



HASLEMERE TOWN COUNCIL

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Amenities, Infrastructure & CIL Committee

Minutes of the meeting held at 7pm on 13 February 2024
Council Chamber, Town Hall, High Street, Haslemere

Chairman	Cllr Banfield
Vice Chairman	Cllr Waters*
Councillors	Arrick, Aslam*, Bridge*, Carroll*, Carter, Davidson*, Keen*, Leach*, Matthes*, Nicholson*, Robini* & Weldon*

*Present

Meeting clerked by: Pippa Auger, Deputy Town Clerk.
Also present: Wayne Restall & Alex Page

1/25 Apologies for absence

The committee accepted the absences of Cllrs Banfield & Carter (ill), and Arrick (holiday).

2/25 Declaration of Interests

(Disclosable Pecuniary, Other Registrable and Non-Registerable)

None.

3/25 Minutes of the last meeting

The minutes of the meeting held 14 November 2024 were agreed and signed as a true record.

4/25 Matters arising from those minutes not otherwise stated in the agenda

Cllr Davidson asked that a date for the car boot be fixed as soon as possible. Cllrs Davidson, Robini, Keen & Leach confirmed they were happy to do event management on the day in the event Town Hall officers were unable to attend.

7.04pm the fire alarm is set off and all members of the committee and public leave the building.

7.07pm the meeting resumes with suggestions to improve the safety of all when leaving the building.

7.10pm Cllr Aslam arrives

5/25 Representations by the public

Wayne Restall spoke to the committee about the installation of a pump track, an idea first mooted in 2020/2021. He was not looking for funding but wanted the committee to consider locating it at Town Meadow. Members were in broad support of the idea but felt that Town Meadow was not the correct location for it. Cllr Keen told the committee that Waverley Borough Council are installing a pump track at a location in Farnham, so there will be one reasonably close by.

Mr Restall has previously been in contact with Lynchmere Parish Council about locating it on Camelsdale Recreation Ground, but the conversation had stalled on the issue of ongoing maintenance.

ACTION: the Clerk to contact Mr Restall and Mr Page to facilitate a more appropriate location.

6/25 Amenities spending under Chair and Clerk's deleted authority – standing item

Noted.

Item	Spend	Budget total for the year £2,500
Repairs to bench at Lion Green	-£423.00	£2,077
Chestnut posts for dead hedging at the SANG	-£166.00	£1,911
Tree work (agreed at last meeting)	-£404.00	£1,507
Replacement fencing at Town Meadow	-£430.00	£1,077
Total balance of Amenities budget remaining		£1,077

Item	Spend	EMR balance £2,175
Tree work at Sturt Road (out of allotment EMR)	-£750	
Total balance of allotment EMR remaining		£1,425

7/25 Renewal of the Lion's Den licence and review of fee

The committee discussed whether to increase the fee at all in light of the challenges the hospitality industry faces, including the hike in NI charges. The current fee is paid monthly despite them not being able to use the space all year round because of the weather. Cllr Leach confirmed that it seemed a fair rate given what he pays. Along with the recommendation set out in appendix 3 that:

- the licence fee was increased by 20% to £60 per month for the next 4 years, commencing 1 April 2025 and reviewed again in January 2028, there were two further recommendations proposed;
- the licence fee is not increased at all, and reviewed again in January 2028; and
- the licence fee is not increased this year and reviewed again in January 2026.

RESOLVED: the licence fee is not increased this year but will be reviewed again for January 2026.

8/25 Updated emergency plan

Cllr Davidson noted that the out of hours contact centre had not been included. Cllr Davidson further commented that there were no places of refuge in Beacon Hill/Hindhead. Cllr Robini noted that Nutcombe ward similarly did not have a place of refuge.

Cllr Davidson also proposed that a directory of named individuals should be included with their contact information in case of specific emergency events.

Cllr Waters suggested that the list of defibrillators be removed from the document and replaced with the link to the national database of defibrillators which is kept up to date.

ACTION: clerk to update the emergency plan with the additional number.

ACTION: clerk to remove list of defibrillators and provide link to www.defibfinder.uk

ACTION: clerk to contact Waverley Borough Council emergency planning team to enquire about the additional suitable temporary rest centres.

ACTION: Cllr Davidson to collate a list of the nature of additional responders he suggests should be in the plan. Ward Councillors to then approach suitable contacts and get their agreement to assist.

9/25 Memorial bench application

The clerk reported on this item. The applicant had specified wording for the plaque that was not policy compliant. He had been advised that should the committee agree to the plaque it could only list names and dates, and this was acceptable.

RESOLVED: a plaque can be installed on the bench at the SANG.

Cllr Waters noted that the installation of additional benches in the SANG has not been resolved.

ACTION: Ward Councillors Keen & Matthes to provide appropriate locations for some additional seating so that this can come back to committee.

10/25 Replacement bearing for the roundabout

RESOLVED: The Town Clerk be authorised to instruct Playsafe Playgrounds Ltd. to carry out the necessary work to replace the roundabout bearing. The cost will be covered by the playground equipment maintenance budget.

11/25 Town Meadow playground improvements

RECOMMENDATION: An additional sum of £80,000 of Neighbourhood CIL be committed to this project with the aim of removing the existing play equipment and surfacing and installing a new expanded playground.

12/25 Soft landscaping around the Lion Green toilets

RESOLVED: JTS be instructed to undertake the drainage works at a cost of £2500 plus VAT, to be paid from earmarked reserves for toilet maintenance and any shortfall from underspent earmarked reserve (deferred projects).

RESOLVED: The working party (Keen & Matthes) and clerk have delegated authority to complete the project in respect of the seating and planting.

13/25 CIL Finances

Noted

14/25 CIL Strategy Document and project list

Cllr Bayliss addressed the committee, presenting the idea about a footbridge over the railway connecting Wey Hill with the Heron's leisure centre and beyond. Slides are attached to these minutes for reference. The scheme was approved when the Tesco's/Heron's sites were developed, but did not go ahead. The same transport and pedestrian safety issues still exist, and the committee was in favour of progressing the idea.

ACTION: Cllr Bayliss to obtain quotes for a feasibility study for the next meeting.

ACTION: To add improvements to the playground at War Memorial Recreation Ground to the project list. The playground and recreation ground are owned by Waverley but an application for an asset transfer has been made.

ACTION: To remove reference to the junction improvement at Wood Road/Tilford Road.

ACTION: To add reference to the 20mph scheme at Beacon Hill.

15/25 Next meeting

8 May 2025

Meeting closed at 8.38pm

Signed: _____ Date: _____

Chairman of CIL & Amenities Committee