



## HASLEMERE TOWN COUNCIL

### Small Grant / Green Grant Application Form<sup>1</sup>

#### CONTACT DETAILS

Name of Organisation	The River Wey Trust
Contact Name	
Position in Organisation	Trustee
Address	
Telephone	
Email	

#### PROJECT DETAILS

Name of Project	Extended Water Quality
What aspect of the project will grant money be used for. <b>Please be as specific as possible.</b> <sup>2</sup>	<p>Following the successful programme of water testing using the kits supported by the Council in 2022/23 (Haslemere Citizen Science Water Quality Hub), the group would like to be able to expand their activities with further testing.</p> <p>As well as additional testing kits for water chemistry, we would like to be able to introduce bacterial testing for E.coli. I have attached further details in the associated paper.</p>
What benefits for the Haslemere community do you expect will result from the project? <sup>3</sup>	<p>Since establishing the Hub in Haslemere following the grant in 2023, the group has been regularly testing and making these test data available to the public and those groups who have an interest in the quality of the river water.</p> <p>As a contributing community group, the information is locally relevant, and part of the wider Wey catchment understanding.</p> <p>With the introduction of regular E.coli testing downstream, we have been able to make available the level of risk from pollution events, both sewage treatment works outfall problems, and the presence of bacteria following rain run-off from areas of horticulture. Sample testing at Shottermill and Hammer demonstrated the volatility of the pollution with some surprising numbers.</p> <p>As we have introduced regular testing events, the interest from and engagement with local communities has expanded. By establishing sponsored spots for testing, we will be able to provide regular information with immediate public access.</p> <p>The Trust continues to support the testing programme by providing equipment and training to show how regular involvement is worthwhile, fun, and contributes to a wider</p>

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<sup>1</sup> Delete as appropriate

<sup>2</sup> Use a separate sheet if required

<sup>3</sup> Use a separate sheet if required

	knowledge and understanding of the local environment and ecosystems.
Scheduled project start and finish date	March 2025, ongoing  The Trust will provide and update in November/December 2025 and regular news updates each year for the ongoing work.

## **FUNDING DETAILS**

Total estimated cost of the project	£1214.00
Amount of grant requested from the Town Council	£1000.00
Have you or will you be applying to other bodies for financial assistance? <sup>4</sup>	Yes
If yes please state: To whom applied	This project is specifically for the Haslemere area, supporting the volunteer hub group. The Trust will provide remaining finance together with the “in kind” value of training and support for regular testing. As part of a catchment wide initiative, we are supported by local parish and town councils and local business for their segment of the river.
Amount(s) applied for	No external submissions for this Project
Amount(s) received	
Have you received a grant from the Town Council before? If so for how much and for what purpose? <sup>5</sup>	Yes £2000 received in 2023, allowing us to establish the Haslemere Citizen Science Water Quality Hub
What fundraising activities will your organisation be doing to fund this project?	We continue to raise funds from local councils and businesses and have some support from the Rivers Trust. The Trust attends local festivals and events, recruiting members and fund raising.

## **ORGANISATION DETAILS**

Is your organisation a Registered charity or trust? (If yes please provide Registration Number)	Yes Registration Number: 1177871
Is it affiliated to a National Body? If yes please specify.	No
What are the aims and objectives of the organisation?	The River Wey is working closely with other organisations with related interests in the river. These include the Wey Landscape Partnership, Surrey Wildlife Trust, and historical associations such as the Hampshire Mills Group.  Locally we liaise with the Haslemere Biodiversity Group, and the National Trust
What is the geographical area covered by your organisation?	The Trust looks to the River Wey catchment.

<sup>4</sup> HTC will not accept applications for 100% of project funding

<sup>5</sup> HTC will not accept applications from organisations which have been awarded a grant in the last two years.

Bank account to which payment should be made This must be in the name of your organisation. Payments cannot be made to individuals.	Account Name: The River Wey Trust Sort Code: 30-93-94 Account Number: 01316815
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### VALIDITY CHECKLIST

For your project to be considered you must be able to confirm the following statements:

Criteria	Tick to confirm
The project is of benefit to residents of the Council's electoral area	Y
You hold a bank account in the name of the organisation applying, not an individual	Y
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application.	Y
The grant is not for a project already completed	Y
The grant is not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	Y
You consent to acknowledge HTC's contribution in your marketing / promotional material	Y

### DECLARATION

In submitting this application on behalf of the stated organisation I certify that all statements made or enclosed to be true. This application and all supporting information may be made publicly available	Signed:  Print name: <b>Alistair J Young</b>
Date	2 <sup>nd</sup> March 2025

### NOTES FOR APPLICANTS

#### Application procedure

Please note that no application can be considered unless delivered to the Town Clerk at Haslemere Town Council, Town Hall, High Street, Haslemere, Surrey, GU27 2HG at least **ten (10)** working days before the relevant Grant Committee or Council meeting.

No application will be considered by the Committee unless the applicant is able to confirm all of the Validity Checklist criteria. If in doubt contact the Town Clerk 01428 654305.

#### Consideration and notification

The application will be considered by the Grants Committee generally for capital expenditure only and on a matched funding basis.

The Committee meets every two [2] months. Successful applicants will be informed by letter/email as soon as possible thereafter.

#### Payment procedure

A grant payment will only be made by the Town Clerk against production of an original invoice or invoices for goods or services made out to the recipient organisation. Under no circumstances will payment be made to an individual.

Payments are made by cheque/BACS therefore the recipient organisation must hold a bank account in the name of the organisation.

Grants should normally be drawn down in one amount. The Grant Letter will state that the grant will automatically lapse if it is not claimed within the time specified.

As a courtesy, a reminder letter will be sent to the applicant organisation one [1] month before the expiry of the grant advising that the funds have not yet been claimed.

### **Data Protection**

The information provided in this form will only be used by the Town Council in the administration of its Grants process and for no other reason. The information will be processed in accordance with the Council's data retention policy.