRASTRUCTURE LEVY UPDATE

APPENDIX 13

Council to note the update attached.

14. REPORTS FROM REPRESENTATIVES

APPENDIX 14

To receive reports from councillors who sit as representatives on outside bodies.

15. 20MPH WORKING PARTY REPORT

APPENDIX 15

Council to note the attached report from Cllr Bayliss

**** End of Agenda ****