



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
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Amenities Committee

Minutes of the meeting held at 6pm on 20 June 2024
Council Chamber, Town Hall, High Street, Haslemere

Chairman	Cllr Nicholson*
Vice Chairman	Cllr Keen*
Councillors	Arrick*, Austin, Banfield*, Bridge, Carroll*, Davidson*, Matthes* & Robini*

*Present

Meeting clerked by: Pippa Auger, Deputy Town Clerk.
Also present: Martin Wellen, Project and Amenities Officer.

28/24 Election of Chair

Cllr Robini proposed Cllr Nicholson, Cllr Davidson seconded the proposal.
There were no other nominations. Cllr Nicholson was voted in as Chairman.

29/24 Election of Vice-Chair

Cllr Robini proposed Cllr Keen, Cllr Nicholson seconded the proposal.
There were no other nominations. Cllr Keen was voted in as Vice Chairman.

30/24 Apologies for absence

The committee accepted the absences of Cllrs Austin (family commitments) and Arrick (running late due to family commitments).
No apologies were received from Cllr Bridge or Carroll.

31/24 Declaration of Interests

(Disclosable Pecuniary, Other Registrable and Non-Registrable)

None.

32/24 Minutes of the last meeting

The minutes of the meeting held 11 April 2024 were agreed and signed as a true record.

33/24 Matters arising from those minutes not otherwise stated in the agenda

Noted.

Cllr Davidson confirmed he would be happy to do weeding around the whips at Town Meadow and the area around the Town Hall after the general election.

Cllr Keen confirmed she will be tidying up the weeds around the High Street toilets.

34/24 Representations by the public

None.

35/24 Review of hire charges

This item was discussed in length at the April 2024 meeting, but the clerk was asked to make some additional enquiries to enable the committee to come to a decision.

Members had a further discussion about the proposed increase to the commercial hire charges on Lion Green. It was advised that the fee has not increased since 2018. It was suggested that the 5% increase be rounded up to the nearest £ pound, rather than pence. The committee agreed to keep a flat daily rate from the date of arrival including the date of departure.

RECOMMENDATION: The commercial daily charge for Lion Green be increased to £175, which represents a 16.67% increase. This takes immediate effect. Charges for St Christopher's Green and the Council Chamber remain the same.

RECOMMENDATION: The commercial charges for Lion Green, St Christopher's Green and the Council Chamber be increased by 5% per year from 2025 until 2027, at which time, hire charges are reviewed by the Amenities Committee again. The new charges are to be rounded up to the nearest £ pound.

6.09pm Cllr Carroll arrived

36/24 Annual play inspections

This agenda item was discussed at the April 2024 meeting but on instructing the recommended play companies additional information came to light, which significantly increased the annual price of the inspections.

The fee Sovereign Playgrounds had advertised did not include visual or manual inspections of the zip wire and re-tensioning it, and the quote from RoSPA for the annual inspection was limited to 5 items only. Therefore, revised quotes were obtained.

RECOMMENDATION: Sovereign and RoSPA are instructed to undertake the operational and annual play inspections for Lion Green and Town Meadow for the next five years (commencing 1 April 2024 and concluding March 2029), to include an annual inspection and re-tensioning of the zip wire mechanism.

37/24 Town Hall external decoration

Members discussed the variance in quotes. It was confirmed that Mr Morrison has previously done a lot of work for the Council.

RECOMMENDED: That Mr Morrison is instructed to carry out the external decorating works on the Town Hall.

RECOMMENDED: That R & M Chalcraft Scaffolding is instructed to carry out the erection of the scaffolding as required for the decorating of the Town Hall.

38/24 Review of terms of reference

The committee noted the terms of reference.

ACTION: Clerk to reword item 7 of the constitution so that it reads:

A quorum of the committee is a minimum of three Councillors or a third of all members of the committee, whichever is greater."

ACTION: The clerk to provide a report at each meeting of any spend of Council budget which was authorised by the Clerk & Chairman using their delegated authority.

39/24 Budget items for the next financial year

The clerk reminded the committee that budget setting time commences in three months and if there are any projects they would like to do, they need to speak to officers in the first instance so that these can be costed and put forward.

6.21pm Cllr Arrick arrived.

40/24 Next meeting

29 August 2024.

Meeting closed at 6.21pm

Signed: _____ Date: _____

Chairman of Amenities