



HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG
01428 654305 / deputy.clerk@haslemeretc.org

To all Members of the Amenities, Infrastructure & CIL Committee (other Members for information)

Chairman	
Vice Chairman	
Councillors	Arrick, Aslam Austin, Banfield, Bridge, Carroll, Carter, Davidson, Keen, Leach, Matthes, Nicholson, Robini, Waters & Weldon

22 August 2024

Dear Councillor

I hereby give notice that a meeting of the Amenities, Infrastructure & CIL Committee will be held on **Thursday 29 August 2024** at the Town Hall, High Street, Haslemere GU27 2HG, commencing at **7pm**, and that you are summoned to attend such meeting.

The public and press have a right to attend this meeting and are encouraged to do so

Yours sincerely

Pippa Auger
Deputy Town Clerk

Agenda

1. Election of Chairman
2. Election of Vice-Chairman
3. Apologies for absence
Committee to decide whether or not to accept apologies for absence.

RECOMMENDED: That where reasons are given by Members they are approved
4. Declaration of Interests
(Disclosable Pecuniary, Other Registrable and Non-Registrable)
To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Haslemere Town Council Code of Conduct and the Localism Act 2011.
5. Minutes of last meeting APPENDIX 1 & 2
 - The Minutes of the Amenities meeting held on 20 June 2024 to be approved by the committee and signed by the chairman.
 - The Minutes of the Infrastructure & CIL meeting held on 20 June 2024 to be approved by the committee and signed by the chairman.

6. **Matters arising from those minutes not otherwise stated in the agenda** **APPENDIX 3**
To note matters arising from those Minutes and to receive a report from the Clerk regarding actions requested. This is for information sharing only, not for decision making.
7. **Representations by the Public**
Members of the public may ask the Chairman of the Committee for permission to address the Committee as stated in the Public Bodies (Admission to Meetings) Act 1960. The rules governing this procedure are available upon request.
8. **Terms of reference for the new committee** **APPENDIX 4**
To note and approve the draft terms of reference at appendix 4.
- RECOMMENDATION:** The terms of reference are approved.
9. **Date for the rest of the year**
Clerk to report. Meetings on 24 October & 12 December 2024, and 10 April 2025 are cancelled. Proposed new dates all at 7pm 14 November 2024, 13 February 2025 (May 2025 date to be confirmed at the next meeting).
- RECOMMENDATION:** the new dates are approved.
10. **Amenities budget spending under Chair and Clerk's delegated authority** **APPENDIX 5**
To note the Amenities budget spending set out in appendix 5.
11. **Tree inspections** **APPENDIX 6**
To note the recommendations in the tree survey at appendix 6. The quotes received from the Council's preferred contractors to undertake all the work, both essential and routine, exceed the budget line by £1,580.
- RECOMMENDATION:** The balance of £1,580 to be paid from the Amenities EMR (underspend of last year's budget of £1,176) with the balance paid from the current Amenities budget (£404).
- RECOMMENDATION:** The budget for tree inspections and maintenance is increased by £1,000 to £7,000 for the next financial year.
12. **SANG update** **APPENDIX 7**
To note the report at appendix 7.
13. **Biodiversity audit report** **APPENDIX 8**
To note the biodiversity audit report prepared for the Council at appendix 8. Consideration needs to be given to the existing management regime and cost implications for the budget next year.
RECOMMENDATION: A working party be formed to take a recommendation to Council.
14. **CIL Finances** **APPENDIX 9**
To note the CIL Finance Schedule.
15. **Waverley Borough Council Strategic CIL Bidding cycle 2024/25** **APPENDIX 10**
To note that the bidding round is open from 12 July to 25 October. A copy of the application pack which includes guidance, the application form and scoring criteria is at appendix 10.

16. **Waverley Borough Council Infrastructure Delivery Schedule update** **APPENDIX 11**
Clerk to report. To note the updated WBC Infrastructure Delivery schedule.
17. **CIL Strategy Document and project list** **APPENDIX 12**
To review the strategy document and project list.
18. **Haslemere Health Centre - £36,000** **APPENDIX 13**
To review the application and make a recommendation to Full Council to make an award, if agreed.
19. **Next meeting**

****End of Agenda****