



# HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG  
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Minutes of the Finance and Governance Committee meeting held at 7pm on  
Tuesday 8<sup>th</sup> October 2024, Town Hall, High St, Haslemere, GU27 2HG

<b>Chairman</b>	*Cllr Conrad Waters
<b>Deputy Chair</b>	*Cllr Farzana Aslam
<b>Councillors</b>	*Bayliss, Carroll, *Carter, Davidson, *Leach, *Nicholson

\* present

The meeting was clerked by the Town Clerk, Lisa O'Sullivan, no press or public attended.

## **27/24 APOLOGIES FOR ABSENCE**

Cllrs Carroll is on paternity leave. Cllr Davidson is on holiday.

Cllr Aslam arrived part way through the meeting.

**RESOLVED:** That apologies received from councillors are accepted.

## **28/24 DISCLOSURE OF INTERESTS**

No interests disclosed.

## **29/24 MINUTES OF THE LAST MEETING**

The draft minutes showed Cllr Aslam being elected as chairman, instead of vice chairman, and a correction was agreed.

**RESOLVED:** That the minutes of the Finance and Governance Committee meeting held 9<sup>th</sup> July 2024 are agreed. These were signed by the Chairman.

## **30/24 SMALL GRANTS**

The committee noted the amount of budget left for this financial year - £2k.

### **i. CHURT AND HINDEAD CC - £1,000 (contribution to new roller)**

The committee felt that this was a necessary piece of equipment that would benefit many cricket players in the Haslemere community. They noted that this was a small contribution to the overall cost of £25k.

**RESOLVED:** That the full grant of £1,000 is awarded.

### **ii. ST STEPHEN'S CHURCH SHOTERMILL PCC - £600 (roaming nativity)**

There was some discussion over whether this grant should be awarded, given the funds being held by the PCC and the reluctance of the diocese to contribute. The majority of the committee was happy to donate towards the event but felt that the church should find part of the funding elsewhere. Cllr Carter asked that they be advised to approach the Haslemere Penny Ha'Penny trust.

**RESOLVED:** That a reduced grant of £300 is awarded.

## **31/24 COUNCIL DEPOSITS**

The committee noted the document that had been provided by the Clerk, the investment limit for CCLA needs to be amended to £1.25m in accordance with recent agreed changes.

Cllr Aslam arrived.

### **32/24 GOVERNANCE DOCUMENTS**


The Clerk reported that NALC had produced a new set of model Financial Regulations. She had been through them and made changes to reflect the Council's current working practices, whilst keeping updated references and good practice. Cllr Waters confirmed that he had been through the document in detail and has no issues to raise.

#### **RECOMMENDED:**

- i. That the Financial Regulations appended to the agenda for the meeting are adopted.
- ii. The Town Clerk is authorised to make necessary amendments to other council governance documents where it is identified that they no longer reflect the Council's adopted Financial Regulations. Any amendments to be reported back to the following F&G meeting.

### **33/24 GRANT OF LEASE TO HASLEMERE PUBLIC SERVICES LTD**

The committee noted the update provided by the Clerk in the Agenda.

Signed... 

Meeting finished 19.25 pm.  
Date... 17/07/2025

Chairman of Meeting