



HASLEMERE TOWN COUNCIL

CIL FUNDING APPLICATION FORM

PLEASE USE THE CIL POLICY AND FUNDING APPLICATION FORM GUIDE TO ASSIST YOU IN COMPLETING THIS DOCUMENT AND ENSURE YOU COMPLETE THE VALIDITY CHECKLIST ON PAGE 4

Contact and organisation details

1. Applicant organisation	Haslemere Town Council
2. Name and position of main contact	Conrad Waters Councillor, Hindhead & Beacon Hill Ward
3. Applicant contact details (phone no, email and address)	Two Beeches Tilford Road Hindhead Surrey GU26 6RA
4. Type of organisation If a charity, please provide registration number	Local Authority
5. Is the organisation able to reclaim VAT?	Yes
6. If the organisation is not in the public sector please provide details of the organisation's finances Please include a copy of the most recently audited accounts, including details of unrestricted reserves and latest budget.	Organisation is in the public sector. Financial documents are on the council website

PROJECT DETAILS

7. Location of project	Golden Valley Car Park (off A287 Tilford Road, Hindhead)
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<p>8. Summary of the project proposal</p>	<p>The project is to refurbish the existing parking facility serving the network of public footpaths in the Golden Valley. The facility has evolved from a National Trust (NT) access point to a car park over a period of many years. Its 'ad hoc' creation means that it does not have a particularly attractive appearance and the spread of debris to the adjacent pavement is a hazard, particularly in wet weather. After discussions between ward councillors and the NT, a project has been devised in which the NT would manage a limited improvement project, which HTC would fund.</p> <p>See letter 5 June 2024 for further information.</p>
<p>9. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>The project help address the demands of development in the area by providing improved access to an important local recreational facility already used by many local residents. Whilst no firm data is available, the network of paths in the Golden Valley are well used, possibly by 100 or more people a day. The Golden Valley is also offers a practical alternative to the increasingly crowded walks in the vicinity of the Devil's Punch Bowl. Additionally, the removal of a potential hazard to the very many walkers along the Tilford Road – the prime route between Beacon Hill and Hindhead – should also be noted.</p>
<p>10. What evidence is there of support from the community</p>	<p>Complaints to local councillors over the hazard posed by the overspill of debris from the car park, particularly in winter months. Considerable use of the facility and the surrounding pathways.</p>
<p>11. Proposed timescales for the project, to include any deadline or circumstance which would require funding within a specific period of time</p>	<p>Subject to prompt approval, it is anticipated that the work would be completed in the current calendar year.</p>
<p>12. Do you need planning permission to carry out the works?</p>	<p>The facility is already used for its current purpose so planning permission should not be required. Highways authority guidance might be required for any changes to the entrance/exit arrangements.</p>
<p>13. If planning permission is</p>	<p>N/a</p>

required is it in place to carry out the works? If so, please provide the application number	
14. What is the relationship between the applicant and the land/property ownership where the project is taking place? i.e. freehold/long lease/short lease /lease term? Please provide evidence.	The land is owned by the National Trust, with whom the scheme would be carried out in partnership.

FUNDING DETAILS

15. Estimated project cost	No more than £5,000.	
16. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme		
	Amount	Detail
CIL funding sought	£5,000	
Any other Local authority contribution eg WBC and/or SCC		
Third party contribution		
Total cost	£5,000	
17. Detail of additional sources of funding available		
N/a		
18. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding	CIL funding is being sought because the project help address the demands of development in the area by providing improved access to a significant local recreational area. The project is in line with HTC strategy with respect to the value of good quality amenities to enhance the quality of life and to work in partnership with other organisations to achieve improvements to the town council area.	

19. Please indicate whether the organisation has previously received CIL or other funding sources from either Haslemere Town Council and/or Waverley Borough Council. If yes, provide amounts and timings	Not applicable as a HTC scheme.
20. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed? And who will be responsible for it?	No. The improvements do not involve any additional maintenance spend over that already undertaken by the NT.

VALIDITY CHECKLIST

Criteria	Tick to confirm
The project is of benefit to residents of the Council's electoral area	Tick
You hold a bank account in the name of the organisation applying, not an individual	Tick
This application is accompanied by either the latest audited financial report or, where this does not exist, a forecast budget of income and expenditure relating to the grant application, together with latest budget.	Available on TC website
This application is accompanied by 3 quotes for the work you are wanting done	No – work will be carried out by NT or its contractors
The application is not for a project already completed	Tick
The application is not for ongoing costs for a project	Tick
The application is not for annual maintenance or repair	Tick
The application is not a project promoting a political party	Tick
The application is not for a project that conflicts with existing Town Council policies	Tick
The application is not for VAT that you can recover	Tick
The funds are not to contribute to a surplus for charitable distribution or to increase your organisation's reserves	Tick
You consent to acknowledge HTC's contribution in your marketing / promotional material	N/a

Section E: Declaration

When you have completed the application please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Haslemere Town Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Haslemere Town Council via the Deputy Town Clerk of any material changes to the proposals set out above. When requested, I agree to provide Haslemere Town Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise Haslemere Town Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Haslemere Town Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Town Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on Haslemere Town Council's website and in public material for publicity purposes. Personal data will not be disclosed without prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see: www.haslemeretc.org

Signed: _____

Organisation: _____

Date: _____

All organisations involved with the application will need to sign and date the form.

Signed: _____

Organisation: _____

Date: _____

To: Pippa Auger, Deputy Town Clerk, Haslemere Town Council
Copy to: Cllr. Lesley Banfield, Chair, Infrastructure and CIL
Matt Cussack, National Trust

5 June 2024

Application for CIL Funding: Golden Valley Car Park, Tilford Road, Hindhead

1. Purpose

1.1: The purpose of this application is to seek the Infrastructure and CIL Committee's support to pursue refurbishment and improvements to the Golden Valley Car Park in Hindhead. The car park is situated on National Trust (NT) land of the A287 Tilford Road in Hindhead. A figure of up to £5,000 is requested for this purpose.

2. Background

2.1: The Golden Valley car park is located at the National Trust's main access point to a network of footpaths running alongside, into and through the NT's Golden Valley site in Hindhead. This includes paths linking Hindhead to the neighbouring community of Grayshott. These pathways are an increasingly popular recreational facility for walkers (including dog walkers), joggers and cyclists in the Hindhead and surrounding area. The NT carries periodic maintenance/improvement to this network. For example, a decaying bridge over one of the streams that cross the site was carried out in the winter of 2023.

2.2: The car park is not an official NT parking facility, having been created and expanded over a number of years by cars using the NT's access area when visiting the site for walking etc. In recent years, the town council has had some involvement in managing the site, creating boundaries from tree trunks to prevent parking expanding beyond a delineated area.

2.3: Currently, the facility in its current form presents three main problems, viz.;

- Its rather 'ad hoc' creation means that it does not have a particularly attractive or well-kept appearance.
- In line with this, it is also not the best laid-out facility for its users.
- Lack of maintenance/management has meant that debris from the site intrudes onto the adjacent pavement. This is hazardous in wet weather leading to complaints, e.g., from pensioners using the pavement to access the post office at Beacon Hill parade.

2.4: A site meeting was held on 16 April with representatives of the council (Project & Amenities Officer Martin Wellen; Cllrs Jean Arrick and Conrad Waters) and NT Ranger Matt Cussack to discuss potential improvements to the site. This has resulted in the proposal set out in section 3 below.

2.5: The proposal has been discussed informally by members of the council's Beacon Hill working party (Cllrs Arrick, Carter, Davidson and Waters) and has their support. It was agreed that Cllr Waters would take forward the proposal to Infrastructure and CIL.

3. Proposal

3.1. Having discussed the situation summarised above, the site meeting considered the practical steps that might be taken to deal with the problems raised under paragraph 2.3. It was considered that a relatively low budget scheme could be implemented that would look to:

- Resurface the site with low cost materials
- Attempt – as far as possible within the proposed budget – improve its layout so as to facilitate parking
- Address the overspill of materials from the car park to the adjacent pavement by, e.g., filling in potholes.

3.2: It was considered that the best way to achieve these aims would be a partnership arrangement between the NT and Haslemere Town Council. Under this arrangement, Haslemere Town Council would provide capital funding for the scheme whilst the NT would undertake the project, likely in conjunction with one of its contractors. Under this arrangement, the town council would be able to carry out a valuable improvement project without the additional expense of project management whilst the NT would gain an enhanced facility for the use of people accessing one of its local landholdings.

3.3: The NT ranger's advice was that – given the availability of NT project management assistance – this scheme could be completed within a budget of £5,000.

3.4: It would be intended to complete the scheme by the autumn of 2024 before winter weather makes implementation difficult.

4. Compliance with Policy Guidelines

4.1: The proposal has been considered with respect to the guidance provided to external CIL applicants and the town council's strategy. The following comments are made in this regard:

- The proposal reflects town council strategy Section 5 that “good quality amenities enhance the quality of life for those living, working, and visiting Haslemere” as well as the principle under Section 1 “that the town council will work with partners, building on established links and creating new ones.”
- The project help address the demands of development in the area by providing improved access to an important local recreational facility already used by many local residents. Whilst no firm data is available, the network of paths in the Golden Valley are well used, possibly by 100 or more people a day. The Golden Valley is also offers a practical alternative to the increasingly crowded walks in the vicinity of the Devil's Punch Bowl. Finally, the removal of a potential hazard to the very many walkers along the Tilford Road – the prime route between Beacon Hill and Hindhead – should also be noted.
- Evidence of local support is suggested by the existing use of the facility and complaints to councillors about the state of the adjacent footpath.





EMERGENCY
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